

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
Tuesday, September 19, 2023
5:30 PM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

(Please turn off all pagers and cell phones)

1 MEETING CALLED TO ORDER

2 INVOCATION:

3 PLEDGE OF ALLEGIANCE

4 Public Hearing statement (read by Chairman) to identify the millage rate and purpose of the Public Hearing

5 Budget Presentation by staff:

- 5.A *Presentation of the Fiscal Year 2023-2024 Tentative Budget Power Point*
David Nitz, OMB Manager
No fiscal impact.
[2nd Public Hearing Budget Presentation_9-19-23.pdf](#)

6 Final Budget Adoption Public Hearing open to public input, discussion and comments.

7 Motions for Resolutions for adoption of the 2023-2024 Budget

- 7.A *Review of the FY 2023-2024 Tentative Budget and Adoption of Resolutions as required by the State Department of Revenue.*
David Nitz, OMB Manager
The fiscal impact will be the amount of the proposed Tentative Budget, currently set at \$187,785,578.
[2nd Public Hearing Packet with Exhibits 2.pdf](#)

8 ADJOURN

Any person who decides to appeal any decision made by this Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. "Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26 Florida Statutes should contact Human

Resources, ADA Coordinator at: 863-402-6509 (voice), or via Florida Rely Service 711, or by e-mail: hrmanager@highlandsfl.gov." Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov/

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM

DATE OF ACTION REQUEST: Sep 19, 2023

PRESENTER: David Nitz, OMB Manager

SUBJECT/TITLE: Presentation of the Fiscal Year 2023-2024 Tentative Budget Power Point

STATEMENT OF ISSUE

This is a power point presentation for the FY 2023-2024 Tentative Budget which shows the current status of the overall budget as well as the amount of General Fund fund balance needed for the FY 2023-2024 Tentative Budget.

RECOMMENDED ACTION

No action required.

FISCAL IMPACT

No fiscal impact.

Attachments: [2nd Public Hearing Budget Presentation_9-19-23.pdf](#)

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS



FISCAL YEAR 2023-2024

TENTATIVE BUDGET

FY23-24 Tentative Budget

Major Funds

Fund	Fund Title	FY23-24 Tentative Budget
420	Energy Recovery	\$ 3,260,548
401	Solid Waste	18,209,658
180	Building Dept.	2,182,500
181	Fire Assessment	7,775,596
110	Transportation	14,071,071
151	Infrastructure	33,328,204
005	General Fund	93,059,062
various	All Other Funds	18,081,439
	Total Budget	\$ 187,785,578

FUND BALANCE POLICY

September 30, 2022 Annual Comprehensive Financial Report

Unassigned Fund Balance	\$ 41,553,938
Potential Extraordinary Adjustments in FY22/23 & FY23/24:	
- ARPA Funds Collected/Unspent in FY23	(11,306,380)
Fund Balance budgeted in FY 23/24	<u>(4,223,174)</u>
Remaining Unassigned Fund Balance Available	\$ 26,024,384
General Fund Budget FY 23/24	\$ 93,059,062
100% Grant Programs	(4,485,723)
Capital Items	(1,101,822)
Transfers to Other Funds	(1,812,452)
Reserve for Contingency	<u>(506,500)</u>
Total General Fund Balance Per Policy	\$ 85,152,565
One Month Expenditures	\$ 7,096,047
Number of Months of Available Fund Balance	3.67 Months



**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: Sep 19, 2023

PRESENTER: David Nitz, OMB Manager

SUBJECT/TITLE: Review of the FY 2023-2024 Tentative Budget and Adoption of Resolutions as required by the State Department of Revenue.

STATEMENT OF ISSUE

The Board of County Commissioners is holding this public hearing for the purpose of hearing written and oral comments on the proposed budget and to satisfy State Department of Revenue requirements. These requirements include the adoption of the following resolutions: A) Special Benefit Districts' Assessments Budget Resolution Adoption; B) Tentative Millage Adoption Resolution; C) Tentative Budget Resolution Adoption; D) Resolution for the Adoption of Fee Schedule; and E) Resolution for the Adoption of the Capital Financial Strategy (CFS).

RECOMMENDED ACTION

Move to approve the FY 2023-2024 Tentative Budget and Adoption of Resolutions as required by the State Department of Revenue in the proper sequential order.

FISCAL IMPACT

The fiscal impact will be the amount of the proposed Tentative Budget, currently set at \$187,785,578.

Attachments: [2nd Public Hearing Packet with Exhibits 2.pdf](#)

ANNOUNCEMENT SHEET FORMAT

(To be read by person who will chair meeting)

- 1) This meeting is being held pursuant to the policies and procedures adopted by Highlands County and required by Florida Statutes.
- 2) The notice of the meeting was posted on the official bulletin board on August 18, 2023. I have a copy of the posted notice and will make it a part of the official records of this meeting.
- 3) Minutes of this meeting are being taken and copies of such minutes may be viewed or obtained through the Public Records Office at 600 S. Commerce Ave., B233, Sebring, Florida 33870.
- 4) Because minutes are being taken, I will ask that anyone wishing to speak, please obtain permission to speak first by raising your hand to be recognized.
- 5) The public will be allowed to ask questions and have input:

<u> X </u>	A) during the meeting
<u> </u>	B) before any vote, recommendation or formal action is taken
<u> </u>	C) at the end of the meeting, before the meeting is closed.
- 6) Written comments may also be submitted for consideration.

NOTICE OF MEETING

Highlands County Board of County Commissioners

Will hold a:

FINAL BUDGET PUBLIC HEARING on:

TUESDAY, SEPTEMBER 19, 2023 – 5:30 P.M.

or as soon thereafter as possible, in the County Commissioners' Board Room of the Government Center, 600 South Commerce Avenue, Sebring, Florida or such other location and/or with the assistance of Communications Media Technology as may be deemed necessary based on COVID-19 pandemic concerns:

Required by State of Florida TRIM Compliance

ALL INTERESTED PERSONS ARE INVITED TO ATTEND

ONE OR MORE COUNTY COMMISSIONERS MAY BE PRESENT AT THE
MEETING

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THIS COMMITTEE/GROUP, IN PUBLIC HEARING OR MEETING IS HEREBY ADVISED THAT HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD WILL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH SUCH APPEAL IS TO BE BASED.

THE BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA, DOES NOT DISCRIMINATE UPON THE BASIS OF ANY INDIVIDUAL'S DISABILITY STATUS. THIS NON-DISCRIMINATION POLICY INVOLVES EVERY ASPECT OF THE BOARD'S FUNCTIONS, INCLUDING ONE'S ACCESS TO, PARTICIPATION, EMPLOYMENT OR TREATMENT IN ITS PROGRAMS OR ACTIVITIES. "ANYONE REQUIRING REASONABLE ACCOMMODATION AS PROVIDED FOR IN THE AMERICANS WITH DISABILITIES ACT OR SECTION 286.26 FLORIDA STATUTES SHOULD CONTACT HUMAN RESOURCES, ADA COORDINATOR AT: 863-402-6509 (VOICE), OR VIA FLORIDA RELY SERVICE 711, OR BY E-MAIL: HRMANAGER@HIGHLANDSFL.GOV." REQUESTS FOR CART OR INTERPRETER SERVICES SHOULD BE MADE AS SOON AS POSSIBLE BUT NO LATER THAN 48 HOURS IN ADVANCE TO PERMIT COORDINATION OF THE SERVICE.

POSTED ON OFFICIAL
 BULLETIN BOARD
 AT 4:00 a.m.-p.m. ON 8/18/23
 BY: gA

SEPTEMBER 19, 2023
PUBLIC HEARING

Chairperson Reads

Ladies and Gentlemen:

The Board of County Commissioners is holding this public hearing for the purpose of hearing written and oral comments on the proposed budget and to satisfy State Department of Revenue requirements.

The public is invited to comment on the proposed annual budget for fiscal year 2023-2024 and the use of revenue sharing funds as contained in the proposed budget.

All interested citizens and organizations are encouraged to submit comments.

The fiscal year 2023-2024 budget yields a 5.04% tax increase in the millage rate when compared to the rolled back rate of FY 2022-2023. In other words, the increased valuation to generate the same taxes as in FY 2022-2023 would have allowed a millage rate of 7.4736. The Board has elected to adopt a tentative millage rate of 7.8500.

A short presentation/explanation by staff will now be given and the hearing will be open to public input, discussion and comments.

(PRESENTATION)

(PUBLIC INPUT)

If there are no further comments, I will now entertain a motion to adopt the following resolutions in sequential order.

(ADOPTION OF RESOLUTIONS)

- A. Final Resolution for Special Benefit Assessment Districts' Budget
- B. Resolution of Final Millage
- C. Resolution of Final Budget
- D. Resolution of Fee Schedule
- E. Resolution of Capital Financial Strategy (CFS)

If there are no other matters to be discussed – meeting adjourned.

RESOLUTION NO. 22-23-188

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS IN ITS CAPACITY AS THE BOARD OF SUPERVISORS FOR THE ORANGE VILLA MOBILE HOME ESTATES SPECIAL BENEFIT DISTRICT, PLACID LAKES SPECIAL BENEFIT DISTRICT, SEBRING COUNTRY ESTATES SPECIAL BENEFIT DISTRICT, AVON PARK ESTATES SPECIAL BENEFIT DISTRICT, SEBRING HILLS SPECIAL BENEFIT DISTRICT, RED HILL FARMS IMPROVEMENT DISTRICT, OAK MANOR ROAD PAVING MUNICIPAL SERVICE BENEFIT UNIT, SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT, SEBRING ACRES SPECIAL BENEFIT DISTRICT, LAKE HAVEN ESTATES SPECIAL BENEFIT DISTRICT, HIGHWAY PARK SPECIAL BENEFIT DISTRICT, HIGHLANDS PARK ESTATES SPECIAL BENEFIT DISTRICT, THUNDERBIRD ROAD WASTEWATER SPECIAL BENEFIT DISTRICT, AND ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT (COLLECTIVELY THE "MSBUs") PERTAINING TO THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, TENTATIVE BUDGETS FOR THE MSBUs; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF THE MSBU BUDGETS FOR FISCAL YEAR 2023-24; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County Administrator is charged with administering the MSBUs on behalf of the Board of County Commissioners in their capacity as the Board of Supervisors for the MSBUs; and

WHEREAS, the County Administrator has recommended the MSBU annual budgets for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; and

WHEREAS, the Board of Supervisors of the MSBUs adopted the various MSBU assessments prior to the effective date of this Resolution in order to adequately fund the MSBUs; and

WHEREAS, the Board of Supervisors of the MSBUs has determined that it is in the best interest of the citizens of the MSBUs to adopt the various annual tentative budgets for each as set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS IN ITS CAPACITY AS THE BOARD OF SUPERVISORS OF THE MSBUs AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County on behalf of the MSBUs has complied with all requirements and procedures of Florida law in processing this Resolution. The above findings are hereby adopted.

SECTION 2. Approval of Tentative Budgets for Fiscal Year 2023-24. The Highlands County Board of County Commissioners in its capacity as the Board of Supervisors of the MSBUs does hereby adopt the various tentative budgets by MSBU fund totaling \$6,610,068, which includes \$1,343,795, in fund balance brought forward from the previous fiscal year based on the following adopted assessments and budgeted tentatively in the following manner.

A. Adopted Assessments for the MSBUs:

FUND	DESCRIPTION	FY 2023-2024 ASSESSMENTS
104	ORANGE VILLA MH ESTATES SPEC BEN DIST	\$ 56.00 PER LOT/HOME SITE
107	PLACID LAKES SPECIAL BENEFIT DISTRICT	\$ 30.00 PER LOT OR FRACTION THEREOF
108	SEBRING COUNTRY ESTATES SPECIAL BENEFIT DISTRICT	\$ 6.00 PER UNIMPROVED LOT \$ 18.00 PER IMPROVED LOT
111	AVON PARK ESTATES SPECIAL BENEFIT DISTRICT	\$ 40.00 PER LOT OR FRACTION THEREOF
118	SEBRING HILLS SPECIAL BENEFIT DISTRICT	\$ 3.00 PER VACANT LOT \$ 23.00 PER HOME OR BUSINESS
119	RED HILL FARMS IMPROVEMENT DISTRICT	\$ 15.00 PER LOT OR FRACTION THEREOF
121	OAK MANOR ROAD PAVING MUNICIPAL SERVICE BENEFIT UNIT	1.4631 PER FRONT FT OF COUNTY MAINTAINED RD FRONTAGE 6.448 PER FRONT FT OF NON-CNTY MAINTAINED RD FRONTAGE
128	SUN 'N LAKES-LP SPECIAL RECREATION DISTRICT	\$ 25.00 PER PARCEL
134	SEBRING ACRES SPECIAL BENEFIT DISTRICT	\$ 50.00 PER LOT OR FRACTION THEREOF
136	LAKE HAVEN ESTATES SPECIAL BENEFIT DISTRICT	\$ 20.00 PER IMPROVED LOT \$ 5.00 PER UNIMPROVED LOT OR FRACTION THEREOF
146	HIGHWAY PARK SPECIAL BENEFIT DISTRICT	\$ 20.00 PER IMPROVED LOT OR FRACTION THEREOF \$ 5.00 PER UNIMPROVED LOT OR FRACTION THEREOF
148	HIGHLANDS PARK ESTATES SPECIAL BENEFIT DISTRICT	\$ 10.00 PER LOT OR FRACTION THEREOF
197	THUNDERBIRD ROAD WASTEWATER SPECIAL BENEFIT DISTRICT	\$ 20.00 PER UNIMPROVED LOT, TRACT OR FRACTION \$ 40.00 PER IMPROVED/RESIDENTIAL \$ 40.00 PER COMMERCIAL STRUCTURE \$ 40.00 PER RENTAL MOBILE HOME PARK SITE OR CAMPGROUND

B. Tentative Budgets by MSBU fund:

FUND	DESCRIPTION	FY 2023-2024 BUDGET
104	ORANGE VILLA	2,280
107	PLACID LAKES	391,943
108	SEBRING COUNTRY ESTATES	29,660
111	AVON PARK ESTATES	293,650
117	HIGHLANDS PARK ESTATES IMP TRUST	65,250
118	SEBRING HILLS LIGHT	26,800
119	RED HILL FARMS IMP. DIST.	8,855
121	OAK MANOR AVE RD PAVING	4,542
127	ORANGE BLOSSOM ESTATES SPECIAL BENEFIT DISTRICT	23,800
128	SUN 'N LAKES-LP RECREATION	177,370
134	SEBRING ACRES	74,900
135	ORANGE BLOSSOM #12	8,750
136	LAKE HAVEN ESTATES	14,540
144	LAKE PLACID FIRE	404,812
146	HIGHWAY PARK SPECIAL BENEFIT DISTRICT	10,043
148	HIGHLANDS PARK ESTATES SPECIAL BENEFIT DISTRICT	120,508
172	SUN 'N LAKES IMPROVEMENT DISTRICT	62,500
197	THUNDERBIRD HILL WASTEWATER	18,350
109	ISTOKPOGA MARSH	4,871,515
	TOTAL	\$6,610,068

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of Highlands County on behalf of the MSBUs pertaining to the adoption of the various tentative budgets of the MSBUs for Fiscal Year 2023-24, which is the subject of this Resolution, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the Highlands County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 19th day of September, 2023.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS IN ITS
CAPACITY AS THE BOARD OF
SUPERVISORS OF THE MSBU_s**

CHRIS CAMPBELL, CHAIRMAN

ATTEST:

Jerome Kaszubowski, Clerk of Court

RESOLUTION NO. 22-23-189

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE ADOPTION OF THE FINAL MILLAGE RATE FOR FISCAL YEAR 2023-24; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR LEVY OF AD VALOREM TAXES AND PERCENTAGE INCREASE; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 1, 2023, Highlands County, Florida certified the proposed millage rate for Fiscal Year 2023-24 as required by Florida Statutes, Section 200.065; and

