

Highlands County Board of County Commissioners
Tuesday, September 16, 2025
9:00 AM
600 S. Commerce Ave. Sebring, FL 33870

- 1. Meeting Called to Order: Invitation to fill out "Comments by the Public" forms**
Please silence all cell phones and devices.

- 2. Invocation**

- 3. Pledge of Allegiance**

- 4. Announcements**

The Highlands County Board of County Commissioners will hold a Public Hearing on the Text and Map Amendments Hearing Number CPA-25-645LS Update to the Highlands County Comprehensive Plan Elements and Map Series, at 9:00 a.m., on Tuesday, September 16, 2025, in the Board Room, 600 S. Commerce Ave., Sebring.

A Highlands County Fire Rescue Apparatus Washdown and Dedication Ceremony at 2:30 p.m., on Tuesday, September 16, 2025, at the Highlands County Fire Rescue Station 19, at 6850 W. George Blvd., Sebring.

The Highlands Soil & Water Conservation District will hold a Board meeting at 3:00 p.m., on Tuesday, September 16, 2025, in the HSWCD Conference room, at the Bert J. Harris, Jr., Agricultural Center, 4505 George Blvd., Sebring.

The Highlands County Board of County Commissioners will hold a Final Budget Public Hearing, at 5:30 p.m., on Tuesday, September 16, 2025, in the Board Room, 600 S. Commerce Ave., Sebring.

The Highlands County Health Facilities Authority will hold a meeting at 8:30 a.m., on Thursday, September 25, 2025, in the City Council Chambers of the City of Sebring City Hall, 368 S. Commerce Ave., Sebring.

- 5. Constitutional Officers - Announcements**

- 6. Recognitions, Presentations and Proclamations**

- A. Recognition of the Promotion of Firefighter/Paramedic Brad Roberts to Lieutenant/Firefighter/Paramedic on August 25, 2025
- B. Employee of the Quarter for the 2nd Quarter 2025
- C. Presentation of Years of Service Awards
- D. Request the Approval of the Proclamation recognizing October 5th, 2025 through October 11th, 2025 as "Fire Prevention Week"

- 7. Public Comment**

- 8. Consent Agenda**

- A. Request approval of an Interlocal Agreement between Highlands County and the City of Sebring related to the placement of an interactive informational outdoor kiosk in Circle Park in Downtown Sebring.
- B. Request approval of Amendment 1 to the Agreement between Highlands County and True Omni related to the design, build, install and support of three (3) interactive informational outdoor kiosks.
- C. Request approval of the July 15, 2025, Regular Meeting of the Board and Workshop minutes.
- D. Request approval of Property, Crime, Automobile, General Liability, Miscellaneous Liability, Watercraft, Drone and Worker's Compensation insurance policies annual renewal for fiscal year 2025/2026
- E. Request approval of the Public Emergency Medical Transportation (PEMT) Letter of Agreement with the State of Florida, Agency for Health Care Administration (AHCA) related to the supplemental payment program for Medicaid managed care patients for fiscal year 2025-2026.
- F. New Pay Grade Structure F/Y 2026 including 1% Cola effective October 6, 2025
- G. Request approval to update Human Resources Department Job Descriptions
- H. Request Approval of Resolution 24-25-172 authorizing the Fire Chief to execute a Letter of Attestation related to the request of AdventHealth as part of its application for designation as a Florida Resuscitation Center of Excellence.
- I. Approve pay grade change for the Assistant County Administrator
- J. Request approval of budget amendment 24-25-121 to realign Sheriff budgeted funds within the General Fund.
- K. Request approval of the minutes from the August 5, 2025, Regular Meeting of the Board and Workshop.

9. Committee Assignments

- A. Request to appoint one (1) alternate member to the Highlands County Board of Adjustment (BOA) and Planning and Zoning Commission/Local Planning Agency (P&Z).
- B. Request to appoint one (1) member to the Highlands County Historic Preservation Commission.

10. Public Hearing

- A. Public hearing to consider adoption of Ordinance 24-25-18 for CPA-25-641SS, amending the Future Land Use Map for an approximate 19.29 acres from Agriculture (AG) to Commercial (C).
- B. Public hearing to consider adoption of Resolution 24-25-150 for P&Z 2168,

amending the Official Zoning Atlas for an approximate 19.29 acres from Agricultural District (AU) and Mobile Home Subdivisions District (M-1) to Business District with a Planned Development (B-3 PD).

- C. Public hearing to consider adoption of Resolution 24-25-151 for P&Z 2181, amending the Official Zoning Atlas for an approximate 0.54-acre parcel from Agricultural District (AU) to Residential District (R-1).
- D. Public hearing for CPA-25-645LS, to approve and recommend for transmittal to FloridaCommerce, amendments to the text and map series of the Highlands County Comprehensive Plan consistent with the 2024 Evaluation and Appraisal Report (EAR).

11. Action Agenda

12. County Administrator and Legal

- A. County Attorney Status Report
- B. Commissioner's Priorities and the Project Status Report.

13. Commissioners

14. Informational

- A. Quarter Three Highlands County Library System Item Surplus
- B. Highlands County was notified by the Florida Communities Trust (FCT) office of approval of the grant application to assist in land acquisition for expanding the Highlands County Multi-Sport Complex.
- C. Board payables from September 16, 2025, to October 6, 2025

15. Adjourn

Any person who decides to appeal any decision made by this Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. "Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26 Florida Statutes should contact Human Resources, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov." Requests for CART or interpreter services should be made as soon as possible but no less than 48 hours in advance to permit coordination of the service.

Any invocation that may be offered before the official start of the Commission meeting is a voluntary offering by a private citizen. The views or beliefs expressed by the invocation speaker have not been reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

A person desiring to provide public comment related to an item on the Consent Agenda of this meeting, must fill out a Speaker Card and submit the same to the County Administrator or Chairperson by 8:50 a.m. All Speaker Cards received after 8:50am, will be called during the regular Public Comment.