

MEETING OF THE DISTRICTS
Tuesday, March 4, 2025
9:30 AM
600 S. Commerce Ave. Sebring, FL 33870

DISTRICTS LIST

AVON PARK ESTATES S. B. D.
ORANGE VILLA MOBILE HOME ESTATES S. B. D.
HIGHLANDS PARK ESTATES S. B. D.
PLACID LAKES S.B.D. HIGHWAY PARK S. B. D.
RED HILL FARMS IMPROVEMENT DISTRICT
LAKE HAVEN ESTATES S. B. D.
SEBRING ACRES S. B. D.
ORANGE BLOSSOM ESTATES S. B. D.
SEBRING COUNTRY ESTATES S. B. D.
ORANGE BLOSSOM UNIT 12 S. B. D.
SEBRING HILLS S. B. D.
COUNTYWIDE FIRE DISTRICT
THUNDERBIRD ROAD WASTEWATER S. B. D.
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT

1. MEETING CALLED TO ORDER

2. PRESENTATIONS:

3. PUBLIC COMMENT

4. CONSENT AGENDA

- 4.A *Request approval of CSA 20-024 to provide services for Highlands County Lake Grassy Boat Ramp and Dock Enhancements.*
Rosa Morales, Budget Analyst II / NAV
The fiscal impact is \$99,672 to Fund 128 (Sun N lakes of Lake Placid Recreation District) are properly budgeted in the respective cost centers
[STATEMENT OF ISSUE Boat Ramp 4A 1016-2024.pdf](#)
[20-024 Patel CSA 2 Lake Grassy Boat Ramp.pdf](#)

5. PUBLIC HEARING

6. ACTION AGENDA

7. ADJOURN

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: March 4, 2025

PRESENTER: Rosa Morales, Budget Analyst II / NAV

SUBJECT/TITLE: Request approval of CSA 20-024 to provide services for Highlands County Lake Grassy Boat Ramp and Dock Enhancements.

STATEMENT OF ISSUE

RECOMMENDED ACTION

Move to approve CSA 20-024 to provide services for Highlands County Lake Grassy Boat Ramp and Dock Enhancements.

FISCAL IMPACT

The fiscal impact is \$99,672 to Fund 128 (Sun N lakes of Lake Placid Recreation District) are properly budgeted in the respective cost centers

Attachments: [STATEMENT OF ISSUE Boat Ramp 4A 1016-2024.pdf](#)
Attachments: [20-024 Patel CSA 2 Lake Grassy Boat Ramp.pdf](#)

STATEMENT OF ISSUE

On March 7, 2024, a special town hall meeting was held for property owners to discuss upcoming budget request. During this meeting, various property owners suggested and agreed on improving the Lake Grassy Boat Ramp. The current boat ramp has caused many issues for property owners trying to get their boats in the canal. The boat ramp is not wide enough to fit pontoon boats, doesn't have enough clearing to back the boats in property, and has a drop where the ramp ends and scrapes the bottom of the boats. This CSA is for the design, permitting, surveying, geotechnical services, and Post Design Services.

HIGHLANDS COUNTY, FLORIDA AUTHORIZATION FORM

Select One of the following	
☐ TOA: TASK ORDER ASSIGNMENT (UNDER \$50,000)	#
☒ CSA: CONSULTANT SERVICE AUTHORIZATION (OVER \$50,000)	#2
Upon binding execution by both Parties, this Authorization Form becomes an attachment to and a permanent part of the Master Professional Continuing Services Agreement (Agreement) between HIGHLANDS COUNTY and Patel, Green & Associates, LLC., (CONSULTANT) identified by the Master Contract Dated March 16, 2021. In accordance with Florida Statutes, Section 287.055 (2)(g) the CONSULTANT is providing professional services to the COUNTY for work of a specified nature as outlined in the Agreement.	Project Amount: \$99,672.00 Budget Account Number: Fund or cost enter/account/project #, if applicable. 7974-56300 RFP# 20-024 Category 2 Engineering Master Contract Date: March 16, 2021

NOTE: THE CONSULTANT MAY NOT BEGIN WORK UNTIL THIS FULLY SIGNED CSA/TOA AND, AS NECESSARY, A COUNTY PURCHASE ORDER ARE DELIVERED TO THE CONSULTANT.