WHEREAS, the Highlands County Property Appraiser has delivered notice of Highlands County's proposed property tax to each taxpayer for which Highlands County, Florida is the taxing authority; and

WHEREAS, after conducting a public hearing on Thursday, September 7, 2023, Highlands County adopted a Resolution, establishing the tentative millage rate for Fiscal Year 2023-24 as required by Florida Statutes, Section 200.065; and

WHEREAS, following a review of the tentative budget as submitted, Highlands County has determined that a final millage rate of 7.8500 mills is necessary to produce sufficient revenue to fund the Fiscal Year 2023-24 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Levy of Ad Valorem Taxes and Percentage Increase. Highlands County, Florida hereby levies the final millage rate specified and does hereby state the percent, if any, by which the final millage rate exceeds the rolled back millage rate, as follows:

Taxing Entity	Tentative Millage Rate	Rolled Back Millage Rate	Percentage Increase Over/ (Under) the Rolled Back Rate
General Fund	7.8500 Mills	7.4736 Mills	5.04%

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of Highlands County pertaining to the levy of the final millage rate for Fiscal Year 2023-24, which is the subject of this Resolution, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 19th day of September, 2023.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Chris Campbell, Chairman

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

RESOLUTION NO. 22-23-190

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF THE FINAL BUDGET FOR FISCAL YEAR 2023-24; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County Administrator of Highlands County recommended a proposed annual budget for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024; and

WHEREAS, Florida Statutes, Section 200.065, commonly known as the Truth in Millage or TRIM Bill, requires that the County Commission hold a public hearing to consider adoption of the final millage rate and final budget for Fiscal Year 2023-24; and

WHEREAS, on September 7, 2023, after having first adopted a Resolution establishing a tentative millage rate for Fiscal Year 2023-24, Highlands County held a public hearing and considered adoption of its tentative budget for Fiscal Year 2023-24; and

WHEREAS, on September 19, 2023, after having first adopted a Resolution establishing the final millage rate for Fiscal Year 2023-24, Highlands County held a public hearing and considered adoption of its final budget for Fiscal Year 2023-24; and

WHEREAS, during the course of said public hearing, all persons desiring to voice objection or make comments upon the tentative budget for Fiscal Year 2023-24 were given an opportunity to do so.

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Approval of the Final Budget for Fiscal Year 2023-24 Highlands County does hereby adopt the various tentative budgets by fund totaling \$187,785,578 as set forth in **Exhibit "A"** attached hereto.

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Provision. All prior actions of Highlands County pertaining to the adoption of the final budget for Fiscal Year 2023-24, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 19th day of September, 2023.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Chris Campbell, Chairman

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

Exhibit “A”
Tentative Budget for Fiscal Year 2023-24

To view the summary for the tentative FY 2023-2024 please click here:

<https://shorturl.at/bgik0>

RESOLUTION NO. 22-23-191

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE MASTER FEE SCHEDULES FOR THE COUNTY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR THE REPEAL OF PRIOR FEE RESOLUTION; PROVIDING FOR THE ADOPTION OF MASTER FEE SCHEDULES; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, to the extent possible and reasonable, County services should be supported by fees and charges in order to provide maximum flexibility in the use of general County taxes to provide for a broader public benefit; and

WHEREAS, the Highlands County has enacted various codes and ordinances which provide for the creation and maintenance of a multitude of County programs and/or services, the nature of which require funding, at least in part, by user fees; and

WHEREAS, the County processes various land development, building and inspection permits, licenses, site plans, maps and administrative changes, the nature of which require funding, at least in part, by user fees; and

WHEREAS, it is fiscally prudent and appropriate for the County, from time-to-time, to establish the reasonable fees and charges for administering the various programs and services provided by the County; and

WHEREAS, the County has determined that all of the fees set forth hereinafter are equitable and necessary for the program, service or function supported by the same; and

WHEREAS, the County finds that all conditions precedent and notices required by Florida law, which are necessary to accomplish the actions taken herein have been appropriately implemented.

NOW, THEREFORE, BE IT RESOLVED BY HIGHLANDS COUNTY AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Repeal of Prior Fee Resolution. Highlands County Resolution No. 21-22-197 is hereby repealed in its entirety.

SECTION 3. Adoption of Master Fee Schedules. The schedule of all County collected fees, attached hereto as **Exhibit “A”**, is hereby approved and adopted for implementation.

SECTION 4. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 5. Savings Clause. All prior actions of Highlands County pertaining to the adoption of the Master Fee Schedules, which is the subject of this Resolution, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 6. Scrivener’s Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 7. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 8. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 9. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 19th day of September, 2023.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

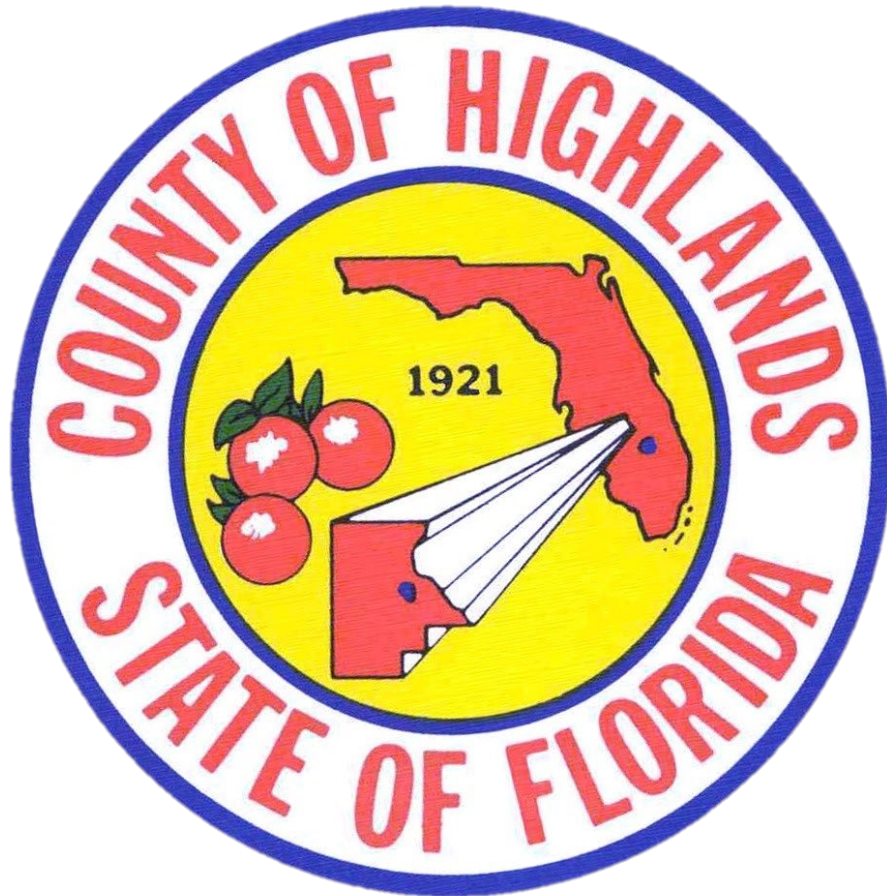
By: _____
Chris Campbell, Chairperson

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

Exhibit “A”
Master Fee Schedules

HIGHLANDS COUNTY SCHEDULE OF FEES



Effective October 01, 2023

HIGHLANDS COUNTY FEE SCHEDULE - INTRODUCTION	1
DISHONORED CHECK SERVICE FEE	1
CREDIT CARD PAYMENT SERVICE FEE.....	1
PUBLIC RECORD SERVICE FEE.....	1
HIGHLANDS COUNTY BUILDING RENTAL USE RULES.....	3
HIGHLANDS COUNTY BUILDING RENTAL FEE SCHEDULE	6
HIGHLANDS COUNTY SPECIAL BENEFIT FEE SCHEDULE	8
ANNUAL ASSOCIATE MEMBERSHIP FEE	10
DISTRICT PROPERTY OWNER’S ACCESS CARD FEE	10
HIGHLANDS COUNTY SPORTS COMPLEX.....	11
DEPOSIT.....	11
CANCELLATION DEPOSIT REFUND	11
SOFTBALL TOURNAMENTS.....	11
ATHLETIC & EVENT PROGRAM FEES	12
HIGHLANDS COUNTY BUILDING DIVISION	14
STARTING WORK WITHOUT A PERMIT	14
REFUND POLICY.....	14
CANCELLATION POLICY.....	16
HOLD HARMLESS APPLICATION.....	18
PLANS REVIEW.....	20
ALL OTHER BUILDING OCCUPANCIES	20
CONSTRUCTION VALUATION FEES.....	21
MISCELLANEOUS FEES.....	22
ROOFING PERMITS.....	22
MOBILE HOME FEES.....	23
RESIDENTIAL PLAN REVIEW FEES	24
MECHANICAL FEES	24
PLUMBING FEES.....	24
IRRIGATION PERMIT FEES.....	24
SWIMMING POOL FEES	24
ELECTRICAL PERMIT FEES.....	25
CONTRACTOR REGISTRATION FEES.....	27
ELECTRICAL PERMIT ON ADDITIONS ONLY OR EQUIPMENT REPLACEMENT APPLICATION.....	28
VALUATION FEE SCHEDULE.....	30
HIGHLANDS COUNTY FIRE RESCUE.....	31
EMERGENCY MEDICAL SERVICE (EMS).....	31
FIRE PREVENTION	33
PRE-INSPECTION.....	33
ROUTINE FIRE INSPECTIONS*	33
CERTIFICATE OF OCCUPANCY INSPECTIONS.....	34
MISCELLANEOUS FEES.....	34
FIRE ASSESSMENT.....	35
HIGHLANDS COUNTY ENGINEER.....	36
STARTING WORK WITHOUT A PERMIT	36
REFUND POLICY.....	36
COMPREHENSIVE PLAN MAP AMENDMENTS.....	38
DEVELOPMENTS WITHIN ADJACENT MUNICIPALITY	38

DEVELOPMENTS WITHIN THE UNINCORPORATED AREAS.....	39
GIS/ADDRESSING.....	42
MEDIA PROCESSING, MANUALS & STANDARDS COST	43
HIGHLANDS COUNTY TRAFFIC OPERATIONS	45
TRAFFIC CONES.....	45
BARRICADES	45
SIGNS	45
ARROW BOARDS.....	46
MESSAGE BOARDS	46
PORTABLE LIGHT STATION.....	46
HEARTLAND LIBRARY COOPERATIVE.....	47
GENERAL FEES.....	47
LATE FEES.....	48
ESTIMATED REPLACEMENT COSTS.....	49
HIGHLANDS COUNTY ROAD AND BRIDGE DEPARTMENT	50
HIGHLANDS COUNTY DEVELOPMENT SERVICES DEPARTMENT	51
ENVIRONMENTAL EXEMPTION FEE	52
DEVELOPMENT REVIEW FEES.....	52
SPECIAL APPROVAL	53
AMUSEMENTS.....	53
BUILDING PERMIT REVIEW	53
NUISANCE ABATEMENT FEES.....	54
DOCUMENT OR MAP PURCHASES	54
VESTING ORDER APPLICATIONS	55
HIGHLANDS COUNTY SOLID WASTE MANAGEMENT CENTER.....	56
HIGHLANDS COUNTY HEALTH DEPARTMENT.....	59

Highlands County Fee Schedule - Introduction

This document offers a compilation of the user fees which Highlands County charges to customers for funding of the services provided. The fees have been divided into the specific departments responsible for the services. However, the fees imposed for public records requests, dishonored checks, credit card payment, and notary services are uniform throughout the County. Specific questions regarding requirements for issuance of permits, inspections, etc., shall be directed to the appropriate department. In each department schedule we have included the address and telephone number, for additional information. Also provided is a list of facilities available for public rental.

Dishonored Check Service Fee

FY 23-24

Any item not exceeding \$50	\$25.00
Items exceeding \$50 but not exceeding \$300	\$30.00
Items that exceed \$300	\$40.00 or 5% of face value (whichever is greater)

- Per F.S. 832.08 & F.S. 125.0105

Credit Card Payment Service Fee

FY 23-24

A 3.5% Service Fee will be charged to all credit card payments.

Public Record Service Fee

FY 23-24

Computer Disc – CD-R	\$5.00
DVD	\$5.00
Copies – 1 sided	\$0.15
Certified Copies	\$1.00
Copies – 2 sided	\$0.20
Flash Drives and Other Electronic Medium	\$5.00

Pre-payment is required before any copies are made. To avoid the spread of viruses no outside computer discs may be used. Citizens requesting a copy in electronic format must purchase a new, unused DVD or CD from the county. The public has the right to inspect copyrighted documents. However, copyrighted documents may NOT be copied by the public without permission from the copyright holder. This includes architectural plans, photographs and any written (copyrighted) information. All county publications must be sold at cost, not as a revenue making project. County departments will not fax responses to public records requests. Responses will be mailed with a return receipt to ensure that all responses are received at the appropriate address. Public record fees are revised during the annual budget cycle each fiscal year.

Highlands County Building Rental Use Rules

FY 23-24

1. **Responsibility:** The responsibilities of the renter are not limited to inside the facility but extend to the surrounding County property.
2. **Reservations:** Reservations for use of the Ag Center, Desoto Community Center, Lorida Community Center, Venus Community Center, and the H.L. Bishop Park Clubhouse are made with the Parks & Facilities Management Office.
 - a. Reservations for use of the Highlands Park Estates Clubhouse, Sun N Lakes of Lake Placid Clubhouse or Placid Lakes Community Center are made with the Non-Ad Valorem Department.
 - b. Reservations may be made during normal business hours, from 8:00 am to 4:30 pm, Monday through Friday. Reservations may be made up to (1) year in advance but should be made no later than ten (10) days prior to the event. Reservations not made ten (10) days prior to the event must be paid with cashier's check, money order or cash. Reservations are on a first come first serve basis and cannot be confirmed until payment is received. The responsible renter must be 21 years of age or older.
3. **Refunds:** Refunds will only be processed when reservations are canceled at least ten (10) days prior to the event. Exceptions to this policy require County Administrator approval. Key must be returned first business day after the event. There will be a \$10 per day charge for each day the key is turned in late.
4. **Usage Hours:** The hours for use, including set-up and clean-up, will be shown on the rental agreement. All private functions are limited to a total of 8 consecutive hours except by prior approval from the respective department. Government and non-profit seminars, classes, events, etc. will be exempt from this rule.
5. **Admission:** Except for approved non-profit organizations, County buildings shall not be used for events where admission is charged, or anything is sold for the personal gain of one or more persons or businesses. A Special Event permit may need to be filled out with the Highlands County Code Enforcement for use of food vendors or non-food vendors at the event, that will be set-up outdoors.
6. **Maintaining a Healthy Environment:** Renters are responsible for promoting healthy behaviors that reduce the spread of germs during their event(s). Follow the Center for Disease Control and Prevention's considerations for Events and Gatherings posted on their website. Items include but are not limited to promoting hand hygiene, staying home when sick, practicing social distancing and respiratory etiquette and frequent cleaning and sanitizing prior to and during event. Required personal protective equipment, cleaning supplies, garbage bags, etc. need to be part of your event plan.

