

MEETING OF THE DISTRICTS
Tuesday, January 7, 2025
9:30 AM
600 S. Commerce Ave. Sebring, FL 33870

DISTRICTS LIST

AVON PARK ESTATES S. B. D.
ORANGE VILLA MOBILE HOME ESTATES S. B. D.
HIGHLANDS PARK ESTATES S. B. D.
PLACID LAKES S.B.D. HIGHWAY PARK S. B. D.
RED HILL FARMS IMPROVEMENT DISTRICT
LAKE HAVEN ESTATES S. B. D.
SEBRING ACRES S. B. D.
ORANGE BLOSSOM ESTATES S. B. D.
SEBRING COUNTRY ESTATES S. B. D.
ORANGE BLOSSOM UNIT 12 S. B. D.
SEBRING HILLS S. B. D.
COUNTYWIDE FIRE DISTRICT
THUNDERBIRD ROAD WASTEWATER S. B. D.
ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT
SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT
OAK MANOR AVENUE ROAD PAVING MUNICIPAL SERVICE BENEFIT DISTRICT

1. MEETING CALLED TO ORDER

2. PRESENTATIONS:

3. PUBLIC COMMENT

4. CONSENT AGENDA

4.A *Request approval of the minutes from the October 1, 2024, October 15, 2024, November 19, 2024, and December 3, 2024 Meetings of the Special Districts.*

[100124SPC.pdf](#)

[101524SPC.pdf](#)

[111924SPC.pdf](#)

[120324SPC.pdf](#)

5. PUBLIC HEARING

6. ACTION AGENDA

7. ADJOURN

Any person who decides to appeal any decision made by the Board of Supervisors of any of the Special Districts of Highlands County, Florida, in a public hearing or quasi-judicial proceeding is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of Supervisors of the Special Districts in Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26, Florida Statutes should contact the Highland County Human Resources Department, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance of a public meeting to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov

Any invocation that may be offered before the official start of the meeting of the Board of Supervisors of the Special Districts of Highlands County shall be the voluntary offering of a private citizen. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Highlands County, nor is Highlands County allowed by law to endorse the religious beliefs or views of any speaker.

**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: January 7, 2025

PRESENTER:

SUBJECT/TITLE: Request approval of the minutes from the October 1, 2024, October 15, 2024, November 19, 2024, and December 3, 2024 Meetings of the Special Districts.

STATEMENT OF ISSUE

RECOMMENDED ACTION

Move approval of the minutes from the October 1, 2024, October 15, 2024, November 19, 2024, and December 3, 2024 Meetings of the Special Districts.

FISCAL IMPACT

Attachments: [100124SPC.pdf](#)
Attachments: [101524SPC.pdf](#)
Attachments: [111924SPC.pdf](#)
Attachments: [120324SPC.pdf](#)

MEETING OF THE SPECIAL DISTRICTS, OCTOBER 1, 2024

1. The meeting was called to order at 1:11 p.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Kevin J. Roberts
Commissioner Chris Campbell

Commissioner Scott A. Kirouac
Commissioner Don Elwell

Commissioner Arlene Tuck was absent from this meeting.

Also, present: Laurie Hurner, County Administrator; Sherry G. Sutphen, County Attorney; David Ontermay, Director of Court Services for the Clerk of Courts, and Savannah Demeri, Deputy Clerk.

2. PRESENTATIONS

No presentations.

3. PUBLIC COMMENT

No participants.

4. CONSENT AGENDA

Commissioner Elwell moved to approve the Consent Agenda as presented. Commissioner Tuck seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request to approve the June 18, 2024 Meeting Minutes of the Special Districts.** *See Clerk of Courts website.*

5. ADJOURN

Chairman Roberts called for those in favor to adjourn the Meeting of the Special Districts.

The ayes have it and the motion carried.

The meeting was adjourned at 1:12 p.m.

MEETING OF THE SPECIAL DISTRICTS, OCTOBER 15, 2024

1. The meeting was called to order at 11:28 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Kevin J. Roberts
Commissioner Arlene Tuck
Commissioner Chris Campbell

Commissioner Scott A. Kirouac
Commissioner Don Elwell

Also, present: Laurie Hurner, County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts, and Savannah Demeri, Deputy Clerk.

