

MEETING OF THE DISTRICTS
Thursday, January 19, 2023
9:30 AM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

DISTRICTS LIST

AVON PARK ESTATES S. B. D.	ORANGE VILLA MOBILE HOME ESTATES S. B. D.
DESOTO CITY S. B. F. D.	PLACID LAKES S. B. D.
HIGHLANDS PARK ESTATES S. B. D.	PLACID LAKES S. B. F. D.
HIGHLANDS PARK S. B. F. D.	RED HILL FARMS IMPROVEMENT DISTRICT
HIGHWAY PARK S. B. D.	SEBRING ACRES S. B. D.
LAKE HAVEN ESTATES S. B. D.	SEBRING COUNTRY ESTATES S. B. D.
LAKE PLACID S. B. F. D.	SEBRING HILLS S. B. D.
LEISURE LAKES S. B. F. D.	THUNDERBIRD ROAD WASTEWATER S. B. D.
LORIDA S. B. F. D.	VENUS SPECIAL B. F. D.
ORANGE BLOSSOM ESTATES S. B. D.	WEST SEBRING S. B. F. D.
ORANGE BLOSSOM UNIT 12 S. B. D.	
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT	
SUN 'N LAKE ESTATES AND ACREAGE OF LAKE PLACID—S. B. D.	
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT	
HIGHLANDS LAKES SPECIAL TAX DISTRICT	
COUNTYWIDE FIRE DISTRICT	
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT	

1 MEETING CALLED TO ORDER

2 PRESENTATIONS:

3 PUBLIC COMMENT

4 CONSENT AGENDA

- 4.A *Request approval of the minutes from the November 15, 2022, Meeting of the Special Districts, and the November 29, 2022, Special Meeting of the Special Districts.*
[111522SPC.pdf](#)
[112922SPC-Special Meeting.pdf](#)

5 PUBLIC HEARING

6 ACTION AGENDA

7 ADJOURN

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM

DATE OF ACTION REQUEST: January 19, 2023

PRESENTER:

SUBJECT/TITLE: Request approval of the minutes from the November 15, 2022, Meeting of the Special Districts, and the November 29, 2022, Special Meeting of the Special Districts.

RECOMMENDED ACTION

Move approval of the minutes from the November 15, 2022, Meeting of the Special Districts, and the November 29, 2022, Special Meeting of the Special Districts.

Attachments: [111522SPC.pdf](#)
[112922SPC-Special Meeting.pdf](#)

MEETING OF THE SPECIAL DISTRICTS, NOVEMBER 15, 2022

1. The meeting was called to order at 2:01 p.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Chris Campbell
Commissioner Kevin J. Roberts
Commissioner Scott A. Kirouac

Commissioner Arlene Tuck
Commissioner Don Elwell

Also, present: Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

2. **PRESENTATIONS**

No presentations.

3. **PUBLIC COMMENT**

No participants.

4. **CONSENT AGENDA**

Commissioner Elwell moved approval of the consent agenda as presented. Commissioner Kirouac seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval of the minutes from the October 4, 2022 and October 18, 2022 Meeting(s) of the Special Districts.** *See Clerk of Courts website.*

5. **PUBLIC HEARING**

No public hearings.

6. **ACTION AGENDA**

No action items presented.

7. **ADJOURN**

Commissioner Kirouac moved to adjourn the Meeting of the Districts. Commissioner Tuck seconded the motion.

The ayes have it and the motion is carried.

The meeting was adjourned at 2:02 p.m.

SPECIAL MEETING OF THE SPECIAL DISTRICTS, NOVEMBER 29, 2022

1. The meeting was called to order at 9:51 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Chris Campbell
Commissioner Kevin J. Roberts
Commissioner Scott A. Kirouac

Commissioner Arlene Tuck
Commissioner Don Elwell

Also, present: Laurie Hurner, County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts; and Jill Ann Shields, Deputy Clerk.

This public hearing was properly advertised, and a proof of publication was submitted to the Clerk to become part of the permanent record. ***See Proof of Publication file.***

2. PUBLIC COMMENT

No participants.

3. CONSENT AGENDA

Chairman Campbell stated an additional item has been added to the consent agenda and provided to the Commission.

Commissioner Kirouac moved approval of the consent agenda as presented, with the addition of item 3C. Commissioner Elwell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request adoption of Resolution 22-23-28 for Budget Amendment 22-23-022 to rollover encumbrances from FY 21/22 into FY 22/23 for Special Benefit Districts.** *See Res. Book 34 Page 35 & SMB 150 Page 82.*
- B. **Request approval of Budget Amendment 21-22-145 for SBD Projects item to item transfers between capital project accounts to assist with GASB 34 reporting with a net fiscal impact of \$0.00.** *See SMB 150 Page 83.*
- C. **Request adoption of Resolution 22-23-39 for Budget Amendment 21-22-149 for FY 21/22 end-of-year cost center cleanup for the Special Benefit Districts.** *See Res. Book 34 Page 36 & SMB 150 Page 84.*

4. ADJOURN

Commissioner Kirouac moved to adjourn the Meeting of the Districts. Commissioner Roberts seconded the motion.

The ayes have it and the motion is carried.

The meeting was adjourned at 9:52 a.m.