7. **Alcohol:** Pursuant to Highlands County Ordinance 20-21-04, the consumption of alcoholic beverages is permitted at certain specified County facilities provided that the primary focus of the event is not children, and the proper insurance, indemnification and other requested documentation is provided to the County 10 days prior to the event. Any person convicted of violation of any of the provisions of this section shall be punished by a fine not to exceed \$500.00 or by imprisonment in the county jail for a period not to exceed 60 days, or both such fine and imprisonment for each such offense. For the use of alcoholic beverages at any event, a Special Event permit must be filled out with the Highlands County Code Enforcement at 501 S. Commerce Ave in Sebring; Phone number 863-402-6638.
8. **Fireworks:** Fireworks and explosives are not permitted on County property.
9. **Smoking:** Smoking and/or the use of smokeless tobacco or snuff are not permitted on County property.
10. **Animals:** With the exception of certified service animals, no animals are permitted on County property.
11. **Decorations:**
 - a. **Ceilings** - Banners and bunting shall not be hung from the ceiling by any means, other than ceiling grid hangers (where ceilings have grids) specifically designed for this purpose. Tape, glue, pins, staples, nails, etc. may not be used. Any damage to the ceiling tiles or grids, regardless of hanging method, will be the responsibility of the renter.
 - b. **Walls** – Nothing shall be hung on the walls in any building by any method. At no time will any notices to the public be removed or covered obscuring them from attendees.
 - c. **Tables** – Table skirting may be fastened to tables by plastic clips or connectors specifically designed for this purpose. Tape, glue, pins, staples, nails, etc. must not be used.
 - d. **Confetti or glitter** – The use of confetti and glitter is not permitted on County property.
 - e. **Candles** – The use of candles or open flames is not permitted on County property.
12. **Tables & Chairs:** Tables and chairs are to be used inside the building only. Tables and chairs for use outside of the building must be privately procured by the renter. Some locations have tables and chairs available on roll carts; however, the renter is responsible for setting them up and placing them back on the cart at end of event. Absolutely NO sitting on tables. Set-up and tear-down is available at the O.S. "Sam" Polston Auditorium at the Bert J. Harris Agri Civic Center for an additional fee.
13. **Doors:** Doors are not to be propped open for any reason.
14. **Food:** If food is to be served and/or consumed inside the building, tablecloths must be used, and tables and chairs must be wiped down after use. If outdoor cooking

equipment is used, such as smokers or grills, they must be set-up a minimum of 50 feet from the edge of any building rooflines. Authorization must be obtained to sell food prior to any event at all locations.

15. **Overnight Parking:** Overnight parking or use of camping equipment is prohibited.
16. **Housekeeping:** Cleanup is the responsibility of the renter and all trash generated must be properly disposed of. **Renters must supply their own garbage bags and remove garbage from the building for proper disposal off premises or in County dumpsters where available.** Floors are to be left broom cleaned and no substances are to be placed on floors for any purpose, except at Placid Lakes Community Center, Sun N Lakes of Lake Placid Community Center, and Highlands Park Estates Community Center. The community buildings are not cleaned by county staff, so facilities must be left clean for the next renter. The deposit will be refunded only if the building and grounds have been cleaned and left in good condition and all rules have been followed. Failure to comply with any of the cleaning and/or rules will result in forfeiture of all or a portion of the deposit.

Any renter who leaves a building or grounds in a manner requiring damage repair or an extraordinary amount of clean-up will be charged an additional fee, as specified in the fee schedule. This amount will be deducted from the refundable damage deposit and overages will be billed.

17. **Physical Security:** Physical security for rented buildings is the responsibility of the renter. All doors and windows must be checked to ensure they are secured prior to the renter leaving the building. The A/C and all switches must be in the off position or adjusted as instructed/posted at each location. All waterspouts must be in the off position. Lock all doors and gates. Check kitchen and restrooms to be sure sinks are turned off and flush toilets to be sure they are working and not clogged or running. Walk around the outside of the building and facilities to ensure all outside spigots are off, trash is picked up and there is no damage to the building or screens.
18. **Proof of Liability Insurance:** Proof of insurance is required for every event. Insurance may be obtained by contacting a local insurance agency or through Highlands County Board of County Commissioners Risk Management Coordinator at 863-402-6792. The County does not receive a commission from policies obtained.

Highlands County Building Rental Fee Schedule

FY 23-24

Building	Hours Available for Rental	Capacity (approx.)	Damage Deposit Refundable	Private, Education, Civic, Religious, Non-Profit Rate (Per Day)	Additional Fees	Extraordinary Cleanup* (*held from deposit)
Ag Center Auditorium 4509 George Blvd. Sebring, FL 33875 863-402-6758	8 am to 12 am	346	\$250.00	\$250.00 plus tax*	Marquee- \$25 per day	\$20.00 per hour, plus tax*
Ag Center Conf. Room 1	8 am to 12 am	36	\$20.00	\$40.00 plus tax*	Marquee- \$25 per day	\$20.00 per hour, plus tax*
Ag Center Conf. Room 2	8 am to 12 am	54	\$20.00	\$40.00 plus tax*	Marquee- \$25 per day	\$20.00 per hour, plus tax*
Ag Center Conf. Room 3	8 am to 12 am	46	\$20.00	\$40.00 plus tax*	Marquee- \$25 per day	\$20.00 per hour, plus tax*
Desoto Community Center 6305 State Road 17A S Sebring, FL 33870 863-402-6758	8 am to 12 am	43	\$100.00	\$50.00 plus tax*	None	\$20.00 per hour, plus tax*

Building	Hours Available for Rental	Capacity (approx.)	Damage Deposit Refundable	Private, Education, Civic, Religious, Non-Profit Rate (Per Day)	Additional Fees	Extraordinary Cleanup* (*held from deposit)
Lorida Community Center 1909 Blessing Ave. Lorida, FL 33857 863-402-6758	8 am to 12 am	146	\$100.00	\$100.00 plus tax*	None	\$20.00 per hour, plus tax*
H.L. Bishop Park Clubhouse 10 Lake June Clubhouse Rd. Lake Placid, FL 33852 863-402-6758	8 am to 6 pm No Holidays	99	\$100.00	0-50 ppl \$100.00 plus tax* 51+ ppl \$130.00 plus tax*	After 6 pm an additional fee of \$20.00 per hour plus tax*	\$20.00 per hour, plus tax*
Venus Community Center 45 Clubhouse Road Venus, FL 33960	8 am to 12 am	98	\$100.00	\$100.00 plus tax*	None	\$20.00 per hour, plus tax*

*Florida sales tax will be waived with proof of tax exemption.

Note: Government entities are exempt from Rental Fees.

Additional Event Insurance required for all locations.

Highlands County Special Benefit Fee Schedule

FY 23-24

Building	Hours Available for Use	Capacity (approx.)	Damage Deposit Refundable	Special Benefit Property Owner (Per Day)	Non – Property Owner (Per Day)	Extraordinary Cleanup * (* held from deposit)
Placid Lakes Community Center 2010 Placid Lakes Blvd. Lake Placid, Fl 33852 863-402-6520	8 am to 12 am	65	\$100.00	N/C	\$100	Vendor rate for cleaning*
Tobler Park Pavilion 1* Tobler Park Pavilion 2* 501 Catfish Creek Rd. Lake Placid, Fl 33852 863-402-6520	Sunrise To Sunset	N/A	N/C	N/C	N/A	Vendor rate for cleaning*
Sun N Lakes of Lake Placid Community Center 440 S. Sun N Lakes Blvd. Lake Placid, Fl 33852 863-402-6520	8 am to 12 am	200	\$150.00	N/C	N/A	Vendor rate for cleaning*
Sun N Lakes of Lake Placid Park* 440 S. Sun N Lakes Blvd. Lake Placid, Fl 33852 863-402-6520	Sunrise To Sunset	N/A	N/C	N/C	N/A	Vendor rate for cleaning*

Building	Hours Available for Use	Capacity (approx.)	Damage Deposit Refundable	Special Benefit Property Owner (Per Day)	Non – Property Owner (Per Day)	Extraordinary Cleanup * (* held from deposit)
Highlands Park Estates Community Center 91 Deerglen Blvd. Lake Placid, Fl 33852 863-402-6520	8 am to 12 am	169	\$150.00	N/C	\$200	Vendor rate for cleaning*
Highlands Park Estates Park* 91 Deerglen Blvd. Lake Placid, Fl 33852 863-402-6843	Sunrise To Sunset	N/A	N/C	N/C	N/A	N/A

*Park and Pavilions are first come first serve and cannot be reserved.

Note: Additional event insurance required for all locations. Responsible party must obtain event insurance to have an organized event such as a baseball team practice, advertised event(s) such as a concert, use an inflatable bounce house/ slide or other similar activity.

Annual Associate Membership Fee

FY 23-24

Placid Lakes Special Benefit District	\$60.00
---------------------------------------	---------

Membership and access cards are effective October 1st to September 30th each year. Cards will be deactivated upon nonrenewal of membership fees. New cards are not provided for membership renewal.

District Property Owner's Access Card Fee

FY 23-24

Placid Lakes Special Benefit District*	\$30.00
Sun 'N Lakes of Lake Placid Recreational District*	\$25.00
Replacement Card	\$20.00

Where access cards are utilized, District property owners are issued one card per property owner free of charge. Additional access card(s) are available by paying the above fee for each additional card annually. If property taxes are not paid by April 1st, District Property Owner's card(s) will be deactivated immediately.

* Due to changes in Florida Statute, some property owners within the Special Benefit District may be required to purchase an access card.

**Highlands County Sports Complex
216 Sheriff's Tower Rd
Sebring, Florida 33870**

FY 23-24

Deposit

Event	\$300.00
Concession*	\$50.00

*Concession damage & cleaning deposit refundable after inspection of facility. No frying oil is supplied with rental. Foods for sale are prohibited when concession building is rented. Weekly rental of softball concession is Monday thru Thursday to coincide with local league play.

Cancellation Deposit Refund

Less than 10 business days' notice*	\$0
11 to 15 business days' notice	\$150.00
16 or more business days' notice	\$300.00
Administrative Fee (if cancelled 16 or more business days)	\$25.00

*Business Days are Monday-Friday and the first day after the cancellation is counted as the first business day.

Softball Tournaments

	Event Pricing*	Tourism Event
Field Rental **	\$80.00/Field	\$265.00/Field
Field Rental with Lights**	\$125.00/Field	\$395.00/Field
Field Elements	\$12.00/Bag/Turf	\$12.00/Bag/Turf
Additional Maintenance Fee	\$25.00 per hour	\$25.00 per hour

*Event pricing includes Self-organized, local, and non-profit organizations.

**Includes Use of lined softball field, concession, and restrooms from 8:00 a.m. – 11:00 pm. Does not include officials, or maintenance other than initial lining & dragging at beginning of tournament.

Athletic & Event Program Fees

	Event Pricing*	Tourism Event
Daily Event Fee (Tournaments, Field Days, etc.)	Field A ***\$110.00 Field B, C, D \$70.00 / field	Field A*** \$355.00 Field B, C, D \$230.00 / field
Daily Event Fee with lights (tournaments, Field Days, Etc.)	Field A \$130.00	Field A \$410.00
Adult Softball (10 game)	\$385.00/Team**	
Senior Softball (10 Weeks)	\$200.00/Team (no officials or lights)	
Softball Field Rental	\$20.00 per hour /\$25 per hour with lights	
Portable Pitching Mound or Fencing	\$25.00 Day	\$25.00 Day
Vendor (Sundries)	\$50.00/ Vendor/ Day	\$50.00/ Vendor/ Day
Food Vendor	\$90.00/ Vendor/ Day	\$90.00/ Vendor/ Day
Individual User Card	\$25.00 pp annual / \$15.00 pp partial year	
Multi-Use Field A	\$20.00 practice 1-3 hrs.	
Multi-Use Field A with Lights	\$35.00 practice 1-3 hrs.	
Multi-Use Fields B, C, D	\$15.00 practice 1-3 hrs.	

*Event pricing includes Self-organized, local, and non-profit organizations.

**Fee includes 10 games, sanctioning fee (annual fee) and a final tournament. All subsequent registration fees will be \$360.00.

***Lessee of Field A has first rights to rent Youth Concession Building.

All fees quoted do not include applicable taxes. Taxes will be added unless a tax exemption certificate is provided at the time of reservation of fields.

Note: Individual user cards are \$25.00 per person, per year (renewable January 1), and \$15.00 for a partial year. They are needed to use softball fields only, Monday thru Friday from 8:00 am to 4:30 pm. Green spaces are open to the public at no charge subject to availability, Monday thru Friday from 8:00 am to 4:30 pm.

All tournament organizers provide equipment, goals, balls, and other items as needed. Tournament organizers shall provide liability insurance coverage naming Highlands County Board of County Commissioners as additional insured prior to start of event.

**Highlands County Building Division
501 South Commerce Avenue
Sebring, FL 33870
(863) 402-6643**

FY 23-24

Right to collect fees per: FL Statute 125.56(2) & 553.80

Starting Work without a Permit

Work without a permit: If any work is commenced without permit, the penalty will be double the permit fee or \$100.00, whichever is greater, and this penalty will be in addition to the permit fee which will be assessed.

Refund Policy

Please be aware that refunds will not be granted on requests involving:

- Permit fees of \$100.00 or less
- Permits which have expired
- Permits under which work has commenced
- Permits having a change of contractor
- Request received three months after permit issuance

Refunds Where Permits Will Not Be Used:

A full refund less \$100.00 or 50% of the permit fee, whichever is greater rounded to the nearest dollar, shall be granted to the permit holder providing:

- The department receives a written request from the permit holder requesting cancellation and refund.
- The permit holder submits with the request the original validated receipt; if the original validated receipt is not available, a copy of the cancelled check along with an affidavit stating which job location
- No work has been performed under the permit
- The permit is still valid
- The permit has not been revoked
- The refund request is received within 90 days after permit issuance
- The cost of the permit exceeded \$100.00

Refunds of Overcharge

For refunds of an overcharge of permit fees, the following must be submitted:

- Letter from the permit holder requesting a refund explaining the overcharge
- Copy of the validated permit card
- The permit is still valid
- The permit has not been revoked

Full Refunds

Full refunds are granted only in cases where an error has occurred on the part of the department, such as in cases where the permit is issued for work outside the jurisdiction of the building department. Refunds are not given on duplicated permits submitted/issued by the contractor and/or owner.

Where to direct your refund request:

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870

Cancellation Policy

Cancellations Where No Work Has Been Performed

In order to cancel a permit where the work will not be taking place, the following must be submitted:

- Letter from the contractor or permit holder requesting permit cancellation and stating no work has been performed.
The letter must include the permit number, job address, reasons for cancellation and a contact name and telephone number. If the contractor is no longer available or unwilling to submit the letter, **the request can be made by the property owner**. If the permit is valid at the time of request for cancellation and the permit holder is not submitting the request, then the property owner will be required to complete a hold harmless letter. Please note that in cases where a hold harmless letter is required, there will be a 10-working day waiting period prior to cancellation. Additionally, the department will notify all interested parties (original permit holders and all subsidiary permit holders) of the cancellation request.
- Original validated permit
- Job set of plans (if applicable)

Following the receipt of your letter, the department will verify that no work was performed.

- If the department determines no work was performed, the permit will be cancelled.
- If work has started but is not complete, you will be required to obtain a new permit and proceed with the mandatory inspections. Failure to do so may result in the issuance of a civil violation notice or ticket requiring payment of a fine and correction of the violation.

Cancellations Where Work Has Been Performed

A letter from the contractor requesting permit cancellation and stating all work that has been performed, to include the permit number, job address, reasons for cancellation and a contact name and telephone number. Upon receiving this information, the permit will be put on hold. An inspection will be performed to verify the work in place has received all the required inspections. Following the performance of the inspection, the permit will be cancelled.

If the contractor is no longer available or unwilling to submit the letter, the request can be made by the property owner. The owner of the property will need to submit a Hold Harmless Letter Form. The Hold Harmless Letter needs to be signed by the owner of the property and in cases where the change is for a subsidiary permit, then by the general contractor as well. The signatures must be notarized.

