

MEETING OF THE DISTRICTS
Tuesday, June 07, 2022
9:30 AM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

DISTRICTS LIST

AVON PARK ESTATES S. B. D.	ORANGE VILLA MOBILE HOME ESTATES S. B. D.
DESOTO CITY S. B. F. D.	PLACID LAKES S. B. D.
HIGHLANDS PARK ESTATES S. B. D.	PLACID LAKES S. B. F. D.
HIGHLANDS PARK S. B. F. D.	RED HILL FARMS IMPROVEMENT DISTRICT
HIGHWAY PARK S. B. D.	SEBRING ACRES S. B. D.
LAKE HAVEN ESTATES S. B. D.	SEBRING COUNTRY ESTATES S. B. D.
LAKE PLACID S. B. F. D.	SEBRING HILLS S. B. D.
LEISURE LAKES S. B. F. D.	THUNDERBIRD ROAD WASTEWATER S. B. D.
LORIDA S. B. F. D.	VENUS SPECIAL B. F. D.
ORANGE BLOSSOM ESTATES S. B. D.	WEST SEBRING S. B. F. D.
ORANGE BLOSSOM UNIT 12 S. B. D.	
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT	
SUN 'N LAKE ESTATES AND ACREAGE OF LAKE PLACID—S. B. D.	
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT	
HIGHLANDS LAKES SPECIAL TAX DISTRICT	
COUNTYWIDE FIRE DISTRICT	
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT	

1 MEETING CALLED TO ORDER

2 PRESENTATIONS:

3 PUBLIC COMMENT

4 CONSENT AGENDA

- 4.A *Request approval of the minutes from the April 5, 2022, April 19, 2022, and May 3, 2022 meetings of the Special Districts.*
- [040522SPC.pdf](#)
- [041922SPC.pdf](#)
- [050322SPC.pdf](#)

5 PUBLIC HEARING

6 ACTION AGENDA

7 ADDENDUM

- 7.A *ACTION AGENDA 6.A. ADDED: Request authorization to encumber funds of the Istokpoga Marsh Watershed Improvement District for the purpose of purchasing the necessary easements for the Phase 2 Above Ground Impoundment and authorize disbursement of a portion of such funds with instructions to the lawfirm of Shutts & Bowen, LLP, c/o Tirso M. Carreja, Jr., as Escrow Agent for Lykes Bros, Inc.*
Sherry Sutphen, County Attorney
Jonathan Harrison, Road & Bridge Director
Fiscal Impact is \$283,368 to Fund 109 Istokpoga Marsh Watershed Improvement District.

8 ADJOURN

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Rely Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: June 7, 2022

PRESENTER:

SUBJECT/TITLE: Request approval of the minutes from the April 5, 2022, April 19, 2022, and May 3, 2022 meetings of the Special Districts.

RECOMMENDED ACTION

Move approval of the minutes from the April 5, 2022, April 19, 2022, and May 3, 2022 meetings of the Special Districts.

Attachments: [040522SPC.pdf](#)
[041922SPC.pdf](#)
[050322SPC.pdf](#)

MEETING OF THE DISTRICTS, APRIL 5, 2022

1. The meeting was called to order at 11:43 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

**Commissioner Kathleen G. Rapp
Commissioner Kevin J. Roberts
Commissioner Scott A. Kirouac**

**Commissioner Chris Campbell
Commissioner Arlene Tuck**

Also, present: Randy Vosburg, County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

2. PRESENTATIONS

No presentations.

3. PUBLIC COMMENT

No participants.

4. CONSENT AGENDA

Commissioner Kirouac moved approval of the consent agenda as presented. Commissioner Roberts seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

A. Request approval of the minutes from the March 15, 2022 meeting of the Special Districts. *See Clerk of Courts website.*

B. Request approval of the amended agreement between the Florida Department of Agriculture and Consumer Services (FDACS) and Highlands County extending the deadline of the Istokpoga Marsh Watershed Improvement District (IMWID) Phase 2 Impoundment to June 30, 2024. *See Florida Department of Agriculture & Consumer Services (FDACS) file.*

5. ACTION AGENDA

No action items presented.

Commissioner Kirouac provided an update on the Istokpoga Marsh Watershed Improvement District (IMWID) easement project.

6. ADJOURN

Commissioner Kirouac moved to adjourn the Meeting of the Districts. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

The meeting was adjourned at 11:46 a.m.

MEETING OF THE DISTRICTS, APRIL 19, 2022

1. The meeting was called to order at 10:53 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Kathleen G. Rapp
Commissioner Kevin J. Roberts
Commissioner Scott A. Kirouac

Commissioner Chris Campbell
Commissioner Arlene Tuck

Also, present: Randy Vosburg, County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

2. **PRESENTATIONS**

No presentations.

3. **PUBLIC COMMENT**

No participants.

4. **CONSENT AGENDA**

No consent items presented.

5. **PUBLIC HEARING:**

No public hearings.

6. **ACTION AGENDA**

No action items presented.

7. **ADJOURN**

Commissioner Campbell moved to adjourn the Meeting of the Districts. Commissioner Tuck seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

The meeting was adjourned at 10:54 a.m.