SUMMARY OF WORK TO BE COMPLETED	
<u>Each Task Authorization package must include:</u>	
☒ Exhibit A – Scope of Work ☒ Exhibit B – Compensation	☒ Exhibit C – Sub-Consultants ☒ Exhibit D – Plans/Drawings/Survey
DEPARTMENT APPROVAL	
Recommended by Print Name: Karen Lepera, NAV Specialist	Reviewed by Print Name: Tanya Cannady, Business Services Director
X Karen Lepera	X Tanya Cannady
1. Project Manager Signature	2. Director or Designee Signature
Date	Date
CONSULTANT ACCEPTANCE	
Consultant's Designated Agent Print Name: Hiren Patel, President	Consultant Project Manager: Print Name: Austin Goff, Civil Site Group Leader
X Hiren Patel (Feb 13, 2025 16:50 EST)	
3. Consultant Signature	
Date	
PURCHASING REVIEW	LEGAL REVIEW
Purchasing Manager or Designee Print Name Stacy D. Quillen, Procurement Manager	County Attorney or Designee Print Name: Sherry Sutphen, County Attorney (Chantel Strahan, designee)
X Stacy D. Quillen	X Chantel Strahan (Feb 20, 2025 11:14 EST)
4. Purchasing Manager or Designee Signature	5. County Attorney or Designee Signature
Date	Date
COUNTY APPROVAL	
County Administrator or Designee (under \$50,000) Print Name: Laurie A. Hurner, County Administrator	Board Chair (over \$50,000) Print Name:
X To Be Executed by Board Chair	X Board Chair
6. County Administrator or Designee Signature	7. Board Chair or Designee Signature
Date	Date

Exhibit “A” Scope of Work

Project: Highlands County Lake Grassy Boat Ramp and Dock Enhancements

The CONSULTANT is to provide the following services for the Project. The CONSULTANT shall keep the COUNTY informed of the progress of such work.

The project area is defined as the existing boat ramp, canal, and a 100-foot buffer from those natural features and infrastructure located within the boundaries of **440 South Sun N Lakes Boulevard, Lake Placid, FL (Parcel C-21-37-30-A00-0060-0000)**.

TASK 1: BOAT RAMP AND BOAT DOCK DESIGN

CONSULTANT will prepare construction plan sheets for the project using the AutoCAD Civil 3D title block template. The construction plan sheets anticipated to be prepared include the following:

Boat Ramp and Dock Details with Construction Details

The construction plan sheets will include construction specifications and details for the design of a concrete boat ramp. A pre-engineered modular floating dock system will be specified on the construction plan sheets as an “or engineer approved equal” product. The CONSULTANT will design the connection between the sidewalk / walkway and the pre-engineered floating dock system.

The Construction plan sheets will be prepared at the 60% progress stage for the CLIENT’s review and comment. Construction plan sheets issued after incorporation of the CLIENT’s 60% review comments will be considered the Issued for Permit (IFP) review set. Construction plan sheets issued after the permit approval will be considered the Issued for Construction (IFC) set and the final deliverable.

Deliverables: 60% Deliverable

- 60% Construction Plan Sheet (PDF)

Issued for Permit (IFP) Deliverable

- IFP Construction Plan Sheet (digitally signed and sealed PDF)
- IFP Construction Plan Sheet files (AutoCAD Civil 3D DWG)

Issued for Construction (IFC) Deliverable

- IFC Construction Plan Sheet (digitally signed and sealed PDF)
- IFC Construction Plan Sheet files (AutoCAD Civil 3D DWG)

TASK 2: ENVIRONMENTAL AND PERMITTING

The CONSULTANT will research existing permits, habitats, and other previously documented environmental constraints at the project site. PGA will also prepare figures and supporting documentation needed to assess existing conditions at the project site. This task also includes time for reviewing conceptual boat ramp design plans.