The Hold Harmless Letter and the application from the new contractor must be submitted to the Building Department. There will be a 10-working day waiting period for the change of contractor to become effective. Please refer to the Building Department Fee Schedule for applicable fees.

Where to Direct Your Request to Cancel a Permit:

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870

Request to Surrender Permits Where the Contractor/Qualifier Is No Longer Going to Perform Work on the Project

A contractor who is no longer going to perform work on a project must send the department a letter advising of this fact and include a copy of the permit. The letter must include the permit number, job address and an explanation as to why the permit is being surrendered. In the case of the qualifying agent separating from the employ of the contractor, you must also provide a copy of the change of qualifying agent. A hold will be placed under the permit to prevent inspections until the owner has completed the hold harmless process to change the permit into the name of the new contractor.

Cancellations When the Owner Will Hire a New Contractor

The owner of the property will need to submit a Hold Harmless Letter Form. The Hold Harmless Letter needs to be signed by the owner of the property and in cases where the change is for a subsidiary permit, then by the general contractor as well. The signatures must be notarized.

The Hold Harmless Letter and the application from the new contractor must be submitted to the Building Department. There will be a 10-working day waiting period for the change of contractor to become effective. Please refer to the Building Department Fee Schedule for applicable fees.

Where to Direct Your Request to Surrender a Permit:

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870
Hold Harmless Application

Date: _____

Property located at (address and legal description) _____

As legal owner of subject property, I request the cancellation of permit number (in full) _____, issued to (name of previous permit holder) _____

_____ (Mailing address) _____

_____ on (date) _____

for the following reason _____

Date of last inspection _____

I no longer authorize the previous permit holder to proceed with the work covered by the permit. I hereby apply as owner, builder or authorize (new Contractor)

_____ to apply for such permits to complete the construction on subject property.

I agree to hold Highlands County, its agents and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fee) resulting from the cancellation of the existing permit or the issuance of a new permit. I furthermore assume responsibility for the correction, if required, of work performed under the permit for which I am requesting cancellation.

Owner

State of Florida
County of _____

The person whose signature appears above, deposes that he/she is the legal owner of the above property.

Sworn to and subscribed before me
This _____ day of _____, 20____
By _____

Notary

Contractor

State of Florida
County of _____

The person whose signature appears above, deposes that he/she is the legal owner of the above property.

Sworn to and subscribed before me
This _____ day of _____, 20____
By _____

Notary

Plans Review

All applications for building plan approvals will be accompanied by the appropriate number of drawings and specifications and a non-refundable fee will be collected based upon the following fee schedule:

One & Two-Family Dwellings	\$0.10 per sq. ft
Garages, Additions, & Accessory Structures	\$0.10 per sq. ft.
Mobile homes, docks, seawalls, non-master filed hurricane shutters, and any structure that requires a plan review and does not fall in another category	\$15.00
No charge for roofs, fences, master filed hurricane shutters, prefabricated sheds, and companion electric, plumbing and mechanical.	N/C
Pool Cages & Screen Enclosures	\$30.00
Solar	\$40.00
Master File	\$0.10 per sq. ft.
Repetitious Submittal	\$100.00

All Other Building Occupancies

0-10,000	\$55.00
10,001-25,000	\$85.00
25,001-50,000	\$160.00
50,001-100,000	\$260.00
100,001-500,000	\$500.00
500,001-1,000,000	\$900.00

The fee shall be determined by the amount over one million applied to the chart and added to the fee.

NOTE: Six months after plans have been approved for permit issuance, or notification to applicant that plans require additional information or revisions, plans will be discarded, and applicant will be required to resubmit plans and pay another submittal fee. No extensions will be granted.

Construction Valuation Fees

Up to 1,000.00	\$75.00
1,001 thru 25,000	\$75.00 + \$3.00 per thousand or fraction thereof
25,001 thru 100,000	\$147.00 + \$2.00 per thousand or fraction thereof
100,000+	\$297.00 + \$1.50 per thousand or fraction thereof

Residential Applications are based on the construction cost of the residence being \$90.00 per square foot or confirmed contract price.

Commercial Applications are based on the construction cost of the commercial structure being \$150.00 per square foot or confirmed contract price.

Miscellaneous Fees

Minimum permit fees for signs, fences, walls, roofing, demolitions, etc.	\$75.00
Permit re-issuance fee for Commercial, 1&2 Family, Mobile Homes	\$175.00
Permit re-issuance fee for additions, alterations & accessory structures	\$75.00
BCIS/FBC Surcharge (Effective 7-1-17 Section 553.721 & Section 468.631)	Minimum \$2.00 or 1.5% of permit fee
DCA/DBPR Surcharge (Effective 7-1-17 Section 553.721 & Section 468.631)	Minimum \$2.00 or 1.5% of permit fee
Pre-move inspection fee (each occurrence)	\$50.00
Permit to move a building or structure (includes connection of utilities)	\$190.00
Power Company Reconnection Permit	\$60.00
Property Search Confirmation Response per property	\$4.00
Certificate of Occupancy	\$10.00
Certificate of Completion	\$10.00
Re-inspection fee (each occurrence)	\$50.00
Change in Contractor	\$175.00
Copies	\$0.15 ea
Computer Reports per page	\$0.55 ea
Copy of Construction Plans	\$4.00

Roofing Permits

Shingle price per square	\$115.00 or confirmed contract
Metal price per square	\$150.00 or confirmed contract

Roofing Permits (Continued)

Multiply number of squares by price per square for valuation then apply to fee schedule.

Up to 1,000.00	\$75.00
1,001 thru 25,000	\$75.00 plus \$3.00 per thousand or fraction thereof
25,001 thru 100,000	\$147.00 plus \$2.00 per thousand or fraction thereof
100,001 and up	\$297.00 plus \$1.50 per thousand or fraction thereof
Minimum permit	\$75.00
Certificate of completion	\$10.00

*NOC must be recorded and a certified copy on file for all work valued \$2,500.00 or greater.

**If the number of squares is misrepresented on the building permit application, the Building Inspector may issue a stop work/red tag. Prior to proceeding the contractor or owner will need to correct the permit application to reflect the correct number of squares, pay any additional fees and record a notice of commencement before work can recommence.

Mobile Home Fees

Parking Fee	\$100.00
Electrical	\$30.00
Plumbing	\$30.00
Mechanical	\$30.00
Certificate of Occupancy	\$10.00

Residential Plan Review Fees

All applications for building plan approvals will be accompanied by the appropriate number of copies of drawings and specifications and a non-refundable fee will be collected based upon the following fee schedule.

One & Two-Family Dwellings	\$0.10 per sq. foot
Mobile Homes, Vinyl Siding Windows, Doors, etc.	\$15.00
Repetitious Submittal	\$100.00

Mechanical Fees

Minimum permit fee	\$75.00
Fee for each thousand or fraction thereof	\$5.00

For Repair or replacement of an existing heating or air conditioning system in an amount less than \$7,500.00 a notice of commencement is not required.

Plumbing Fees

Minimum permit fee	\$75.00
All fixtures	\$4.00
Drain or tap	\$4.00
Sewer Pipe	\$4.00
Water heater or vent	\$4.00
Installation, alteration, repair	\$4.00

Irrigation Permit Fees

The same cost as building permits.

Swimming Pool Fees

The same cost as building permits.

Electrical Permit Fees

Electrical permit fees are based upon the total amperage of the service required to meet the need of all the fixtures.

1 Phase 120/240 Volt

0 to 100	\$75.00
101 to 150	\$80.00
151 to 200	\$85.00
201 to 400	\$105.00
401 to 600	\$155.00
601 to 800	\$205.00
801 to 1,000	\$255.00
Over 1,000	\$155.00*

3 Phase 208 or 240 Volt

0 to 100	\$92.00
101 to 150	\$100.00
151 to 200	\$118.00
201 to 400	\$152.00
401 to 600	\$238.00
601 to 800	\$325.00
801 to 1,000	\$412.00
Over 1,000	\$238.00*

3 Phase 480 Volt

0 to 100	\$144.00
101 to 150	\$160.00
151 to 200	\$196.00

3 Phase 480 Volt (Continued)

201 to 400	\$264.00
401 to 600	\$436.00
601 to 800	\$610.00
801 to 1,000	\$784.00
Over 1,000	\$610.00*

*Over 1,000 charge fee per each additional thousand amperes of fraction thereof: take amp $\div$ 100 then multiply by 83.54166. Change in service: The fee shall be determined by the difference between the new service amperage and the previous service amperage, which is then applied to the chart.

NOTE: Temporary Service or E-TUG.....\$35.00

Change in service: The fee shall be determined by the difference between the new service amperage and the previous service amperage which is then applied to the chart.

Contractor Registration Fees

General & Building Contractors	CR4	\$100.00
Residential Contractors	CR3	\$75.00
Contractors address under Chapter 489 F.S.	CR3	\$75.00
Sheet metal, Roofing Contractor, Air Condition Contractor	CR3	\$75.00
Mechanical Contractor, Commercial Pool Contractor, Residential Pool Contractor	CR3	\$75.00
Swimming Pool Service Contractor, Plumbing Contractor, Electrical Contractor	CR3	\$75.00
Specialty Contractor	CR2	\$50.00
Journeyman	CR05	\$25.00
Inactive (go from inactive to active the \$30 will be subtracted from the registration fee)	CR5 - 489 CR6 -Specialty CR7 - Gen/Bldg.	\$30.00
Handy Person Registration	0033	\$50.00
Unlicensed Activity Fee (to be assessed on all registration renewals and original licensure)	CAF	\$5.00

Late registration is double the original amount! A grace period of 90 days is given from September 30th.

Board Review.....\$25.00

Letter of Reciprocity.....\$25.00

**Electrical Permit on Additions Only or Equipment Replacement
Application
Highlands County, Florida
Phone (863)402-6643**

Permit No. _____

Owner: _____

Job Location: _____

Electrical Contractor: _____

Building Contractor: _____

Number		Price	Fee
	Outlets, Switches and Lights 120V, 15 & 20 A	\$0.50	
	Sub Feed panel each	\$5.00	
	Equipment circuit up to 30A	\$1.00	
	More than 30A up to 60A	\$2.00	
	Over 60A	\$5.00	
	Water Heaters	\$1.00	
	Dryer	\$1.00	
	Dishwasher	\$1.00	
	Disposal	\$1.00	
	Electric Range	\$1.00	
	Cook top	\$1.00	
	Oven	\$1.00	
	Exhaust Fan under ¼ HP	\$0.50	

	Exhaust Fan over ¼ HP	\$1.00	
	Generator up to 22 kw	\$5.00	
	More than 22 kw up 45 kw	\$10.00	
	Greater than 45 kw	\$15.00	
	Power Transformer up to 10 KVA	\$5.00	
	Each Additional 10 KVA or fraction thereof	\$1.00	
	Change in Service location without amperage	\$15.00	
	Installation of Equipment regardless of amperage. Type of equipment being installed: _____	\$15.00	
1	Writing Permit	\$75.00	\$75.00
	Certificate of Completion (If stand-alone permit)	\$10.00	
	Subtotal		
1	State Surcharge (2.5% of total fees or minimum \$4.00)		

I hereby certify that the above information is correct, and that said work will be in conformance with the National Electrical Code in force and all other applicable codes.

Date:	Contractor or Owner:	Total Fee:
Competency Card #	State Number:	

Valuation Fee Schedule

Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee
1,000	\$75.00	26,000	\$149.00	51,000	\$199.00	76,000	\$249.00
2,000	\$78.00	27,000	\$151.00	52,000	\$201.00	77,000	\$251.00
3,000	\$81.00	28,000	\$153.00	53,000	\$203.00	78,000	\$253.00
4,000	\$84.00	29,000	\$155.00	54,000	\$205.00	79,000	\$255.00
5,000	\$87.00	30,000	\$157.00	55,000	\$207.00	80,000	\$257.00
6,000	\$90.00	31,000	\$159.00	56,000	\$209.00	81,000	\$259.00
7,000	\$93.00	32,000	\$161.00	57,000	\$211.00	82,000	\$261.00
8,000	\$96.00	33,000	\$163.00	58,000	\$213.00	83,000	\$263.00
9,000	\$99.00	34,000	\$165.00	59,000	\$215.00	84,000	\$265.00
10,000	\$102.00	35,000	\$167.00	60,000	\$217.00	85,000	\$267.00
11,000	\$105.00	36,000	\$169.00	61,000	\$219.00	86,000	\$269.00
12,000	\$108.00	37,000	\$171.00	62,000	\$221.00	87,000	\$271.00
13,000	\$111.00	38,000	\$173.00	63,000	\$223.00	88,000	\$273.00
14,000	\$114.00	39,000	\$175.00	64,000	\$225.00	89,000	\$275.00
15,000	\$117.00	40,000	\$177.00	65,000	\$227.00	90,000	\$277.00
16,000	\$120.00	41,000	\$179.00	66,000	\$229.00	91,000	\$279.00
17,000	\$123.00	42,000	\$181.00	67,000	\$231.00	92,000	\$281.00
18,000	\$126.00	43,000	\$183.00	68,000	\$233.00	93,000	\$283.00
19,000	\$129.00	44,000	\$185.00	69,000	\$235.00	94,000	\$285.00
20,000	\$132.00	45,000	\$187.00	70,000	\$237.00	95,000	\$287.00
21,000	\$135.00	46,000	\$189.00	71,000	\$239.00	96,000	\$289.00
22,000	\$138.00	47,000	\$191.00	72,000	\$241.00	97,000	\$291.00
23,000	\$141.00	48,000	\$193.00	73,000	\$243.00	98,000	\$293.00
24,000	\$144.00	49,000	\$195.00	74,000	\$245.00	99,000	\$295.00
25,000	\$147.00	50,000	\$197.00	75,000	\$247.00	100,000	\$297.00

Over 100,000, fee is \$297.00 plus \$1.50 per thousand thereafter or fraction thereof.

**Highlands County Fire Rescue
Emergency Medical Service (EMS)
4506 Kenilworth Blvd.
Sebring, FL 33872
(863) 402-6630**

FY 23-24

Service Type	Fee
BLS Base Rate (IV or less, including glucose check w/o ALS assessment or procedure/treatment)	\$600.00
ALS 1 Base Rate (ALS assessment; ALS procedure, excl. IV only)*	\$650.00
ALS 2 Base Rate*	\$750.00
SCT - Specialty Care Transport (requires a nurse to ride-a-long)	\$1200.00
Mileage (per loaded mile)	\$15.00
Treatment Only, No Transport	\$75.00
Refusal (for habitual abuse of the system, administrative discretion)	\$400.00
Stemi/Cath Lab ALS Standby Rescue / per hr. / min. 2 hrs. (Billed to Hospital)	\$200.00
ALS or BLS Detail Unit / per hr. / min. 2 hrs.	\$130.00
Detail Cart, SUV or Pickup (Vehicle Only) / per hour	\$66.00
Firefighter EMT or Paramedic / per hour. / min. 2 hours	\$32.00
Fire Watch / per hour / min. 2 hours	\$30.00
Fire Rescue Supervisor or Command / per hour	\$45.00
Hospital "Hold the Wall"/ per hour	\$42.00

Treatment/Transport to Landing Zone will be charged appropriate base rate plus a minimum of one (1) mile

*ALS 2 Base Rate:

- I. At least three administrations of medications
 - a. Medications **must** be by IV push, bolus, or infusion.
 - b. Three administrations of the SAME medication qualify for the 3 medications rule.
 - c. The following medications DO NOT qualify for the 3-medication rule:
 - i. Crystalloid, Hypotonic or Hypertonic solutions
 - ii. D5W
 - iii. Normal Saline
 - iv. Ringer's Lactate
 - v. Oxygen
 - vi. Aspirin

OR

- II. One of the following procedures:
 - a. Manual defibrillation/cardioversion
 - b. Endotracheal Intubation
 - c. Central venous IV line
 - d. Cardiac pacing
 - e. Chest decompression
 - f. Surgical airway
 - g. Intraosseous line

All other emergency and non-emergency transports are billed to the patient at the usual rate.