MEETING OF THE DISTRICTS, MAY 3, 2022

1. The meeting was called to order at 11:55 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

**Commissioner Kathleen G. Rapp
Commissioner Kevin J. Roberts
Commissioner Scott A. Kirouac**

**Commissioner Chris Campbell
Commissioner Arlene Tuck**

Also, present: Randy Vosburg, County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

2. PRESENTATIONS

A. ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT (IMWID)

Jonathan Harrison, Road & Bridge Director, Valerie Fleeger, Budget Analyst II/NAV, and Tanya Cannady, Business Services Director, presented a summary of the Istokpoga Marsh Watershed Improvement District (IMWID) Maintenance Assessment, and the findings from the study that was provided by consultant Cool & Cobb Engineering Co. Mr. Harrison and County Administrator Randy Vosburg addressed questions raised by the Commission. **See SMB 147 Page 65.**

3. PUBLIC COMMENT

No participants.

4. CONSENT AGENDA

No consent items presented.

5. PUBLIC HEARING

A. Public hearing to consider proposed Ordinance No. 21-22-20 to repeal Chapter 9, Article XIX, Hickory Hills Special Benefit District.

Tanya Cannady, Business Services Director, and Valerie Fleeger, Budget Analyst II/NAV, presented the request. This public hearing was properly advertised, and a proof of publication was submitted to the Clerk to become part of the permanent record.

Chairman Rapp opened the floor for public comment. Input was not provided.

County Attorney Sherry G. Sutphen stated items 5A through 5E are to be heard on the Board of County Commissioners agenda and advised the items to be pulled and readvertised appropriately. **See SMB 147 Page 66.**

B. ~~Public hearing to consider proposed Ordinance No. 21-22-19 to repeal Chapter 9, Article IV, Sebring Manor Special Benefit District.~~ See 5.A. above & SMB 147 Page 67.

C. ~~Public hearing to consider proposed Ordinance No. 21-22-18 to repeal Chapter 9, Article IX, Bonnett Creek Acres Special Benefit District.~~ See 5.A. above & SMB 147 Page 68.

D. ~~Public hearing to consider proposed Ordinance No. 21-22-17 to repeal Chapter 9, Article XXXVII, Vantage Pointe II Special Benefit District.~~ See 5.A. above & SMB 147 Page 69.

- E. ~~Public hearing to consider proposed Ordinance No. 21-22-16 to repeal Chapter 9, Article XXI, Somervale Downs Special Benefit District.~~ See 5.A. above & SMB 147 Page 70.

6. ACTION AGENDA

No action items presented.

7. ADJOURN

Commissioner Campbell moved to adjourn the Meeting of the Districts. Commissioner Roberts seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

The meeting was adjourned at 12:30 p.m.

HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM

DATE OF ACTION REQUEST: June 7, 2022

PRESENTER: Sherry Sutphen, County Attorney
Jonathan Harrison, Road & Bridge Director

SUBJECT/TITLE: ACTION AGENDA 6.A. ADDED: Request authorization to encumber funds of the Istokpoga Marsh Watershed Improvement District for the purpose of purchasing the necessary easements for the Phase 2 Above Ground Impoundment and authorize disbursement of a portion of such funds with instructions to the law firm of Shutts & Bowen, LLP, c/o Tirso M. Carreja, Jr., as Escrow Agent for Lykes Bros, Inc.

STATEMENT OF ISSUE

As instructed by the Board of Supervisors, correspondence was sent to Eugene H. Turner, Trustee and Phillip W. Turner, Trustee of the Phillip W. Turner Revocable Trust dated August 12, 1992 (Turner); Mary Helen Driggers, Trustee of the Mary Helen Driggers Revocable Trust dated January 25, 1991 (Driggers); Lykes Bros, Inc. (Lykes); and Triton Farms, LLC (Triton), seeking to purchase various Temporary and Permanent Easements for the purpose of construction and future maintenance of Istokpoga Marsh Watershed Improvement District Phase 2 Above Ground Impoundment. The total of funds to be encumbered is set forth below, and the total amount of funds to be remitted to Shutts & Bowen, LLP, c/o Tirso M. Carreja, Jr., as Escrow Agent for Lykes Bros, Inc., is likewise set forth below. The amounts to be paid for each Easement are based on property values found in the Property Appraiser records and are based on avoiding eminent domain and the attendant costs associated therewith (such as legal fees and expert fees).

Turner

Permanent Easement: \$56,820.00

Temporary Construction Easement: \$33,624.00

TOTAL = \$90,444.00

Driggers

Permanent Easement: \$69,828.00

Temporary Construction Easement: \$44,904.00

TOTAL = \$114,732.00

Lykes

Permanent Easement: \$29,100.00

Temporary Construction Easement: \$18,192.00

TOTAL = \$47,292.00 (Remit to Shutts & Bowen, LLP, c/o Tirso M. Carreja, Jr., as Escrow Agent)

Triton

Permanent Easement: \$12,264.00

Temporary Construction Easement: \$18,636.00

TOTAL = \$30,900.00

RECOMMENDED ACTION

Move to approve authorization to encumber funds of the Istokpoga Marsh Watershed Improvement District for the purpose of purchasing the necessary easements for the Phase 2 Above Ground Impoundment and authorize disbursement of \$47,292.00, with instructions to the law firm of Shutts & Bowen, LLP, c/o Tirso M. Carreja, Jr., as Escrow Agent for Lykes Bros, Inc.

FISCAL IMPACT

Fiscal Impact is \$283,368 to Fund 109 Istokpoga Marsh Watershed Improvement District.

Attachments: