

**MEETING OF THE DISTRICTS**  
**Tuesday, March 01, 2022**  
**9:30 AM**  
**600 S. Commerce Ave. Sebring, FL 33870**  
**AGENDA**

**DISTRICTS LIST** AVON PARK ESTATES S. B. D. ORANGE VILLA MOBILE HOME  
ESTATES S. B. D.  
BONNETT CREEK ACRES S. B. D. PLACID LAKES S. B. D.  
DESOTO CITY S. B. F. D. PLACID LAKES S. B. F. D.  
HICKORY HILLS S. B. D. RED HILL FARMS IMPROVEMENT DISTRICT  
HIGHLANDS PARK ESTATES S. B. D. SEBRING ACRES S. B. D.  
HIGHLANDS PARK S. B. F. D. SEBRING COUNTRY ESTATES S. B. D.  
HIGHWAY PARK S. B. D. SEBRING HILLS S. B. D.  
LAKE HAVEN ESTATES S. B. D. SEBRING MANOR S. B. D.  
LAKE PLACID S. B. F. D. SOMERVALE DOWNS S. B. D.  
LEISURE LAKES S. B. F. D. THUNDERBIRD ROAD WASTEWATER S. B. D.  
LORIDA S. B. F. D. VANTAGE POINTE II S. B. D.  
ORANGE BLOSSOM ESTATES S. B. D. VENUS SPECIAL B. F. D.  
ORANGE BLOSSOM UNIT 12 S. B. D. WEST SEBRING S. B. F. D.  
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT  
SUN 'N LAKE ESTATES AND ACREAGE OF LAKE PLACID—S. B. D.  
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT  
HIGHLANDS LAKES SPECIAL TAX DISTRICT  
COUNTYWIDE FIRE DISTRICT  
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT

**1 MEETING CALLED TO ORDER**

**2 PUBLIC COMMENT**

**3 CONSENT AGENDA**

- 3.A *Request approval of the minutes from the February 1, 2022 and February 15, 2022 meetings of the Special Districts.*  
[020122SPC.pdf](#)  
[021522SPC.pdf](#)

**4 ACTION AGENDA**

**5 ADJOURN**

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: [hrmanager@highlandsfl.gov](mailto:hrmanager@highlandsfl.gov). Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: [www.highlandsfl.gov](http://www.highlandsfl.gov)

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

**HIGHLANDS COUNTY  
COUNTY COMMISSION AGENDA ITEM**

**DATE OF ACTION REQUEST:** March 1, 2022

**PRESENTER:**

**SUBJECT/TITLE:** Request approval of the minutes from the February 1, 2022 and February 15, 2022 meetings of the Special Districts.

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**RECOMMENDED ACTION**

Move approval of the minutes from the February 1, 2022 and February 15, 2022 meetings of the Special Districts.

Attachments: [020122SPC.pdf](#)  
[021522SPC.pdf](#)

**MEETING OF THE DISTRICTS, FEBRUARY 1, 2022**

1. The meeting was called to order at 12:37 p.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

**Commissioner Kathleen G. Rapp**  
**Commissioner Kevin J. Roberts**  
**Commissioner Scott A. Kirouac**

**Commissioner Chris Campbell**  
**Commissioner Arlene Tuck**

Also, present: Randy Vosburg, County Administrator; Laurie Hurner, Deputy County Administrator/Chief of Staff; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

**2. PUBLIC COMMENT**

Larry Walker came before the Commission to provide an update on the progress of the Sun 'N Lakes of Lake Placid Recreational District and thanked the Commission and county staff for their input and participation.

**3. CONSENT AGENDA**

Commissioner Kirouac moved approval of the consent agenda as presented. Commissioner Tuck seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval of the minutes from the December 21, 2021 meeting of the Special Districts.**  
*See Clerk of Courts website.*

**4. ACTION AGENDA**

No action items presented.

Commissioner Kirouac provided an update on the Istokpoga Marsh Watershed Improvement District (IMWID) easement project and asked direction from County Attorney Sherry Sutphen on how they should proceed on this matter. Ms. Sutphen stated she did not send out letters purposefully because they had received some movement, but a motion can be made to provide additional time to work with the property owners and staff will continue to keep the Board updated.

Sherry Sutphen, County Attorney, suggested the Commission authorize staff, in the form of a motion, to continue working with the three property owners on the easements that are needed for the Phase II project, and for staff to bring periodic progress reports to the Board of the Districts meeting.

Commissioner Kirouac moved approval of the motion as suggested by Sherry Sutphen, County Attorney. Commissioner Campbell seconded the motion.

Chairman Rapp opened the floor for public comment. Input was not provided.

Upon roll call, all Commissioners vote aye. The motion carried.

**5. ADJOURN**

Commissioner Kirouac moved to adjourn the Meeting of the Districts. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

The meeting was adjourned at 12:45 p.m.

**MEETING OF THE DISTRICTS, FEBRUARY 15, 2022**

1. The meeting was called to order at 10:55 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

**Commissioner Kathleen G. Rapp**  
**Commissioner Kevin J. Roberts**  
**Commissioner Scott A. Kirouac**

**Commissioner Chris Campbell**  
**Commissioner Arlene Tuck**

Also, present: Randy Vosburg, County Administrator; Laurie Hurner, Deputy County Administrator/Chief of Staff; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

**2. PUBLIC COMMENT**

No participants.

**3. CONSENT AGENDA**

Commissioner Kirouac moved approval of the consent agenda as presented. Commissioner Tuck seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. Request approval of the minutes from the January 18, 2022 meeting of the Special Districts.** *See Clerk of Courts website.*

**4. ACTION AGENDA**

No action items presented.

Commissioner Kirouac and County Attorney Sherry Sutphen provided an update on the Istokpoga Marsh Watershed Improvement District (IMWID) easement project.

**5. ADJOURN**

Commissioner Kirouac moved to adjourn the Meeting of the Districts. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

The meeting was adjourned at 10:59 a.m.