**Highlands County Fire Rescue
Fire Prevention
4506 Kenilworth Blvd.
Sebring, FL 33875
(863) 402-6630**

FY 23-24

Pre-Inspection

Pre-Inspection	\$25.00
----------------	---------

Routine Fire Inspections*

The first re-inspection is free. Each subsequent re-inspection will be billed at twice the inspection charge.

Number of Square Feet	Normal Fee	Re-Inspection Fee
Up to 5,000	\$25.00	\$50.00
5,001 – 10,000	\$30.00	\$60.00
10,001 – 15,000	\$35.00	\$70.00
15,001 – 20,000	\$40.00	\$80.00
20,001 – 25,000	\$45.00	\$90.00
25,001 – 30,000	\$50.00	\$100.00
30,001 – 35,000	\$55.00	\$110.00
35,5001 – 40,000	\$60.00	\$120.00
40,001 – 45,000	\$65.00	\$130.00
45,001 – 50,000	\$70.00	\$140.00
50,001 – 55,000	\$75.00	\$150.00
55,001 – 60,000	\$80.00	\$160.00
60,001 – 65,000	\$85.00	\$170.00
65,001 – 70,000	\$90.00	\$180.00
70,001 – 75,000	\$95.00	\$190.00
75,001 – 80,000	\$100.00	\$200.00
Above 80,001	\$105.00	\$210.00

Certificate of Occupancy Inspections

Number of Square Feet	Normal Fee	Re-Inspection Fee
Up to 5,000	\$25.00	\$50.00
5,001 – 10,000	\$30.00	\$60.00
10,001 – 15,000	\$35.00	\$70.00
15,001 – 20,000	\$40.00	\$80.00
20,001 – 25,000	\$45.00	\$90.00
25,001 – 30,000	\$50.00	\$100.00
Above 30,000	\$55.00	\$110.00

Miscellaneous Fees

Department of Children and Families Service*	\$25.00
For Certificate of Construction Plan	\$25.00-\$110.00
Sprinkler Systems, Standpipes and Smoke Alarms	\$25.00
Pre-Review of Construction Plan	\$20.00 per page
Construction Plan Review	\$20.00 per page
Revision of Construction Plans	\$20.00 per page
Sparkler Permit	\$30.00
Public Fireworks Display Permit	\$100.00
Tent Permit	\$30.00
Fire Safety Program Fee*	*\$5.00 per occupational License
Food Truck Annual Inspection	\$35.00

***Effective: May 27, 2003 (Per Resolution 02-03-132) - Currently the fees for Routine Fire Inspections, Department of Children and Families Services Inspections, and the Fire Safety Program Fees, are not being collected.**

**Highlands County Fire Rescue
Fire Assessment
4506 Kenilworth Blvd.
Sebring, FL 33875
(863) 402-6630**

FY 23-24

Service Type	Fee
Fire Truck / per hr.	\$156.00
Aerial Ladder / per hr.	\$180.00
Brush Truck or Tender / per hr.	\$121.00
Supervisor / per hr.	\$45.32

**Highlands County Engineer
505 South Commerce Avenue
Sebring, FL 33870
(863) 402-6877**

FY 23-24

Starting Work without a Permit

Work without a permit: If any work is commenced without permit, the penalty will be a \$100.00 fee. This penalty will be in addition to the permit fee which will be assessed.

Refund Policy

Please be aware that refunds will not be granted on requests involving:

- Permit fees of \$70.00 or less
- Permits which have expired
- Permits under which inspections were made and/or work has commenced
- Permits having a change of contractor
- Request received after 48 hours for an Existing Driveway Permit, or three months after permit issuance for new construction

Refunds Where New Construction Permits Will Not Be Used:

A full refund less \$100.00 or 50% of the permit fee, whichever is greater rounded to the nearest dollar, shall be granted to the permit holder providing:

- The department receives a written request from the permit holder requesting cancellation and refund, must include the permit number and/or job location
- The permit holder submits with the request a copy of the original validated receipt; if the original validated receipt is not available, a copy of the cancelled check or financial statement will be accepted
- No work has been performed under the permit
- The permit is still valid
- The permit has not been revoked
- The refund request is received within 90 days after permit issuance
- The cost of the permit exceeded \$100.00

Refunds of Overcharge

For refunds of an overcharge of permit fees, the following must be submitted:

- Letter from the permit holder requesting a refund explaining the overcharge, which must include the permit # and/or job location
- Copy of the original validated receipt; if the original validated receipt is not available, a copy of the cancelled check or financial statement will be accepted
- The permit is still valid
- The permit has not been revoked

Full Refunds

Full refunds are granted only in cases where an error has occurred on the part of the department, such as in cases where the permit is issued for work outside the jurisdiction of the Engineering Department. Refunds are not given on duplicated permits submitted/issued by the contractor and/or owner.

Where to Direct Your Refund Request:

Highlands County Engineering Department
505 S. Commerce Ave.
Sebring, FL 33870
driveway@highlandsfl.gov

Comprehensive Plan Map Amendments

Small Scale Map Amendment

Pre-Application Conference (Optional)	\$150.00
Concurrency Traffic Analysis Review	\$80.00

Large Scale Map Amendment

Pre-Application Conference	\$200.00
Concurrency Traffic Analysis Review	\$120.00

Developments Within Adjacent Municipality

Concurrency Review of Municipality

Small Projects w/traffic analysis by County Engineer	Fee Waived
Minor Project w/ Minor Traffic Impact Analysis (TIA)	\$300.00
Major Project w/ Major Traffic Impact Analysis (TIA)	\$500.00
Pre-Application Conference - Major Traffic Impact Analysis (TIA) (Mandatory)	\$150.00
Off-Site Construction Plans Review – Minor (per sheet)	\$500.00
Off-Site Construction Plans Review – Major (per sheet)	\$500.00
Commercial Driveway – Roadway Construction (Small)	\$300.00
Commercial Driveway – Roadway Construction (Minor)	\$500.00
Commercial Driveway – Roadway Construction (Major)	\$500.00

Developments Within the Unincorporated Areas

Concurrency Review of Unincorporated

Small Project w/Analysis by County Engineer	\$300.00
Project w/ Minor Traffic Impact Analysis (TIA)	\$400.00
Project w/ Major Traffic Impact Analysis (TIA)	\$600.00
Pre-Application Conference- Major Traffic Impact Analysis (TIA) (Mandatory)	\$150.00

Development of Regional Impact

Base Fee	\$3,000.00
Additional Charge per Acre over 400 Acres	\$5.00
Substantial Deviation (DRI)	\$1,000.00
Annual Review Fee	\$300.00
Variance Requests to Land Development Regulations	\$350.00

Flood Hazard Development

Flood Hazard Development Permit	\$500.00
---------------------------------	----------

Improvement (Development) Plans Review

Improvement Plans Review (Per Sheet)	\$500.00
Revision of Previously Approved Improvement Plan (Per sheet)	\$350.00

Planned Development District Review

Base Fee	\$3,000.00
Additional Charge Per Acre Over 400 Acres	\$5.00

Post Approval Revisions Review/Text Amendments	\$1,000.00
Annual Review Fee	\$300.00

Commercial Development

Preliminary Site Plan Review (Per sheet)	\$500.00
Final Site Plan Review (Per sheet > 11x 17)	\$500.00
Final Site Plan Review (Per sheet on 11x17, 4 sheet minimum)	\$125.00
Commercial Driveway (Connection) Permit	\$800.00
Revision of Previously Approved Preliminary or Final Plan (Per sheet)	\$350.00
Site Plan Exemption	\$400.00

Master Park Plan

RV and Mobile Home Parks Review (Per sheet)	\$500.00
---	----------

Preliminary Plat Review

(Some Commercial Developments May Follow These Procedures)

Control Point Monuments	\$7.00
1-50 Property Corners, Permanent Control Points/Monuments	\$700.00
Each Additional 1-50 Corners, Permanent Control Points/Monuments	\$300.00

Final Plat Review and Field Locate All Corners

(Some Commercial Developments May Follow These Procedures)

1-50 Property Corners, Permanent Control Points/Monuments	\$700.00
Each Additional 1-50 Corners, Permanent Control Points/Monuments	\$300.00

Mining Permits

Base Fee, Plan Review (Per sheet)	\$500.00
Per Mining Acre	\$10.00
Annual Review Fee	\$500.00

Residential Driveway Permit

(All with Grades Set)

New Driveway, One Access	\$250.00
Existing Driveway Inspection	\$80.00
Conversion, Existing Driveway to New Driveway, One Access	\$180.00
New Driveway, Two Access Points	\$280.00
Renewal of Expired Permit	\$70.00
Resetting of Grade Stakes	\$80.00
Re-Inspection of Finals	\$80.00
Pre-pour Re-Inspection	\$80.00
Ditch Closure/Modification (Includes Grades)	\$400.00
Road Damage (Per square yard)	\$90.00
Red Tag Fee	\$100.00
Repair or Replacement of Driveway	\$150.00

Right-of-Way Use Permits

Temporary Use	\$400.00
Temporary Road Closure (TTC Required)	\$150.00
Temporary Road Closure (No TTC Required)	\$50.00

Other Right-Of-Way Construction	\$400.00
General Utility Permit	\$400.00
House Moving Permit	\$400.00
Unauthorized work within the Right-Of-Way (plus restoration)	\$1,000.00
Visibility Triangle Review	\$25.00

Vacation of Right-of-Way or Easements

Vacation of Right-of-Way – Preliminary Review	\$200.00
Vacation of Right-of-Way – Secondary Review (includes \$200 from Preliminary)	\$1,000.00
Vacation of Right-of-Way Due to Existing Encroachments	\$1,200.00
Vacation of Easement – Preliminary Review	\$200.00
Vacation of Easement – Secondary Review (includes \$200 from preliminary)	\$1000.00
Vacation of Easement Due to Existing Encroachments	\$1,200.00
Vacation of Plat	\$1,200.00

GIS/Addressing

Addressing – New Construction (Non-County Initiated) Other than New Development	\$25.00
Address Verification (Non-County Initiated)	\$10.00
Renaming Roadway (Private and Public)	\$150.00
Readdressing of changed Site Plan/Plat	\$150.00
Addressing Fee – Commercial Platting- First 10 addresses (To be charged at the time addresses are initially assigned to the development)	\$15.00 per
Each additional address	\$5.00 per

Media Processing, Manuals & Standards Cost

Land Development Regulations (Hard Copy)	\$75.00
Technical Standards Manual (Hard Copy)	\$25.00
Aerial Map	\$5.00
Highlands County Road Map	\$1.50
Map of Roads Maintained by Highlands County	\$50.00

Copies/Prints (All)

Letter Size (F.S. 119.07)	\$0.15
Legal Size (F.S. 119.07)	\$0.15
11X17 Copies	\$0.25
Two Sided- Letter Size (F.S. 119.07)	\$0.20
Two Sided- Legal Size (F.S. 119.07)	\$0.20
Two Sided- 11 x 17	\$0.30

Plots, Including Color

Up to 42", Per Sheet	\$5.00
In excess of 42", Per Sheet, Up to 120" Long	\$10.00

Digital Analysis, Overlay and Associated Manual Work

Minimum Charge (One hour)	\$75.00
Additional Hours	\$30.00

Electronic Database and Digital Map Files

(Per Hour)

Minimum Charge (One hour)	\$25.00
Additional Hours	\$30.00
Computer Time (Per hour)	\$25.00
Staff Time (Per hour)	\$25.00

Highlands County Traffic Operations
4330 George Blvd.
Sebring, FL 33875
(863) 402-6536

FY 23-24

Traffic Cones

36" FDOT Traffic Cones with Reflective Collars	\$.25/day	\$1.75/week
--	-----------	-------------

Barricades

36" Type II Barricade	\$.35/day	\$2.45/week
36" Type II Barricade with Traffic Sign	\$.35/day	\$2.45/week
36" Type II Barricade with 24" x 30" Detour Sign Right	\$.35/day	\$2.45/week
36" Type II Barricade with 24" x 30" Detour Sign Left	\$.35/day	\$2.45/week
72" Type III Barricade with 18" x 48" Detour Sign Right	\$.35/day	\$2.45/week
72" Type III Barricade with 18" x 48" Detour Sign Left	\$.35/day	\$2.45/week
72" Type III Barricade with 38" x 48" Road Closed Sign	\$.35/day	\$2.45/week

Signs

48" Advanced Placed Road Closed Ahead Sign on Stand	\$.40/day	\$2.80/week
48" Advanced Placed Detour Ahead Sign on Stand	\$.40/day	\$2.80/week
48" Road Closed Ahead ½ mile Sign on Stand	\$.40/day	\$2.80/week
48" Road Closed Ahead 1-mile Sign on Stand	\$.40/day	\$2.80/week
48" Detour Ahead ½ mile Sign on Stand	\$.40/day	\$2.80/week
48" Detour Ahead 1-mile Sign on Stand	\$.40/day	\$2.80/week

48" Road Work Ahead Sign on Stand	\$.40/day	\$2.80/week
48" Left Lane Closed Legend Sign on Stand	\$.40/day	\$2.80/week
48" Left Lane Closed Symbol Sign on Stand	\$.40/day	\$2.80/week
48" Right Lane Closed Legend Sign on Stand	\$.40/day	\$2.80/week
48" Right Lane Closed Symbol Sign on Stand	\$.40/day	\$2.80/week

Arrow Boards

Arrow Board Trailer (Government Agency Only)	\$25.00/day	\$175.00/wk
--	-------------	-------------

Message Boards

PCMS Message Board (Installed & Removed by HCTO) Labor & Equipment Rates Apply in addition to rental fee	\$25.00/day	\$175.00/wk
---	-------------	-------------

Portable Light Station

Portable Light Station (Government Agency Only)	\$25.00/day	\$175.00/wk
---	-------------	-------------

Heartland Library Cooperative

FY 23-24

General Fees

Description	Cost
3 Month Non-Residential Library Card	\$10.00
6 Month Non-Residential Library Card	\$20.00
12 Month Non-Residential Library Card	\$30.00
Resident Library Card	FREE
Collection Agency Fee	\$0.00
Processing Fee/Replacements	\$5.00 each
Processing Fee/Damaged Material	Cost of replacement plus \$5.00 processing
Replacement Library Card	\$2.00
Copies, B&W 8 x 11	\$0.25 each
Copies, Color 8 x 11	\$1.00 each
Copies, legal sized	\$0.25 each
Guest Pass for Public Access Computers	\$2.00 per hour
Guest Pass for Wireless Access	FREE
Computer Printouts, B&W	\$0.25 each
Computer Printouts, Color	\$1.00 each

Late Fees

Description	Cost
Audio Cassette, Kits, Music CD	\$0.00 per day
Audio CD Sets	\$1.00 per day
Video Cassette	\$0.00 per day
DVD	\$1.00 per day
Video Game	\$1.00 per day
Books	\$0.00 per day
Periodicals	\$0.00 per day
Pink Cart Books	\$1.00 per day
Playaways	\$1.00 per day
Maximum Fine Per Item	\$50.00

Estimated Replacement Costs

Description	Default
Cassette Audiobook	\$50.00/set or \$9.00/per tape
CD Audiobook	\$60.00/set or \$9.00/per CD
Computer Software	\$25.00
DVD Set	\$60.00
DVD Single	\$18.00
Easy Board Book	\$ 8.00
Easy Book	\$17.00
Hardback Book	\$25.00
J Cassette Audiobook	\$50.00
J CD Audiobook	\$60.00
J DVD	\$18.00
J Hardback Book	\$17.00
J Mass Market PBK	\$5.00
J Music CD	\$20.00
J Trade PBK	\$10.00