The CONSULTANT will visit the project area to assess existing land uses and vegetative communities. For this proposal, the project area is defined as the existing boat ramp, canal, and a 100-foot buffer from those natural features and infrastructure located within the boundaries of 440 South Sun N Lakes Boulevard (Parcel C-21-37-30-A00-0060-0000). The site visit will be used to delineate wetlands and complete preliminary wildlife surveys within the project area. The wetland

boundaries will be marked with flagging tape and each flag location will be collected using a hand-held Trimble GPS unit.

The CONSULTANT will develop written texts, graphics, and other supporting documentation necessary for development of an Environmental Technical Memorandum that summarizes the results of the site assessment, preliminary wildlife surveys, and wetland delineation. The Environmental Technical Memorandum will include an assessment of the existing condition of each wetland identified at the project site.

The project is anticipated to meet the qualifications for a SWFWMD General Permit pursuant to 62-330.417 FAC, and a USACE Nationwide Permit 2/36. The CONSULTANT will complete the appropriate application sections required for these permit applications. The CONSULTANT will develop the necessary text, tables, graphics, and other supporting documentation required to support the permit applications. PGA will develop a draft of each application package and submit it to Highlands County for review and approval. A final application package (signed by Highlands County) will be developed and submitted to the appropriate permitting agencies. This task also includes development and submittal of RAI responses for each permitting agency.

The CONSULTANT will pay the application processing fee (\$250.00) for the SWFWMD General Permit and will be reimbursed by Highlands County at actual cost, no markup. A processing fee is not required for the USACE Nationwide Permit.

The CONSULTANT's environmental scientist will meet the WMD and/or USACE in the field (includes one site visit with both agencies on one day) to verify wetland lines set in the field. This task includes development of revised graphics and impact tables based on any changes to the wetland line in the field (if changes are deemed necessary by regulatory staff).

Deliverables:

**Environmental Technical Memorandum and permitting submittal and coordination.
Permit Application Package(s)**

TASK 3: BOAT RAMP APPROACH, BOAT PARKING MODIFICATIONS AND PROJECT ADMINISTRATION

The scope of work will include the modification of the boat ramp approach, loading and unloading zone to accommodate a single P/T Car and Camper Trailer per the Florida Green Book (8' wide 48' long). The dock will be designed to accommodate a double 30' long boat slip with a 4' wide floating dock. The dock shall be ADA compliant and shall not be classified as a fishing pier/dock. The CONSULTANT shall analyze and develop a concept for the project in accordance with all applicable manuals, guidelines, standard, handbooks, procedures, and current design memorandums. All conceptual design work shall comply with the requirements of the appropriate regulatory agencies. The CONSULTANT shall coordinate fully with the appropriate permitting agencies and COUNTY'S staff. All activities and submittals shall be coordinated through the COUNTY's Project Manager.

The CONSULTANT's Scope of Services shall include:

