

MEETING OF THE DISTRICTS
Tuesday, March 19, 2024
9:30 AM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

DISTRICTS LIST

AVON PARK ESTATES S. B. D.	ORANGE VILLA MOBILE HOME ESTATES S. B. D.
HIGHLANDS PARK ESTATES S. B. D.	PLACID LAKES S.B.D.
HIGHWAY PARK S. B. D.	RED HILL FARMS IMPROVEMENT DISTRICT
LAKE HAVEN ESTATES S. B. D.	SEBRING ACRES S. B. D.
ORANGE BLOSSOM ESTATES S. B. D.	SEBRING COUNTRY ESTATES S. B. D.
ORANGE BLOSSOM UNIT 12 S. B. D.	SEBRING HILLS S. B. D.
COUNTYWIDE FIRE DISTRICT	THUNDERBIRD ROAD WASTEWATER S. B. D.
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT	
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT	
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT	
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT	

1 MEETING CALLED TO ORDER

2 PRESENTATIONS:

3 PUBLIC COMMENT

4 CONSENT AGENDA

- 4.A *Request adoption of Resolution 23-24-70 for Budget Amendment 23-24-055 to make adjustments and corrections to the rollover project balances for the Istokpoga Marsh Improvement District from FY 22/23 into the current FY 23/24 to properly budget the available funds in the projects in FY 23/24.*

David Nitz, OMB Manager

Valerie Fleeger, Sr. Budget Analyst

The fiscal impact is an increase to Fund 109 (Istokpoga Marsh Improvement District) in the amount of \$19,310.06.

[23-24-055 Project 14041 IMWID PH II Clean up - SBD \(BA\).pdf](#)

[23-24-055R FY22-23 Project 14041 IMWID PH II Clean up - SBD \(Resolution\).pdf](#)

5 PUBLIC HEARING

6 ACTION AGENDA

7 ADJOURN

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Rely Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: Mar 19, 2024

PRESENTER: David Nitz, OMB Manager
Valerie Fleeger, Sr. Budget Analyst

SUBJECT/TITLE: Request adoption of Resolution 23-24-70 for Budget Amendment 23-24-055 to make adjustments and corrections to the rollover project balances for the Istokpoga Marsh Improvement District from FY 22/23 into the current FY 23/24 to properly budget the available funds in the projects in FY 23/24.

STATEMENT OF ISSUE

This budget amendment is making adjustments and corrections to FY22/23 Project 14041 Istokpoga Marsh Improvement District rollover into FY23/24 according to actuals after end-of-year close-out.

RECOMMENDED ACTION

Move to Adopt Resolution 23-24-70 for Budget Amendment 23-24-055 to make adjustments and corrections to the rollover project balances from FY22/23 into the current FY23/24 to properly budget the available funds in the projects in FY23/24.

FISCAL IMPACT

The fiscal impact is an increase to Fund 109 (Istokpoga Marsh Improvement District) in the amount of \$19,310.06.

Attachments: [23-24-055 Project 14041 IMWID PH II Clean up - SBD \(BA\).pdf](#)
[23-24-055R FY22-23 Project 14041 IMWID PH II Clean up - SBD \(Resolution\).pdf](#)

March 6, 2024

BOARD OF COUNTY COMMISSIONERS
HIGHLANDS COUNTY FLORIDA

BOARD OF COUNTY COMMISSIONERS

BUDGET AMENDMENTS

(Transfers over \$5,000 require Board approval)

DATE: 2/19/2024

SUBMITTED BY: OMB

FUND(S): 109 FUND TITLE(S): Istokpoga Marsh Imp Dist. COST CENTER(S) #: 7989
PROJECT(S) #: 14041 PROJECT TITLE(S): IMWID PH II Above Ground Impound. COST CENTER TITLE(S): Istokpoga Marsh Imp Dist.
*list additional cost centers on reverse side of form

TYPE	FUND	COST CENTER	ACCOUNT	ACCOUNT NAME	ACTIVITY	BUDGET	INCREASE	DECREASE	REVISED BUDGET
R	109		3343985Z	HC Soil & Water Dist	14041	4,025,000.00		4,025,000.00	0.00
R	109		3343440Z	FDEP Grant - Projects	14041	392,577.00	4,025,000.00		4,417,577.00
R	109		3343440Z	FDEP Grant - Projects	14041	4,417,577.00	19,310.06		4,436,887.06
E	109	7989	56300Z	Project Improvements	14041	4,422,324.50		4,422,324.50	0.00
E	109	7989	56301Z	Proj Capital Infrastructure	14041	0.00	4,422,324.50		4,422,324.50
E	109	7989	56301Z	Proj Capital Infrastructure	14041	4,422,324.50	19,310.06		4,441,634.56
									0.00
									0.00
									0.00

REASON: To make adjustments and corrections to FY22-23 Project rollovers into FY23-24 according to actuals after end-of-year close-out and realign the revenue account budgets to the correct account.

OFFICE USE ONLY

OMB RECOMMENDATION:

REQUEST # 23-24-055

TRANSFER TYPE:

Approval
Denial

ACTION:

Board Approved Denied
County Administrator Approved Denied

XX ITEM TO ITEM
RESERVE
XX BY RESOLUTION
SUPPLEMENTAL BUDGET

SIGNATURE:

Signature:

DATE: / /

Posted by Clerk:

RESOLUTION NO. 23-24-70

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA AS THE GOVERNING BODY FOR THE ISTOKPOGA MARSH IMPROVEMENT SPECIAL BENEFIT DISTRICT (HEREIN REFERRED TO COLLECTIVELY AS THE "DISTRICT"); PERTAINING TO BUDGET AMENDMENT 23-24-055 TO THE ISTOKPOGA MARSH IMPROVEMENT SPECIAL BENEFIT DISTRICT FUND; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF BUDGET AMENDMENT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the creation Ordinance, as codified by the Highlands County Code of Ordinances, for the District which is the subject of this Resolution, the governing body for such District may amend the budget thereof; and

WHEREAS, the Highlands County Board of County Commissioners as the governing body for the District set forth herein has determined that a budget amendment is necessary and proper within the Istokpoga Marsh Improvement Special Benefit District Fund.

NOW, THEREFORE, BE IT RESOLVED BY HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS AS THE GOVERNING BODY OF THE DISTRICTS, AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Approval of Budget Amendment. Budget Amendment 23-24-055 is hereby approved and authorized to make adjustments and corrections to the rollover project balances from FY 22/23 into the current FY 23/24 to properly budget the available funds in the projects in FY 23/24 to maintain the authorized balances; to roll projects that were not rolled for an increase in the amount of \$19,310.06.

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The

County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of Highlands County pertaining to the budget amendment approved hereby, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 19th day of March 2024.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS AS
GOVERNING BODY FOR THE
DISTRICTS**

By: _____
Kevin J. Roberts, Chairperson

ATTEST:

Jerome Kaszubowski, Clerk of Court