Description	Default
J VHS	\$18.00
Magazine	\$5.00
Mass Market PBK	\$ 8.00
Music CD	\$20.00
Reference	\$60.00
Trade PBK	\$16.00
VHS	\$18.00
Video Game	\$48.00
YA Cassette Audiobook	\$50.00
YA CD Audiobook	\$60.00
YA DVD	\$18.00
YA Hardback Book	\$17.00
YA Mass Market PBK	\$5.00
YA Trade PBK	\$10.00
YA VHS	\$30.00

**Highlands County Road and Bridge
Department 4344 George Blvd.
Sebring, FL 33875
(863) 402-6529**

FY 23-24

Mechanic Shop Rate	\$44.03 per hr.
--------------------	-----------------

**Highlands County Development
Services Department
501 S. Commerce Ave
Sebring, FL 33870
Planning – (863) 402-6650
Zoning – (863) 402-6638**

FY 23-24

Rural Land Stewardship (RLS)	TBD (To Be Determined)
Development of Regional Impact (DRI)	\$21,800.00
Zoning Change	\$1,950.00
Large Scale Comprehensive Plan (LSCP) Amendment	\$2,025.00
Small Scale Comprehensive Plan (SSCP) Amendment	\$1,500.00
PD (Planned Development District) Amendment (minor amendment excluded)	\$1,950.00
Special Use Permit	\$2,925.00
FUD (Flexible Development District) Amendment (minor amendment excluded)	\$1,950.00
Revision of legal on resolution, ordinance, or ad when applicant provides revised legal	\$1,375.00
Concurrency Traffic Analysis Reviews for LSCP and SSCP Amendment	Contact Engineering Dept.
Special Exception Application	\$975.00
Special Exception Application for a Tower	\$1,300.00
Special Exception Application for Goats, Hogs, Sheep, and Chickens in the Agricultural District	\$0.00
Special Exception Application for 2 Caged Hens in Residential Districts	\$0.00
Variance Application	\$650.00
Conditional Use Exception	\$650.00
Notice Requirements (zoning changes, LSCP, SSCP, variances, Special Use Permit, and special exceptions and the like)	Actual or pro-rated expense for public notice requirements depending on the application
Environmental Clearance Report Processing Fee (> 2 acres w/ impact)	\$425.00

Environmental Exemption Fee

This fee is collected with other building permit fees for projects that would otherwise have to go through Environmental Clearance even though preparation of the Environmental Clearance report would be unnecessary.

For each Residential Dwelling Unit*	\$200.00
For each Commercial/Industrial Building Permit*	\$500.00

*No Environmental Exemption Fee will be collected on building permits to replace existing mobile homes and residential dwellings on their original lot or for constructing accessory in unoccupied structures, or remodeling or adding to existing structures.

Development Review Fees

Developer Requested Conference**	\$400.00
Plat Review (Preliminary Plat and Final Plat, each)	\$275.00
Master Park Plan Review (Preliminary and Final, each)	\$275.00
Vacation of Plat	\$175.00
Vacation of Easement	\$130.00
Road (Vacation) Closures	\$130.00
Site Plan Review	\$425.00

Development Agreement Legal Review Fee: Actual cost incurred by the legal review and services rendered by the Board Attorney and/or other law firm or service for this purpose.

**In an effort to better serve the people, Highlands County Planning and Zoning Staff believe effective communication early in the planning process prevents expensive setbacks later in the process. To this regard, two coordination meetings are available to facilitate effective communication between developer and staff: a pre-application meeting and an application review meeting. It is most beneficial to meet with the Highlands County Planning and Zoning Staff to review a proposal for basic conformity with county land use regulations. The pre-application meeting does well to circumvent routine problems that would otherwise cause delay and added expense. Prior to submitting the application, an application review meeting is also highly recommended to ensure the package is complete and as detailed as possible. There are no fees for the pre-application meeting or the application review meeting. All meetings requested by the developer after the pre-application meeting (excluding the application review meeting) or after an application is submitted qualify as a developer requested conference.

Special Approval

Special Event Permit Simple	\$50.00
Special Event Permit General	\$100.00
Car Tent Sales Permit	\$500.00
Off-Premise Sales of Merchandise Permit	\$200.00
Beverage License Review	\$150.00
Temporary Beverage License (1 to 3 days permit) Review	\$25.00
Administrative Waiver	\$150.00
Administrative Setback Reduction	\$150.00

Amusements

Bingo	\$130.00
Bingo – nonprofit – no fee for a temporary permit (1 to 3 days)	\$ 0.00
Carnival and Exhibition	\$325.00
Rodeo	\$200.00
Palm Reading	\$325.00

Building Permit Review

Boat Dock/Boat House	\$40.00
Permit Review-New Structures	\$75.00
Shed, Carport, Driveway, Slab, Screen Room, Garage, Additions, Swimming Pools, and the like	\$40.00
Form Board, Fence and Seawall	\$20.00
CO (Certificate of Occupancy) Review	\$20.00

Exempt from Planning and Zoning review: re-roof, interior remodel with no change in use, window replacement size for size, hurricane shutters, siding, and garage door.

Nuisance Abatement Fees

Standard Abatement (\$25.00 per hour)	TBD (To Be Determined)
Noticing, Abatement involving asbestos (cost of the Asbestos Survey includes an additional fee)	Fees Vary
Open Code Violations and/or Lien Confirmation Letter per Property	\$35.00

Document or Map Purchases

Zoning/FLUM (Future Land Use Map) Confirmation Letter per property	\$20.00
Zoning Text	per County policy
Comprehensive Plan (text)	\$35.00
Evaluation & Appraisal Report Document	\$125.00
Color Maps (each FLUM or other map 32" x 32")	\$20.00
Color Maps (each FLUM or other map "24 x 36")	\$10.00
Color Maps (each FLUM or other map "11 x 17")	\$5.00
Copies or Xerox charges – one sided	per County policy
Copies or Xerox charges – two sided	per County policy
Computer Discs CD-R	per County policy
DVD	per County policy
Garage Sale/Yard Sale Permit *	\$5.00
Community Garage Sale/Yard Sale Permit*	\$25.00

*Garage/Yard Sale Permits to be obtained and paid for at the Tax Collector's Offices.

Vesting Order Applications

Single Lots of Record	\$175.00
Subdivisions (under 26 units)	\$425.00
Subdivisions (26 or more units)	\$850.00
Commercial & Industrial Property	\$850.00
Appeals (deposit on account)	\$1,625.00

**Highlands County Solid Waste Management Center
Arbuckle Landfill – 12700 Arbuckle Creek Rd.
Sebring, FL 33870
(863) 402-7786**

FY 23-24

Type of Material	Landfill Tipping Fee
Animal Carcasses	\$75.00 per ton
Asbestos (Need 48-hour notice)	\$150.00 per ton
Battery Assist Fee	\$25.00 each
Class I (bagged) maximum of 10 bags	\$1.00 per bag
Class I Waste (Residential & Commercial) MSW	\$45.00 per ton
Construction & Demolition (C & D) Waste/Debris	\$25.00 per ton
Contaminated Load Additional Fee	\$50.00 each
Contaminated Recycling (Contracted Hauler)	\$22.50 per ton
Contaminated Soil (Less than 25 tons)	\$45.00 per ton
Contaminated Soil (Over 25 tons)	\$100.00 per ton
Equipment Assist Fee	\$50.00 each
Fine Dust (Granite, Plastic, Other Materials)	\$10.00 per ton
Fined Load Fee (Enforcement of Tarp Ordinance)	\$50.00 per ton
Fluorescent Bulbs – Residential (Maximum 10/month)	FREE
Fluorescent Bulbs – Commercial – 4 feet	\$0.40 each
Fluorescent Bulbs – Commercial – 6 feet	\$0.60 each
Fluorescent Bulbs – Commercial – 8 feet	\$0.80 each

Fluorescent Bulbs – Commercial – 12 feet	\$1.20 each
Fluorescent Bulbs – Commercial – Compact	\$0.50 each
Fluorescent Bulbs – Commercial – U-Tube light	\$1.00 each
Gas Plastic (Ag Plastic)	\$45.00 per ton
Grass Clippings	FREE
Hazardous Waste	NOT ACCEPTED
Horticultural/Yard Waste (bagged)	\$0.50 per bag
Horticultural/Yard Waste (bulk)	\$25.00 per ton
Landfill Cover Material (Unless waived)	\$5.00 per ton
Minimum Fee – Class I, C & D and Horticultural Items	\$10.00 minimum
Mobile Home Trailer 40' or less	\$200.00 flat fee
Mobile Home Trailer over 40'	\$300.00 flat fee
Mobile Home Trailer w/drywall 40' or less	\$350.00 flat fee
Mobile Home Trailer w/drywall over 40'	\$450.00 flat fee
Paint Disposal - Commercial	\$3.00 per gallon
Prohibited Debris Separation Fee (ALL OTHERS)	\$150.00 each
Prohibited Debris Separation Fee (Mini Wheel)	\$75.00 each
Prohibited Debris Waste Separation Fee (Pick-Up)	\$50.00 each

Type of Material	Landfill Tipping Fee
Propane Tanks - 20 lb. or less	FREE
Propane Tanks – 21 lb. or more	\$10.00 each
Residential Illegal Dump Property Cleanup by Owner (With Documentation)	FREE
RF Tag Replacement	\$20.00 each
Road Base Material (concrete and asphalt paving and roofing)	FREE
Tires, Bulk Rate	\$110.00 per ton
Tires, Individual Vehicle (Residential) Tires, Max Size R20 (Proof of Residence required)	FREE
Tires, Individual Vehicle Tires (Commercial)	\$2.00 each
Tires, Individual Mobile Home Tires	\$5.00 each
Tires, Individual Truck Tires (Over R20 Size)	\$7.50 each
Tires, Large Truck Tires and OTR Tires	\$15.00 each
Vehicle & Trailer Weight Tickets	\$5.00 per ticket
White Goods (refrigerators, stoves, water heaters, etc.)	\$20.00 per ton

**Highlands County Health Department
7205 South George Blvd.
Sebring, FL 33875
863-386-6040**

Please contact the Health Department directly regarding fee questions. They can be reached at
(863) 386-6040 or <http://highlands.floridahealth.gov/>.

RESOLUTION NO. 22-23-192

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE CAPITAL FINANCIAL STRATEGY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR THE REPEAL OF PRIOR RESOLUTION; PROVIDING FOR THE ADOPTION OF CAPITAL FINANCIAL STRATEGY; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County's Capital Financial Strategy is a ten-year plan which attempts to map out the future capital expenditures of the County with the understanding that the beginning year is based on the tentative budget for the upcoming fiscal year; and

WHEREAS, the County has prepared its Capital Financial Strategy for the period beginning with Fiscal Year 2023-24; and

WHEREAS, the County has determined that it is fiscally prudent and appropriate to adopt the Capital Financial Strategy as part of the budget process.

NOW, THEREFORE, BE IT RESOLVED BY HIGHLANDS COUNTY AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Repeal of Prior Resolution. Highlands County Resolution No. 21-22-198 is hereby repealed in its entirety.

SECTION 3. Adoption of Capital Financial Strategy. The Capital Financial Strategy, attached hereto as **Exhibit A**, is hereby approved and adopted for implementation.

SECTION 4. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 5. Savings Clause. All prior actions of Highlands County pertaining to the Capital Financial Strategy, which is the subject of this Resolution, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 6. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 7. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 8. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 9. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 19th day of September, 2023.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Chris Campbell, Chairperson

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

Exhibit “A”
Capital Financial Strategy

Highlands County Board of County Commissioners
Capital Financial Strategy
FY 2023/2024 thru 2032/2033

09/14/23

CAPITAL BUDGET SUMMARY	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32	FY32-33	10 - YEAR TOTAL
ESTIMATED GENERATED REVENUES:												
AD VALOREM TAXES	68,741	492,625	375,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	1,267,625
NAV FIRE ASSESSMENT LOAN	34,775											0
FIRE INSPECTION		60,000										60,000
LOCAL OPTION SALES TAX	15,557,650	17,250,000	17,853,750	18,478,632	19,125,384	19,794,772	20,487,589	21,204,655	21,946,818	22,714,956	23,509,980	202,366,536
INTEREST/INVESTMENT EARNINGS	122,145	392,000	395,920	399,879	403,878	407,917	411,996	416,116	420,277	424,480	428,725	4,101,187
INTERLOCAL AGREEMENTS												0
GRANTS / OTHER FUNDING	3,576,526	288,753	291,263	83,703	385,377	387,085	88,826	90,603	92,415	94,263	0	1,802,288
SOLID WASTE TRUST FUND	6,434,000	6,996,064	0	1,012,100	0	1,115,800	1,569,500	713,470	0	0	0	11,406,934
IMPROVEMENT DISTRICT FUNDS												0
FUEL TAX	76,526	78,753	81,263	83,703	85,377	87,085	88,826	90,603	92,415	94,263	96,148	878,436
BUILDING DEPARTMENT	340,776											0
DEBT PROCEEDS												0
TOURIST DEVELOPMENT		60,000										60,000
ENERGY RECOVERY FUNDS												0
OTHER												0
FUND BALANCE (Unallocated)												0
TOTAL GENERATED REVENUES:	26,346,289	25,618,195	18,997,196	20,108,017	20,050,016	21,842,658	22,696,738	22,565,446	22,601,924	23,377,962	24,084,853	221,943,006
EXPENSES FOR GENERATED REVENUES:												
DEBT SERVICES												
Debt Service - Recreation												0
Debt Service - Monitor Defibrillators (4yr plan)												0
Debt Service - Radio System												0
Debt Service - Series 2015 Loan	3,139,010	3,131,690	3,134,739	3,135,089	1,333,549	1,333,324	1,332,826	1,333,046	1,331,985	1,332,636	1,333,125	18,732,007
Debt Service - Future					1,801,451	1,801,676	1,802,174	1,801,954	1,803,015	1,802,364	1,801,875	12,614,510
COMMUNITY SERVICES												
RPAC Improvements (Unallocated)	306,000	312,120	318,362	324,730	331,224	337,849	344,606	351,498	358,528	365,698	373,012	3,417,627
RPAC County Match	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Playground Systems/Equipment	100,000	110,000	110,000			150,000						370,000
Memorial (Panther) Trailhead Park	200,000	136,000										136,000
Adelaide Park (100% Grant)			210,000									210,000
Lacrosse Backstop and Goal Nets		60,000										60,000
Sun N' Lake Preserve Improvements		240,000	260,000	260,000								760,000
PUBLIC WORKS												
Engineering/Traffic Ops Equipment	150,000	153,000	156,060	159,181	162,365	165,612	168,924	172,303	175,749	179,264	182,849	1,675,307
Road & Bridge Equipment	1,200,000	1,224,000	1,248,480	1,273,450	1,298,919	1,324,897	1,351,395	1,378,423	1,405,991	1,434,111	1,462,793	13,402,459
Aquatic Weed Control Equipment												0
Park & Recreation Equipment	112,200	227,000	125,000	227,000	125,000	125,000	125,000	227,000	125,000	125,000	227,000	1,658,000

Highlands County Board of County Commissioners
Capital Financial Strategy
FY 2023/2024 thru 2032/2033