1. Perform a drainage analysis for proposed modifications
2. Perform two (2) field reviews
 - a. Preliminary

- b. Plans in hand with county staff
- 3. Provide project administration
 - a. Attend virtual project start up meeting with county representatives
 - b. Attend virtual project status meeting with county representatives
 - c. Provide monthly status reports
 - d. Provide routine communications biweekly
 - e. Submit to county's project manager for review of meeting minutes for all meetings attended. Meeting minutes are due within ten (10) working days of attending the meeting.
 - f. Quality assurance / quality control it is the consultant's responsibility to independently and continually qc their plans and other deliverables. The cost of the qc shall be included under their respective tasks. The consultant should regularly communicate with county's design project manager to discuss and resolve issues or solicit opinions from those within designated areas of expertise. The consultant shall be responsible for the professional quality, technical accuracy and coordination of all designs, drawings, specifications, and other services furnished by the consultant and their sub-consultant(s) under this contract. Plan shall also include subcontractor and subconsultant reviews, response to comments and any resolution meetings if required, preparation of submittals for review, and other tasks as needed. The consultant shall, without additional compensation, correct all errors or deficiencies in the designs, maps, drawings, specifications and/or other products and services.
 - g. Supervision: the consultant shall supervise all technical design activities.
 - h. Coordination: the consultant shall coordinate with all disciplines of the project to produce a final set of construction documents, with cost included in the respective tasks.
- 4. Prepare plans to include as appropriate
 - a. Key sheet
 - b. Site grading plans with clearing and grubbing details as appropriate
 - c. Paved driveway access plan and details
 - d. Erosion control plans
 - e. Ramp loading and access plans
 - f. Dock access plans
 - g. Miscellaneous details as appropriate
 - h. Project design direction is for dockage to exit boat to maneuver vehicle and trailer to retrieve boat and to exit the facility
- 5. Develop an opinion of probable cost
- 6. Drainage technical memorandum with accompanying drainage calculations for permit issuance.
- 7. Provide support to other consultant for agency permitting of boat ramp and dock expansion, including a technical memorandum and construction plans.

Provisions for electricity or water shall not be included. Kayak launches and/or docks are not to be included. Operating hours for the lake has been established as from sunrise to sunset therefore site lighting shall not be included and permitting support. The intent for the project is to keep the increase in impervious areas to less than 2,000 square feet total.

Deliverables 60% Deliverable

- 60% Construction Plan Sheet (PDF)

Issued for Permit (IFP) Deliverable

- IFP Construction Plan Sheet (digitally signed and sealed PDF)
- IFP Construction Plan Sheet files (AutoCAD Civil 3D DWG)

Issued for Construction (IFC) Deliverable

- IFC Construction Plan Sheet (digitally signed and sealed PDF)
- IFC Construction Plan Sheet files (AutoCAD Civil 3D DWG)

TASK 4: COMMUNITY ENGAGEMENT

Making the respective communities aware of these amenity enhancements will be important in maintaining public support. The CONSULTANT will facilitate one public meetings/workshops, in Sun ‘N Lakes South. Facilitation activities will include the following:

- Conduct initial coordination with Property Owners of Sun ‘N Lakes of Lake Placid, Inc. community leadership Secure meeting facilities (assumed to be the respective Highlands County-managed clubhouses)
- Prepare brief PowerPoint presentations outlining projects, including proposed design concepts and project schedules (assumed to be delivered by County staff) and opinion of probable cost.
- Prepare project display boards
- Set up meeting rooms
- Attend public meetings (2 staff – project manager and meeting facilitator/public involvement specialist), assumed to occur on the same day or on consecutive days
- Prepare meeting summaries documenting any feedback received

Deliverables:

Meeting presentation files (1), meeting display boards (as needed)

Meeting Summary Report

TASK 5. SURVEY – HIGHLANDS COUNTY LAKE GRASSY BOAT RAMP SURVEY SERVICES

The work required to prepare a topographic survey of the parking area and boat ramp basin at the park. The survey limits are attached as exhibit “D”. The topographic survey will identify improvements such as: pavement, sidewalk, boat ramp, above ground utility features, trees and all drainage features. It will also include a bathymetric survey of the boat basin. A minimum of two site benchmarks will be established. The survey’s horizontal datum will be State Plane Florida East, NAD 1983 (2001 Adjustment) and the vertical datum will be NAVD of 1988. Additionally, Sunshine 811 will be contacted to mark the underground utilities. The surveyor will locate and include any markings in the topographic survey.

The survey services will comply with the Standards of Practice for Florida Surveyor and Mappers per Chapter 5J-17, Florida Administrative Code, pursuant to Chapter 472.027 Florida Statutes.

Deliverables:

Surveyor will provide an AutoCAD (dwg) file and

Adobe File with surface and a

signed and sealed surveyor’s report.

