

MEETING OF THE DISTRICTS
Tuesday, August 20, 2024
9:30 AM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

DISTRICTS LIST

AVON PARK ESTATES S. B. D.	ORANGE VILLA MOBILE HOME ESTATES S. B. D.
HIGHLANDS PARK ESTATES S. B. D.	PLACID LAKES S.B.D.
HIGHWAY PARK S. B. D.	RED HILL FARMS IMPROVEMENT DISTRICT
LAKE HAVEN ESTATES S. B. D.	SEBRING ACRES S. B. D.
ORANGE BLOSSOM ESTATES S. B. D.	SEBRING COUNTRY ESTATES S. B. D.
ORANGE BLOSSOM UNIT 12 S. B. D.	SEBRING HILLS S. B. D.
COUNTYWIDE FIRE DISTRICT	THUNDERBIRD ROAD WASTEWATER S. B. D.
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT	
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT	
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT	

1 MEETING CALLED TO ORDER

2 PRESENTATIONS:

3 PUBLIC COMMENT

4 CONSENT AGENDA

- 4.A *Request adoption of Resolution 23-24-175 for Budget Amendment 23-24-161 to set up new project 23091, Lake Placid Fire Station 36.*

Tiffany Gunn, Capital Project Manager

The fiscal impact is an increase to Fund 144 (Lake Placid Special Benefit Fire Dist.) in the amount of \$18,818.85 and appropriated in Project 18051. Then, all funds in the amount of \$402,777.13 in Project 18051 will be transferred to Project 23091 which will have a net fiscal impact of \$0.00.

[23-24-161 Xfer Funds_Proj 18051 to Proj 23091 LP Fire Station 36 SBD \(BA\).pdf](#)

[23-24-161R Xfer Funds fm Proj 18051 to Proj 23091 LP Fire Station 36 \(Resolution\).pdf](#)

5 PUBLIC HEARING

6 ACTION AGENDA

7 ADJOURN

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: Aug 20, 2024

PRESENTER: Tiffany Gunn, Capital Project Manager

SUBJECT/TITLE: Request adoption of Resolution 23-24-175 for Budget Amendment 23-24-161 to set up new project 23091, Lake Placid Fire Station 36.

STATEMENT OF ISSUE

Capital Projects is requesting the transfer of remaining funds in the current Rescue Fire Station 36 project # 18051 into project # 23091, Lake Placid Fire Station and then move all funding in project 18051 to a new project 23091 in order to clean up the project and start fresh with a new project for all stakeholders.

RECOMMENDED ACTION

Move to adopt Resolution 23-24-175 for Budget Amendment 23-24-161 to set up new project 23091, Lake Placid Fire Station 36.

FISCAL IMPACT

The fiscal impact is an increase to Fund 144 (Lake Placid Special Benefit Fire Dist.) in the amount of \$18,818.85 and appropriated in Project 18051. Then, all funds in the amount of \$402,777.13 in Project 18051 will be transferred to Project 23091 which will have a net fiscal impact of \$0.00.

Attachments: [23-24-161 Xfer Funds_Proj 18051 to Proj 23091 LP Fire Station 36 SBD \(BA\).pdf](#)
[23-24-161R Xfer Funds fm Proj 18051 to Proj 23091 LP Fire Station 36 \(Resolution\).pdf](#)

August 12, 2024

BOARD OF COUNTY COMMISSIONERS
HIGHLANDS COUNTY FLORIDA

BOARD OF COUNTY COMMISSIONERS

BUDGET AMENDMENTS

(Transfers over \$5,000 require Board approval)

DATE: 6/19/2024

SUBMITTED BY: Tiffany Gunn

FUND(S): 144 FUND TITLE(S): Lake Placid SB Fire District COST CENTER(S) #: 7966

PROJECT(S) #: 23091 PROJECT TITLE(S): Lake Placid Fire Station #36 COST CENTER TITLE(S): Lake Placid SB Fire District

*list additional cost centers on reverse side of form

TYPE	FUND	COST CENTER	ACCOUNT	ACCOUNT NAME	ACTIVITY	BUDGET	INCREASE	DECREASE	REVISED BUDGET
R	144		3810000Z	Project Interfund Tranfer	18051	0.00	18,818.85		18,818.85
E	144	7996	56200Z	Project Buildings	18051	403,734.15	18,818.85		422,553.00
R	144		3999100Z	Project Fund Balance	18051	348,206.72		348,206.72	0.00
R	144		3999110Z	Project Encumb Forward	18051	74,346.28		54,570.41	19,775.87
E	144	7996	56200Z	Project Buildings	18051	422,553.00		402,777.13	19,775.87
R	144		3999100Z	Project Fund Balance	23091	0.00	402,777.13		402,777.13
E	144	7996	56200Z	Project Buildings	23091	0.00	402,777.13		402,777.13
									0.00

REASON: To close the old project, transfer funds to new project to start clean

OFFICE USE ONLY

OMB RECOMMENDATION:

REQUEST # 23-24-161

TRANSFER TYPE:

Approval

ACTION:

Board ☐ Approved ☐ Denied
County Administrator ☐ Approved ☐ Denied

☐ ITEM TO ITEM
☐ RESERVE
☒ BY RESOLUTION
☐ SUPPLEMENTAL BUDGET

Denial

SIGNATURE: _____

Signature: _____

DATE: ____ / ____ / ____

Posted by Clerk: _____

RESOLUTION NO. 23-24-175

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA AS THE GOVERNING BODY FOR THE LAKE PLACID SPECIAL BENEFIT FIRE DISTRICT (HEREIN REFERRED TO COLLECTIVELY AS THE "DISTRICTS"); PERTAINING TO BUDGET AMENDMENT 23-24-161 TO THE LAKE PLACID SPECIAL BENEFIT FIRE DISTRICT FUND; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF BUDGET AMENDMENT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the creation Ordinances, as codified by the Highlands County Code of Ordinances, for the various Districts which are the subject of this Resolution, the governing body for each such District may amend the budget thereof; and

WHEREAS, the Highlands County Board of County Commissioners as the governing body for each District set forth herein has determined that a budget amendment is necessary and proper within the Lake Placid Special Benefit Fire District Fund.

NOW, THEREFORE, BE IT RESOLVED BY HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS AS THE GOVERNING BODY OF THE DISTRICTS, AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Approval of Budget Amendment. Budget Amendment 23-24-161 is hereby approved and authorized to transfer funds from Project 18051 Fire Rescue Station 36 to Project 23091 LP Fire Station 36 with a net fiscal increase of \$18,818.85.

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of Highlands County pertaining to the budget amendment approved hereby, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 20th day of August 2024.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS AS
GOVERNING BODY FOR THE
DISTRICTS**

By: _____
Kevin J. Roberts, Chairperson

ATTEST:

Jerome Kaszubowski, Clerk of Court