

MEETING OF THE DISTRICTS
Tuesday, November 01, 2022
9:30 AM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

DISTRICTS LIST

AVON PARK ESTATES S. B. D.	ORANGE VILLA MOBILE HOME ESTATES S. B. D.
DESOTO CITY S. B. F. D.	PLACID LAKES S. B. D.
HIGHLANDS PARK ESTATES S. B. D.	PLACID LAKES S. B. F. D.
HIGHLANDS PARK S. B. F. D.	RED HILL FARMS IMPROVEMENT DISTRICT
HIGHWAY PARK S. B. D.	SEBRING ACRES S. B. D.
LAKE HAVEN ESTATES S. B. D.	SEBRING COUNTRY ESTATES S. B. D.
LAKE PLACID S. B. F. D.	SEBRING HILLS S. B. D.
LEISURE LAKES S. B. F. D.	THUNDERBIRD ROAD WASTEWATER S. B. D.
LORIDA S. B. F. D.	VENUS SPECIAL B. F. D.
ORANGE BLOSSOM ESTATES S. B. D.	WEST SEBRING S. B. F. D.
ORANGE BLOSSOM UNIT 12 S. B. D.	
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT	
SUN 'N LAKE ESTATES AND ACREAGE OF LAKE PLACID—S. B. D.	
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT	
HIGHLANDS LAKES SPECIAL TAX DISTRICT	
COUNTYWIDE FIRE DISTRICT	
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT	

1 MEETING CALLED TO ORDER

2 PRESENTATIONS:

3 PUBLIC COMMENT

4 CONSENT AGENDA

- 4.A *Request approval of the minutes from the September 6, 2022 and September 20, 2022 Meeting(s) of the Special Districts.*
- [090622SPC.pdf](#)
- [092022SPC.pdf](#)

5 PUBLIC HEARING

6 ACTION AGENDA

7 ADJOURN

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: November 1, 2022

PRESENTER:

SUBJECT/TITLE: Request approval of the minutes from the September 6, 2022 and September 20, 2022 Meeting(s) of the Special Districts.

RECOMMENDED ACTION

Move approval of the minutes from the September 6, 2022 and September 20, 2022 Meeting(s) of the Special Districts.

Attachments: [090622SPC.pdf](#)
[092022SPC.pdf](#)

MEETING OF THE DISTRICTS, SEPTEMBER 6, 2022

1. The meeting was called to order at 10:55 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Kathleen G. Rapp
Commissioner Kevin J. Roberts
Commissioner Scott A. Kirouac

Commissioner Chris Campbell
Commissioner Arlene Tuck

Also, present: Laurie Hurner, Interim County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

2. **PRESENTATIONS**

No presentations.

3. **PUBLIC COMMENT**

No participants.

4. **CONSENT AGENDA**

Commissioner Kirouac moved approval of the consent agenda as presented. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval of the minutes from the June 21, 2022, July 5, 2022, July 19, 2022, and August 2, 2022 Meeting(s) of the Special Districts.** *See Clerk of Courts' website.*

5. **PUBLIC HEARING**

- A. **Request certification of the non-ad valorem assessment rolls for the Municipal Service Benefit Units and Istokpoga Marsh Watershed Improvement District for FY 22-23.**

Valerie Fleegeer, Budget Analyst II/NAV, and Tanya Cannady, Business Services Director, presented the request. This public hearing was properly advertised, and a proof of publication was submitted to the Clerk to become a part of the permanent record. Ms. Cannady addressed questions raised by Commissioner Roberts.

Chairman Rapp opened the floor for public comment. Input was not provided.

Commissioner Tuck moved approval to certify twelve (12) Municipal Service Benefit Units and one (1) Special Benefit District non-ad valorem assessment roll. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried. **See Res. Book 33 Pages 92-104 & SMB 149 Page 90.**

6. **ACTION AGENDA**

Commissioner Kirouac moved approval of the action agenda as presented. Commissioner Tuck seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

A. Request for direction on the sale of Tract J (C143729-140094000J0) in Placid Lakes Special Benefit District.

Valerie Fleegeer, Budget Analyst II/NAV, and Tanya Cannady, Business Services Director, presented the request.

Mr. Greg Dunlop, president of the Placid Lakes Home and Property Owners Association, came before the Commission to address the concerns raised by Sherry Sutphen, County Attorney, regarding property referenced as Property 2.

County Attorney Sherry Sutphen addressed questions raised by Commissioner Kirouac and Mr. Dunlop.

Ms. Sutphen recommended the Commission move to declare Property 1, located at 349 Parker Street, NE, Lake Placid, Florida 33852, and Property 2, located at 315 Adam Road, NW, Lake Placid, Florida 33852, be deemed surplus and be able to be sold.

Commissioner Tuck moved approval of the recommended motion. Commissioner Kirouac seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried. **See SMB 149 Page 91.**

7. ADJOURN

Commissioner Kirouac moved to adjourn the Meeting of the Districts. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

The meeting was adjourned at 11:08 a.m.

MEETING OF THE DISTRICTS, SEPTEMBER 20, 2022

1. The meeting was called to order at 10:42 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

**Commissioner Kathleen G. Rapp
Commissioner Kevin J. Roberts
Commissioner Scott A. Kirouac**

**Commissioner Chris Campbell
Commissioner Arlene Tuck**

Also, present: Laurie Hurner, Interim County Administrator; Sherry G. Sutphen, County Attorney; Sally Hood, Director of Accounting & Finance for the Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

2. **PRESENTATIONS**

No presentations.

3. **PUBLIC COMMENT**

No participants.

4. **CONSENT AGENDA**

No consent items presented.

5. **PUBLIC HEARING**

No public hearings.

6. **ACTION AGENDA**

No action items presented.

7. **ADJOURN**

Commissioner Kirouac moved to adjourn the Meeting of the Districts. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

The meeting was adjourned at 10:44 a.m.