TASK 6: GEOTECHNICAL EXPLORATION AND EVALUATION

The CONSULTANT shall provide the following services:

- Site reconnaissance and stake borings
- Utility locates via Sunshine One Call (required 3 days prior to the field work)
- Mobilization to the site.
- Two (2) Standard Penetration Test (SPT) borings, each to a depth of 15 feet below existing grade (beg), within the proposed boat ramp footprint.
- Four (4) hand auger borings, each to a depth of 6 feet beg, within the proposed parking area.
- Two (2) Double Ring Infiltrometer (DRI) tests at the designated retention locations.
- Engineering Analysis and Report to include:
 - A description of the site, fieldwork, laboratory testing, and general soil conditions encountered, together with a Boring Location Plan, and individual Test Boring Records.
 - Site preparation considerations that include geotechnical discussions regarding site stripping and subgrade preparation and engineered fill/backfill placement.
 - Foundation system recommendations for the proposed structure, as appropriate based on the boring results.
 - Slab-on-grade construction considerations based on the subsurface exploration findings.
 - Recommended pavement section for the proposed parking area based on provided or assumed traffic loading, and soil types collected from the test borings.
 - DRI test results
 - Submit and process any/all applications for permitting (i.e. SFWMD/DEP)
 - Suitability of on-site soils for re-use as structural fill and backfill. Additionally, criteria for placement / compaction suitable fill materials will be provided.
 - Construction coordination, response to contractor RFIs.
 - A PDF version of the geotechnical report will be prepared and submitted by email to the Client and design team. If requested by the Client, additional hard copies can be provided. The geotechnical report will be reviewed, signed and sealed by a registered Professional Engineer in the State of Florida.

TASK 7: POST-DESIGN SERVICES

The CONSULTANT shall provide the following services:

- CONSULTANT will provide information to the COUNTY for up to four (4) responses to questions and comments submitted by the COUNTY's prospective bidders about the project.
- CONSULTANT will review shop drawings submitted related to the project. CONSULTANT will respond to RFIs related to the project during construction. CONSULTANT will conduct up to two (2) site visits during construction. CONSULTANT will attend the final inspection.
- CONSULTANT will process and submit permit close out documents.
- CONSULTANT will provide as-built survey services.
 - Lump sum fee \$11,300.00* (*amount included in post design services task number 7 below)

Deliverables:

Geotechnical Report

Utility Locate findings

Site Prep/mobilization

DRI Test Results

Copies of all permits

As Built Survey drawing in pdf format

Bid Addenda response information up to four (4)

RFI response information

EXCLUSIONS

The scope of service does not include:

- Utility relocation design (if required this service can be negotiated)
- Landscape Plans
- Sovereign Submerged Land Easement coordination
- Electrical engineering or lighting design
- Stormwater Modeling
- Services involving soil contamination and disposal.
- It is our understanding that normal construction inspections will be carried out by the COUNTY with their own forces and not included in this scope. Only the final / pre-final inspection is included herein.

PERIOD OF SERVICES:

Upon receipt of a duly executed copy of this Authorization Form, the CONSULTANT will promptly initiate the Scope of Services outlined above. Final completion of services will be within three-hundred sixty (360) calendar days from the final execution of the Authorization.

Post-Design services period of services are based on the construction start date, construction duration, and jurisdictional review and approval process and cannot be defined herein at this time. As built survey services can be completed within 6 weeks from notice to proceed with as-built survey services.

**Exhibit “B”
Compensation**

Highlands County Lake Grassy Boat Ramp and Dock Enhancements		
TASK	DESCRIPTION	FEE
1	Boat Ramp and Dock Design	\$8,910.00
2	Environmental and permitting	\$10,888.00
3	Boat ramp approach, boat parking modifications and project administration	\$25,231.00
4	Community Engagement	\$4,899.00
5	Survey	\$16,300.00
6	Geotechnical	\$7,224.00
7	Post Design Services (amount includes as-built survey services)	\$26,220.00
FIXED FEE (Including Reimbursable Expenses)		\$ 99,672.00

To be paid upon completion of task. Reimbursement for any permits will be done at cost, no additional markup to the County.