09/14/23

CAPITAL BUDGET SUMMARY	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32	FY32-33	10 - YEAR TOTAL
GENERAL GOVERNMENT												
Natural Resources Project Funding (County Match) (005)	46,250	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	450,000
County Facility Improvements	693,000	306,000	312,120	318,362	324,730	331,224	337,849	344,606	351,498	358,528	365,698	3,350,615
County Facility Roof Replacements	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
Generator Replacement (20 yr. Replacement)	185,813	314,529	320,820	327,236	333,781	340,456	347,265	354,211	361,295	368,521	375,891	3,444,005
Capital Outlay (Under \$25,000.00)	200,000	75,000	76,500	78,030	79,591	81,182	82,806	84,462	86,151	87,874	89,632	821,229
HVAC Unit Replacements	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
EM AC/Generator Replacements - Towers	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Government Center Generator Replacement	100,000	275,000										275,000
Government Center Façade Repair		435,290	435,290									870,580
Annex 2nd Floor Renovation		100,000										100,000
Parks/Facilities Equipment	150,000	170,000	173,400	176,868	180,405	184,013	187,694	191,448	195,277	199,182	203,166	1,861,453
Property Acquisition	210,000	220,000	230,000	240,000	250,000	260,000	270,000	280,000	290,000	300,000	310,000	2,650,000
CCC Technology Infrastructure Improvement	700,000	714,000	728,280	742,846	757,703	772,857	788,314	804,080	820,162	836,565	853,296	7,818,101
CCC Office Remodel (PH 5)	82,500	100,000	300,000									400,000
Code Enf Vehicle (25%-180 / 75%-151)	39,104											0
Sebring Health Dept/Healthy Fam Roof Rplcmnt (\$300k H	655,000											0
PFM Metal Storage Bldgs (Sports Complex/Fac Main)	149,000	94,150										94,150
Tax Collector Sebring Office Expansion (17035)												0
Tax Collector AP Office Expansion (18025)	137,000											0
Tax Collector LP Office Expansion	30,000											0
SOE - Express Vote Ballot Marking Device	96,515											0
SOE - Box Truck for Election Equipment		0										0
Penny Ogg Operations Center Repairs		310,000										310,000
Animal Svcs Building Additions/Shelter (Sheriff)	250,000											0
Development Software (180)	331,000											0
Software (005)		180,000										180,000
Juvenile WEBEOC Professional (005)		0	41,760	50,112	60,134	72,161						224,167
Haywood Property PH 1	53,500											0
LP Fuel Station		157,000	1,000,000									1,157,000
Sebring Fuel Station	157,000	1,000,000										1,000,000
Elevator Modernization		252,000	387,000	401,800	417,192							1,457,992
Gopher Turtle Removal		25,000	25,000	25,000								75,000
PUBLIC SAFETY												
EMS Fleet Replacement	280,000	450,000	463,500	477,405	491,727	506,479	521,673	537,324	553,443	570,047	587,148	5,158,746
Monitor Defibrillator (005)	22,491	105,000	126,000	151,200	181,440	217,728	105,000	126,000	151,200	181,440	217,728	1,562,736
Portable Ventilators		120,000										120,000
CPR Devices (005)		66,000	79,200	95,040	114,048	136,857		79,200	95,040	114,048	136,857	916,290
Stryker Power Pro Stretchers				150,000	150,000		150,000	150,000		150,000	150,000	900,000
Station 4 Gear Storage Unit	75,000											0
Station 1 Asphalt Driveway (181)	34,775											0
Station 24 Improvements		0										0
Spring Lake Airport Station 20	3,000,000											0
Fire Engine				1,100,000		1,300,000						2,400,000
Command Vehicle			110,000	144,000								254,000
Fire Inspector Vehicle		60,000										60,000
Animal Control Vehicle Replacement	57,596	73,927	76,145	78,429	80,782	83,206						392,489

Highlands County Board of County Commissioners
Capital Financial Strategy
FY 2023/2024 thru 2032/2033

09/14/23

CAPITAL BUDGET SUMMARY	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32	FY32-33	10 - YEAR TOTAL
Inmate Transport Van (Sheriff)	32,003	0	33,603	0	35,283	0	37,047	0	38,900	0	40,845	185,679
Inmate Worker Road Crew Vehicle (Sheriff)	0	50,499	0	55,549	0	61,104	0	67,214	0	73,936		308,301
HCSO Building (Sheriff)	197,460	210,000										210,000
Patrol Vehicle Replacement (Sheriff)	494,800	505,000	515,100	525,402	535,910	546,628	557,561	568,712	580,086	591,688	603,522	5,529,609
Radio Replacement (Sheriff)		450,000	472,500	496,125	520,931	200,000	500,000	525,000	551,250	578,813	607,753	4,902,372
												0
SOLID WASTE												0
Landfill JD 750L LGP Type Dozer	400,000											0
Caterpillar Type D8 LF Crawler Dozer							1,032,000					1,032,000
LF D6 Type Crawler Dozer												0
Excavators / Track Hoes							537,500	224,800				762,300
Off-Road Water Trucks		446,000						488,670				934,670
Construct New Landfill Operations Building												0
Construct New Landfill Cell No. 5	6,000,000	3,771,564										3,771,564
Ford Explorer 4x4	34,000											0
One 6" Water Pump		60,000										60,000
Ford 1/2 ton Crew Cab Pick-Up		60,000										60,000
Borrow Pit Construction		1,850,000										1,850,000
												0
TRANSPORTATION												0
Road & Bridge Resurfacing	1,900,000	900,000	2,809,080	2,865,262	2,922,567	2,981,018	3,040,639	3,101,451	3,163,480	3,226,750	3,291,285	28,301,532
Road & Bridge Reconstruction/Dirt Road Paving	1,500,000	2,568,000	728,280	742,846	757,703	772,857	788,314	804,080	820,162	836,565	853,296	9,672,101
Sebring Parkway Maintenance (Transfer for Fund 175)	234,526	40,000	244,000	248,880	253,858	258,936	264,114	269,398	274,787	280,283	285,890	2,420,146
ADA Transition Plan Improvements	69,000	70,380	71,788	73,224	74,690	76,184	77,708	79,262	80,848	82,466	84,116	770,666
TOSIP (Transportation Operational & Safety	84,500	86,190	87,914	89,672	91,466	93,295	95,161	97,064	99,005	100,985	103,005	943,756
ROW Land Acquisition	600,000	200,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,100,000
Sebring Phase IV ROW Land Acquisition		300,000										300,000
New Traffic Operations Building		213,731										213,731
Old TOPS Building Renovations												0
Memorial Dr Sidewalk - Pompano to Sebring Parkway												0
Daffodil Extension Project (try for Grant)					300,000	300,000						600,000
Drainage Improvement Projects (match funding - large projects)	300,000	0	500,000	500,000	500,000	500,000	600,000	600,000	600,000	600,000	600,000	5,000,000
Spring Lake Drainage Improvements												0
ADA Hammock Rd. Multi-Use Path	250,000	250,000										250,000
Retrofit of County Multi-Use Paths (005/151)		203,250										203,250
R&B Main Building Expansion	385,000	500,000	1,075,000									1,575,000
R&B Post-Frame Building	187,000											0
Schumacher Road	100,000	100,000										100,000
Ice Machine - Maintenance Shop		8,000										8,000
SOE - Kenilworth Bldg Remodel		0										0
RESERVE FOR CONTINGENCY - CAPITAL BUDGET												0
Reserve/Matching Funds for Grant Awards	50,000	150,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	600,000
Reserve	160,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
TOTAL EXPENSES FOR GENERATED REVENUES:	26,271,043	24,739,320	18,984,920	20,044,837	19,916,447	21,780,343	16,195,570	15,791,205	15,062,851	15,526,763	15,889,783	194,313,298
Difference:	75,246	878,876	12,276	63,180	133,569	62,315	6,501,168	6,774,241	7,539,073	7,851,199	8,195,070	27,629,708
Unreserved Fund Balance Brought Forward	(878,785)	91	12,367	75,547	209,116	271,431	6,772,599	13,546,840	21,085,914	28,937,113	28,637,275	

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



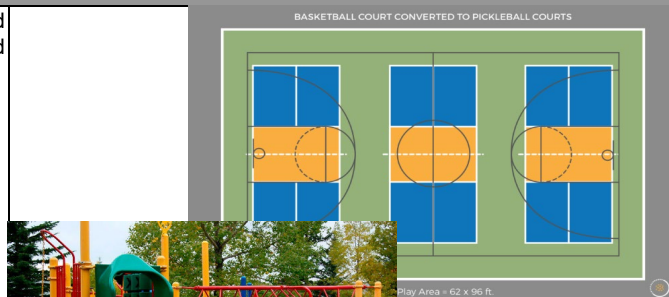
(Page 1 of 2)

Project Title:	RPAC Allocation			Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES			Project Category:	Community Services
Project Manager:	Lance Marine			Project Location:	Municipalities
CFS Identification Number:				Programmed:	Yes
Project Type:	(x) On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY 23/24

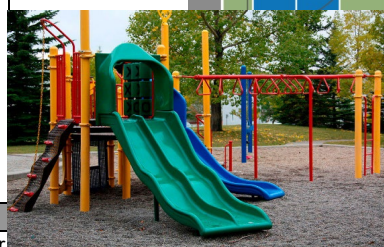
BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		306,000	312,120	318,362	324,730	331,224	337,849	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 306,000	\$ 312,120	\$ 318,362	\$ 324,730	\$ 331,224	\$ 337,849	\$ 1,930,285

Project Description:

An annual allocation for recreation improvement projects. The Recreation and Parks Advisory Committee solicits and recommends projects to be funded and then presented to the BCC for approval.

**Project Need / Justification / Benefits:**

This funding is needed to continue to provide needed recreational facilities for County residents.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		306,000	312,120	318,362	324,730	331,224	337,849	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	306,000	312,120	318,362	324,730	331,224	337,849	\$ 1,930,285

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	306,000	312,120	318,362	324,730	331,224	337,849	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 306,000	\$ 312,120	\$ 318,362	\$ 324,730	\$ 331,224	\$ 337,849	\$ 1,930,285

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)

Project Request Form

(For Projects / Items Costing Over \$25,000)



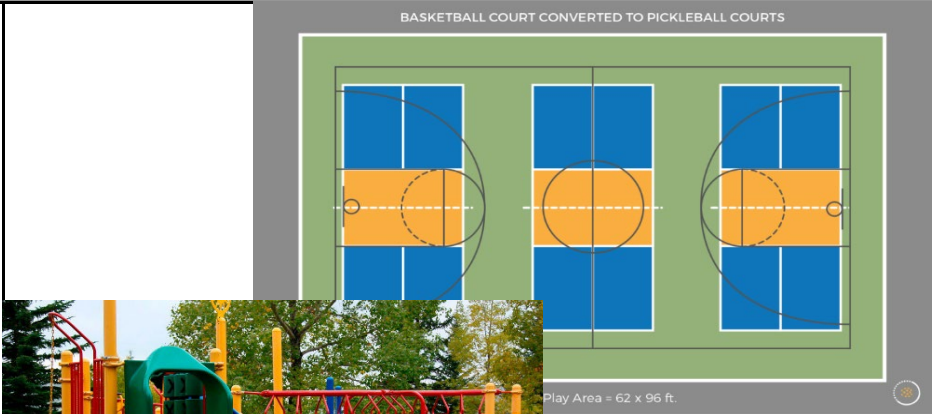
(Page 1 of 2)

Project Title:	Unincorporated County RPAC Cost Sharing			Category Criteria	Improvements	
Responsible Department:	PARKS & FACILITIES			Project Category:	Community Services	
Project Manager:	Lance Marine			Project Location:	Varies	
CFS Identification Number:				Programmed:	Yes	
Project Type:	(X) On-going	() 1-Year	() Multi-Yr	Project Priority:		
	() New	() Revised	() Existing			
				Projected Date of Completion:	FY 24/25	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 550,000

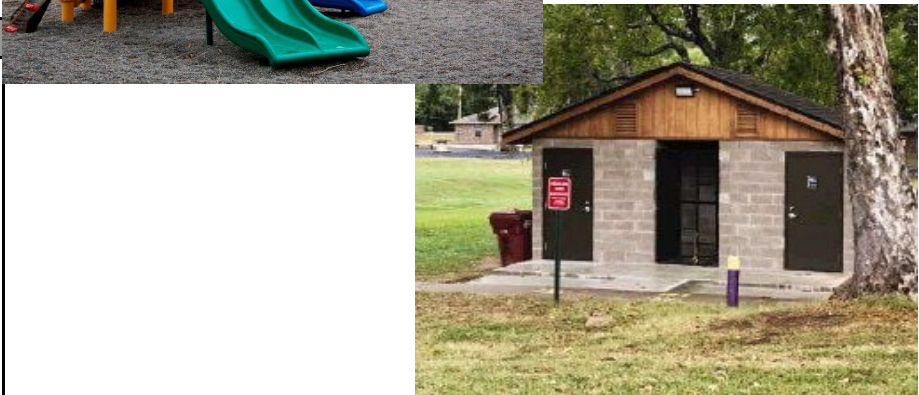
Project Description:

An annual allocation for recreation improvement projects. The Parks and Facilities Department identifies improvements needing replaced as well as receiving requests from residents for improvements at various recreation locations within the unincorporated Highlands County. The funding will be used for cost sharing projects approved by the RPAC committee.



Project Need / Justification / Benefits:

This funding is needed to continue to provide needed recreational facilities for County residents.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:			

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		50,000	50,000	50,000	50,000	50,000	50,000	250,000
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	50,000	50,000	50,000	50,000	50,000	50,000	\$ 550,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 550,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS)
Project Request Form
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Playground Equipment			Category Criteria	Improvements	
Responsible Department:	PARKS & FACILITIES			Project Category:	Community Services	
Project Manager:	Lance Marine			Project Location:	Varies	
CFS Identification Number:				Programmed:	Yes	
Project Type:	(X) On-going	() 1-Year	() Multi-Yr	Project Priority:		
	() New	() Revised	() Existing			
				Projected Date of Completion:	FY 23/24	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		100,000	110,000	110,000			150,000	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 100,000	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ 150,000	\$ 470,000

Project Description:

The parks within the unincorporated Highlands County have aging playground equipment.



Project Need / Justification / Benefits:

This funding is needed to continue to provide recreational facilities to County residents. Playgrounds place children in a position to exercise and participate in creative activities.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		100,000	110,000	110,000			150,000	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	100,000	110,000	110,000	-	-	150,000	\$ 470,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	100,000	110,000	110,000	-	-	150,000	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 100,000	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ 150,000	\$ 470,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Memorial Trailhead Park Phase 2	Category Criteria	Quality of Life
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Brandon Gunn	Project Location:	Panther Pkwy & Memorial Dr
CFS Identification Number:	22012	Programmed:	No
Project Type:	☐ On-going ☒ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering			30,000					
Land Acquisition								
Permits								
Construction			70,000					
Inspection / Testing								
Project Management			16,000					
Furniture / Fixtures / Equipment		200,000	20,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 200,000	\$ 136,000	\$ -	\$ -	\$ -	\$ -	\$ 336,000

Project Description:

1. DESCRIPTION: Highlands County received a \$200,000 grant to create Panther Trailhead Park adjacent to Panther Parkway. Additional funding of approximately \$136,000 is needed to fund the remainder of the project cost.

**Project Need / Justification / Benefits:**

2. IMPACT: Improve lands adjacent to Panther Parkway to provide parks services to users.

3. PERFORMANCE MEASURE(S): Increase available recreation lands and amenities to users.

4. SPECIFICATION(S)/DETAIL(S): This project will provide for a parking lot, sidewalks, restrooms, pavilion, playground equipment, benches, tables, landscaping/irrigation and fenced dog exercise area.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			136,000			-		
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	136,000	-	-	-	-	\$ 136,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants (FRDAP)		200,000	-					
Other Grants								
Total Grant Funding:	-	200,000	-	-	-	-	-	\$ 200,000

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	136,000	-	-	-	-	
Grant Funding	-	200,000	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 200,000	\$ 136,000	\$ -	\$ -	\$ -	\$ -	\$ 336,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)

Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Lacrosse backstop and goal nets			Category Criteria	Quality of Life	
Responsible Department:	TOURISM DEVELOPMENT			Project Category:	General Government	
Project Manager:	Regan Fultz			Project Location:	Sports Complex	
CFS Identification Number:				Programmed:	No	
Project Type:	() On-going	(x) 1-Year	() Multi-Yr.	Project Priority:		
	() New	() Revised	() Existing			
				Projected Date of Completion:	FY 24/25	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			60,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Project Description:

Lacrosse backstop and goal nets are needed for tournaments held at the County Sport Complex.