2. **PRESENTATIONS**

No presentations.

3. **PUBLIC COMMENT**

No participants.

4. **CONSENT AGENDA**

Commissioner Elwell moved to approve the Consent Agenda as presented. Commissioner Campbell seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval of application and letter to the Army Corporation of Engineers to extend the permit for the Istokpoga Marsh Watershed Improvement District (IMWID) Phase II Impoundment Project.** *See Istokpoga Marsh Watershed Improvement District File.*

5. **ADJOURN**

Chairman Roberts called for those in favor to adjourn the Meeting of the Special Districts.

The ayes have it and the motion carried.

The meeting was adjourned at 11:30 a.m.

MEETING OF THE SPECIAL DISTRICTS, NOVEMBER 19, 2024

1. The meeting was called to order at 11:11 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Kevin J. Roberts
Commissioner Arlene Tuck
Commissioner Chris Campbell

Commissioner Scott A. Kirouac
Commissioner Don Elwell

Also, present: Laurie Hurner, County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts, and Savannah Demeri, Deputy Clerk.

2. **PRESENTATIONS**

No presentations.

3. **PUBLIC COMMENT**

No participants.

4. **CONSENT AGENDA**

No items presented.

5. **PUBLIC HEARING**

No items presented.

6. **ACTION AGENDA**

Commissioner Campbell moved to set the action agenda as presented. Commissioner Kirouac seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request adoption of Resolution 24-25-033 for Budget Amendment 24-25-021 to rollover current Special Benefit District project balances from FY 23/24 into the current FY 24/25 to properly budget the available funds in the projects in FY 24/25.**

Valerie Fleeger, Budget Analyst, presented the request.

Commissioner Kirouac moved adoption of Resolution 24-25-033 for Budget Amendment 24-25-021 to rollover current Special Benefit District project balances from FY 23/24 into the current FY 24/25 to properly budget the available funds in the projects in FY 24/25. Commissioner Roberts seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried. **See Res. Book 37 Page 35 & SMB 155 Page 189.**

7. **ADJOURN**

Commissioner Kirouac moved to adjourn the meeting of the Special Districts. Commissioner Elwell seconded the motion.

Chairman Tuck called for those in favor. The ayes have it and the motion carried.

The meeting was adjourned at 11:13 a.m.

MEETING OF THE SPECIAL DISTRICTS, DECEMBER 3, 2024

1. The meeting was called to order at 11:56 a.m., in the Highlands County Board of County Commission Chambers at 600 S. Commerce Ave., Sebring, Florida, with the following members present:

Commissioner Kevin J. Roberts
Commissioner Arlene Tuck
Commissioner Chris Campbell

Commissioner Scott A. Kirouac
Commissioner Don Elwell

Also, present: Laurie Hurner, County Administrator; Sherry G. Sutphen, County Attorney; Jerome Kaszubowski, Clerk of Courts, and Savannah Demeri, Deputy Clerk.

2. PRESENTATIONS

No presentations.

3. PUBLIC COMMENT

No participants.

4. CONSENT AGENDA

Laurie Hurner, County Administrator, requested item 4A be pulled from the agenda and brought back at a later date.

Commissioner Elwell moved to approve the consent agenda as amended. Commissioner Roberts seconded the motion.

Upon roll call, all Commissioners voted aye. The motion carried.

A. ~~Request adoption of Resolution 24-25-041 for Budget Amendment 24-25-023 to appropriate additional funding in Avon Park Estates SBD.~~ *This item was pulled. See SMB 155 Page 209.*

B. Request approval of the minutes from the July 16, 2024, and August 6, 2024, Special Meetings of the Districts. *See Clerk of Courts website.*

5. PUBLIC HEARING

No items presented.

6. ACTION AGENDA

No items presented.

7. ADJOURN

Commissioner Elwell and Commissioner Roberts moved to adjourn the meeting of the Special Districts.

Chairman Tuck called for those in favor. The ayes have it and the motion carried.

The meeting was adjourned at 10:57 a.m.