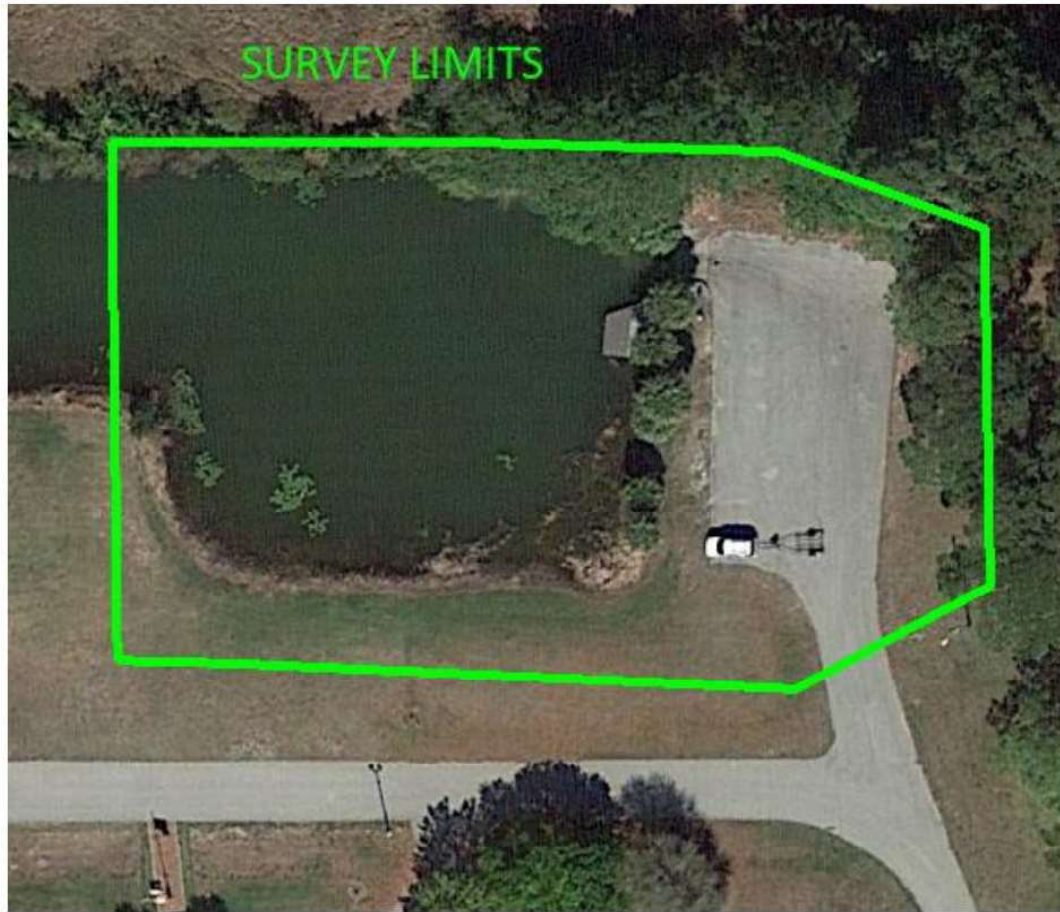
**Exhibit “C”
Sub-Consultants**

Type/Service: Boat Ramp / Boat Dock Consultant
Name: CivilSurv
Address: 2525 Drane Field Road, Suite 7 – Lakeland, FL 33811
Contact: Mark J. Fredrick, PE
Contact Phone: 863-646-4771
Contact E-mail: mferderick@civilsurv.com

Type/Service: Survey
Name: CivilSurv
Address: 2525 Drane Field Road, Suite 7 – Lakeland, FL 33811
Contact: Kenneith T. Glass, PSM
Contact Phone: 863-646-4771
Contact E-mail: kglass@civilsurv.com

Type/Service: Geotechnical
Name: Madrid CPWG
Address: 2030 State Road 60 East – Bartow, FL 33830
Contact: Andre Kniazeff, PE
Contact Phone: 863-533-9007
Contact E-mail: Andre.Kniazeff@madridecpwg.com

EXHIBIT "D"
Plans/Drawings



20-024 Patel CSA 2 Lake Grassy Boat Ramp Legal Approved

Final Audit Report

2025-02-20

Created:	2025-02-04
By:	Rosa Morales (romorales@highlandsfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAApUuxCyiYjT6EsReVU6yw6v5Ti658OEeY

"20-024 Patel CSA 2 Lake Grassy Boat Ramp Legal Approved" History

-  Document created by Rosa Morales (romorales@highlandsfl.gov)
2025-02-04 - 12:56:57 PM GMT
-  Document emailed to Karen Lepera (klepera@highlandsfl.gov) for signature
2025-02-04 - 12:57:02 PM GMT
-  Email viewed by Karen Lepera (klepera@highlandsfl.gov)
2025-02-04 - 12:57:28 PM GMT
-  Document e-signed by Karen Lepera (klepera@highlandsfl.gov)
Signature Date: 2025-02-04 - 12:57:50 PM GMT - Time Source: server
-  Document emailed to Tanya Cannady (tcannady@highlandsfl.gov) for signature
2025-02-04 - 12:57:53 PM GMT
-  Email viewed by Tanya Cannady (tcannady@highlandsfl.gov)
2025-02-04 - 1:25:36 PM GMT
-  Document e-signed by Tanya Cannady (tcannady@highlandsfl.gov)
Signature Date: 2025-02-04 - 1:25:44 PM GMT - Time Source: server
-  Document emailed to Hiren Patel (hiren.patel@patelgreene.com) for signature
2025-02-04 - 1:25:46 PM GMT
-  Email viewed by Hiren Patel (hiren.patel@patelgreene.com)
2025-02-04 - 1:26:37 PM GMT
-  Email viewed by Hiren Patel (hiren.patel@patelgreene.com)
2025-02-13 - 9:49:50 PM GMT



Document e-signed by Hiren Patel (hiren.patel@patelgreene.com)

Signature Date: 2025-02-13 - 9:50:06 PM GMT - Time Source: server



Document emailed to Stacy Smith (ssmith@highlandsfl.gov) for signature

2025-02-13 - 9:50:07 PM GMT



Email viewed by Stacy Smith (ssmith@highlandsfl.gov)

2025-02-14 - 3:53:12 PM GMT



Rosa Morales (romorales@highlandsfl.gov) replaced signer Stacy Smith (ssmith@highlandsfl.gov) with Stacy Quillen (squillen@highlandsfl.gov)

2025-02-14 - 3:54:47 PM GMT



Document emailed to Stacy Quillen (squillen@highlandsfl.gov) for signature

2025-02-14 - 3:54:48 PM GMT



Email viewed by Stacy Quillen (squillen@highlandsfl.gov)

2025-02-17 - 12:38:09 PM GMT



Document e-signed by Stacy Quillen (squillen@highlandsfl.gov)

Signature Date: 2025-02-17 - 12:38:22 PM GMT - Time Source: server



Document emailed to Chantel Strahan (cstrahan@highlandsfl.gov) for signature

2025-02-17 - 12:38:23 PM GMT



New document URL requested by Hiren Patel (hiren.patel@patelgreene.com)

2025-02-19 - 9:41:33 PM GMT



Email viewed by Chantel Strahan (cstrahan@highlandsfl.gov)

2025-02-20 - 4:14:18 PM GMT



Document e-signed by Chantel Strahan (cstrahan@highlandsfl.gov)

Signature Date: 2025-02-20 - 4:14:27 PM GMT - Time Source: server



Agreement completed.

2025-02-20 - 4:14:27 PM GMT