Project Need / Justification / Benefits:

The Tourism Department dba as Visit Sebring has successfully recruited several lacrosse tournaments to the area, and is working to recruit additional tournaments to the area. Currently, nets are being rented for each event and purchasing nets will allow for greater efficiency when hosting the events as the coordination with rental companies will be eliminated.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:			
Lacrosse backstop and goal nets	60,000		

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other								
Tourism Tax - 3rd Penny			60,000					
Total Funding:	-	-	60,000	-	-	-	-	\$ 60,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	60,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Sun N' Lake Preserve Improvements			Category Criteria	Improvements
Responsible Department:	Road & Bridge			Project Category:	Public Works
Project Manager:	Dawn Ritter			Project Location:	Sun N' Lake Preserve
CFS Identification Number:				Programmed:	
Project Type:	() On-going	() 1-Year	(x) Multi-Yr	Project Priority:	
	(X) New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)			30,000					
Design / Plans / Engineering			50,000					
Land Acquisition								
Permits			10,000					
Construction			170,000	250,000	250,000			
Inspection / Testing								
Project Management			5,000	5,000	5,000			
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous			5,000	5,000	5,000			
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 240,000	\$ 260,000	\$ 260,000	\$ -	\$ -	\$ 760,000

Project Description:

1. DESCRIPTION: The implementation of walking paths, gazebos, and associated boardwalk areas within Highlands County's largest park-1,350 acres of Sun N' Lake Preserve. The improvements would be according to the Preserve Management Plan as required submittal to the Department of Community Affairs (DCA) and provide further enhancement of recreational activities for the residents of Highlands County.

Project Need / Justification / Benefits:

2. IMPACT: The Preserve is highly visited due to beautiful natural wonders and present recreational opportunities (hiking, biking, fishing). The construction of boardwalks and gazebos would allow greater interconnectivity between the recreational options and allow the public to better observe wildlife habitat and enjoy the serenity of this protected land.

3. PERFORMANCE MEASURES: Accomplish the objective of constructing approximately 3,000 linear feet of boardwalk. Establish a permanent trail system within the Preserve. Implement educational stations along the trail system and within the publicly trafficked areas.

4. SPECIFICATION(S)/DETAIL(S): The FY 23/24 CFS Sun N' Lake Preserve Improvements allocation is \$240,000 funded from the Infrastructure Surtax.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			240,000	260,000	260,000			
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	240,000	260,000	260,000	-	-	\$ 760,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	240,000	260,000	260,000	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 240,000	\$ 260,000	\$ 260,000	\$ -	\$ -	\$ 760,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Engineering/Traffic Ops Equipment 23/24	Category Criteria	Critical Repairs
Responsible Department:	ENGINEERING	Project Category:	Public Works
Project Manager:	JD Langford, P.E./Eddie Cardona	Project Location:	N/A
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going	☐ 1-Year	☐ Multi-Yr
	☐ New	☐ Revised	☐ Existing
		Project Priority:	
Projected Date of Completion:			FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		150,000	153,000	156,060	159,181	162,365	165,512	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 150,000	\$ 153,000	\$ 156,060	\$ 159,181	\$ 162,365	\$ 165,512	\$ 946,118

Project Description:

1. DESCRIPTION: FY 23 - 24 CFS Allocation for Engineering/Traffic Ops Equipment to replace aging equipment. This year's items are: One (1) Ford 1.0 ton diesel flatbed 4 x 4 extra cab & chassis truck with custom sign bed to replace CE1825; one (1) 2024 Ford ½ ton crew cab pickup for the County Engineer; one (1) crash attenuator with full matrix message board for crash truck CE2121.



Project Need / Justification / Benefits:

2. IMPACT: The replacement of higher mileage vehicles would impact the Repair & Maintenance costs and down time when vehicles are in the shop for repairs.

3. PERFORMANCE MEASURE(S): The purchase of one (1) Ford one ton diesel flatbed 4 x 4 extra cab & chassis truck with custom sign bed with over 150,000 miles to replace an aging vehicle in the Traffic Ops Department (CE 1837 – 2007 Dodge Ram). The purchase of one (1) 2024 ½ ton crew cab pickup for the Engineering Department to replace (CE2095 – 2020 Ford F150) which will be used for one of the project managers within the Engineering Department. The purchase of one (1) new crash attenuator with full matrix message board for crash truck CE2121 for the Traffic Ops Department.

4. SPECIFICATION(S)/DETAIL(S): The total cost for this request is \$153,000 to be funded by the Infrastructure Surtax Fund.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

One (1.0) Ton Diesel Flatbed 4x4 Extra Cab & Chassis (Traffic	\$ 54,200.00		
Ford F-150 crew cab (County Engineer)	\$ 50,855.00		
New Crash Attenuator w/Full Matrix message board	\$ 47,945.00		
			\$ 153,000.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		150,000	153,000	156,060	159,181	162,365	165,512	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	150,000	153,000	156,060	159,181	162,365	165,512	\$ 946,118

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	150,000	153,000	156,060	159,181	162,365	165,512	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 150,000	\$ 153,000	\$ 156,060	\$ 159,181	\$ 162,365	\$ 165,512	\$ 946,118

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:			Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Road and Bridge Equipment - 151 4102A 56400Z		
Responsible Department:	ROAD & BRIDGE		
Project Manager:	Jonathan Harrison		
CFS Identification Number:			
Project Type:	(X) On-going	() 1-Year	() Multi-Yr
	() New	() Revised	() Existing
Category Criteria	Critical Repairs		
Project Category:	Transportation		
Project Location:			
Programmed:	Yes		
Project Priority:			
Projected Date of Completion:			

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		1,200,000	1,224,000	1,248,480	1,273,450	1,298,919	1,324,897	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 1,200,000	\$ 1,224,000	\$ 1,248,480	\$ 1,273,450	\$ 1,298,919	\$ 1,324,897	\$ 7,569,746

Project Description:

1. DESCRIPTION: CFS Allocation for Road and Bridge Equipment to replace Heavy, medium and light duty construction equipment meeting the mileage and/or age criteria for replacement. All equipment in this category is experiencing significantly increased maintenance expenses and increased downtime.

**Project Need / Justification / Benefits:**

2. IMPACT: Replace equipment that has expended its life expectancy. All equipment in this category is experiencing significantly increased maintenance expenses and increased downtime.

3. PERFORMANCE MEASURE(S): Continue a level of maintenance on County Maintained roadways with less maintenance cost.

4. SPECIFICATION(S)/DETAIL(S): The FY2/24 Road and Bridge Equipment Allocation is \$1,224,000.00 from the Infrastructure Surtax.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

2-Mini Wheel Dump Trucks w/Trades (\$200,000.00/EA)	\$400,000.00	6- Four Door Pickup Trucks w/Trade	\$300,000.00
1-John Deere Tractor & Mower w/Trade	\$75,000.00		
1-Water Truck Tank	\$35,000.00		
1-CAT Grader w/Trade	\$270,000.00		
1-John Deere Tractor w/Trade	\$55,000.00		
1-Gradall Grapple Attachment	\$25,000.00		
1-Ford 550 Cab & Chassis w/Trade	\$62,000.00		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		1,200,000	1,224,000	1,248,480	1,273,450	1,298,919	1,324,897	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	1,200,000	1,224,000	1,248,480	1,273,450	1,298,919	1,324,897	\$ 7,569,746

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	1,200,000	1,224,000	1,248,480	1,273,450	1,298,919	1,324,897	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 1,200,000	\$ 1,224,000	\$ 1,248,480	\$ 1,273,450	\$ 1,298,919	\$ 1,324,897	\$ 7,569,746

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Parks & Recreation Equipment	Category Criteria	Cost Benefit/Savings
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Lance Marine	Project Location:	636 S. Fernleaf Ave.
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☒ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		112,200	227,000	125,000	227,000	125,000	125,000	625,000
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 112,200	\$ 227,000	\$ 125,000	\$ 227,000	\$ 125,000	\$ 125,000	\$ 1,566,200

Project Description:

1. DESCRIPTION: CFS Allocation for Parks and Recreation Equipment to replace vehicle fleet and mowing equipment. Most equipment in this category is experiencing significantly increased maintenance cost and down time or has exceeded its useful life expectancy. The Husqvarna autonomous turf mower is a time saving and alternative to added employee cost.

**Project Need / Justification / Benefits:**

2. IMPACT: Replacing aged equipment and properly rotating the equipment fleet leads to less maintenance cost and reduced downtime for servicers. Taking advantage of new technologies and implementing autonomous turf mowers can reduce employee work loads by 30 hours a week.

3. PERFORMANCE MEASURE(S): Continue to provide a consistent level of service and maintenance with less maintenance cost and reduced downtime.

4. SPECIFICATION(S)/DETAIL(S): The FY23/24 Parks and Recreation Equipment Allocation is \$227,000.00 from the Infrastructure Surtax.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

(1) F350 Dump Truck for grounds maintenance crew	81,000		
(1) Reel mower for Sports Complex Turf mowing	87,000		
(2) Rough cut mowers for ground maintenance crew	24,000		
(1) Husqvarna Autonomous Turf mower	35,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		112,200	227,000	125,000	227,000	125,000	125,000	625,000
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	112,200	227,000	125,000	227,000	125,000	125,000	\$ 1,566,200

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	112,200	227,000	125,000	227,000	125,000	125,000	625,000
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ 112,200	\$ 227,000	\$ 125,000	\$ 227,000	\$ 125,000	\$ 125,000	\$ 1,566,200

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:			Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			\$ -

Capital Financial Strategy (CFS)
Project Request Form
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)						
Project Title:	Government Center Generator			Category Criteria	Cost Benefit/Savings	
Responsible Department:	PARKS & FACILITIES			Project Category:	General Government	
Project Manager:	Lance Marine			Project Location:	600 S. Commerce Ave	
CFS Identification Number:	21074			Programmed:	Yes	
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:		
	() New	(x) Revised	() Existing			
				Projected Date of Completion:	FY 23/24	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering		75,000						
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		25,000	275,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 100,000	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000

Project Description:

1. DESCRIPTION: The Government Center generator is nearing end of its useful life expectancy and is in need of replacement. This generator is a critical asset as it supports County IT infrastructure and the 911 call center. Additionally, Administration has indicated that the current load capacity no longer supports all the needed functions required during power outages.



Project Need / Justification / Benefits:

2. IMPACT: Generator upgrade will provide dependable emergency power and increased capability to sustain minimal operations during power outages.
3. PERFORMANCE MEASURE(S): Increased emergency power capability
4. SPECIFICATIONS(S)/DETAILS: Current size is 200 kw but new size will depend on needs based assessment and electrical engineering.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		100,000	275,000					
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	100,000	275,000	-	-	-	-	\$ 375,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	100,000	275,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 100,000	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Government Center Façade Repair	Category Criteria	Cost Benefit/Savings
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Lance Marine	Project Location:	600 S. Commerce Ave
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 23/24

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			435,290	435,290				
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 435,290	\$ 435,290	\$ -	\$ -	\$ -	\$ 870,580

Project Description:

1. DESCRIPTION: During Hurricane Ian in 2022, the Government Center received interior damage due to deficiencies in the building exterior components. A respected building waterproofing company was contacted to conduct an exterior assessment of the entire building envelope system and a proposal was provided that indicated all deficiencies and recommended actions for restoration.

2. IMPACT: Contract services to provide proactive maintenance and repair of building exterior deficiencies.

3. PERFORMANCE MEASURE(S): Complete waterproofing of exterior of the Government Center.

**Project Need / Justification / Benefits:****4. SPECIFICATION(S)/DETAILS:**

Window Perimeter Sealants (3,416 Lineal Feet)
 Window Wet Seal (15,492 Lineal Feet)
 Control Join Sealant (5,032 Lineal Feet)
 Cap Stone Sealant (1,056 Lineal Feet)
 Perimeter Cove Joint Sealant (722 Lineal Feet)
 Helical Stitching (48 Locations)
 Tuckpointing (5,246 Lineal Feet)
 Facade Cleaning & Sealing (39,746 Sq Ft)
 Wall Coating (5,940 Sq Ft)

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			435,290	435,290				
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	435,290	435,290	-	-	-	\$ 870,580

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	435,290	435,290	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 435,290	\$ 435,290	\$ -	\$ -	\$ -	\$ 870,580

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)

Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Annex 2nd floor renovation			Category Criteria	Improvements	
Responsible Department:	ENGINEERING			Project Category:	Public Works	
Project Manager:	JD Langford, P.E.			Project Location:		
CFS Identification Number:				Programmed:		
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:		
	() New	() Revised	() Existing			
				Projected Date of Completion:	FY 23/24	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction			30,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			70,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Project Description:

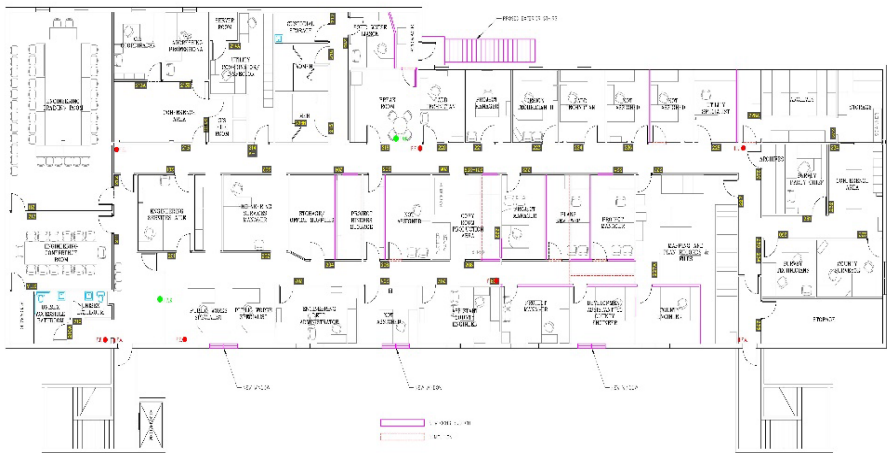
1. DESCRIPTION: 1. DESCRIPTION: Internal renovations to create additional space for the Engineering & Critical Infrastructure Division growth and to help better fortify the building to utilize during the response & recovery phases of emergency situations. Also, for the addition of an emergency fire escape exit at the rear of the building to be in compliance with fire code recommendations and to provide additional safety measures for our employees.

Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund.

3. PERFORMANCE MEASURE(S): This is needed to support the additional staff required to support the additional functions of the new departments and other essential staff. The project will also address needed fixes to leaking windows by replacing them with more storm resistant windows which will serve to strengthen the building and mitigate potential storm damage.

4. SPECIFICATION(S)/DETAIL(S): The CFS Construction – Annex Building allocation request is for \$80,000 for FY 23-24 and can be funded from the Infrastructure Surtax Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		-	100,000	-	-	-	-	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	100,000	-	-	-	-	\$ 100,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	100,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Facilities Management	Category Criteria	Cost Benefit/Savings
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Lance Marine	Project Location:	363 S. Fernleaf
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☒ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 23/24

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		150,000	170,000	173,400	176,868	180,405	184,013	750,000
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 150,000	\$ 170,000	\$ 173,400	\$ 176,868	\$ 180,405	\$ 184,013	\$ 1,784,686

Project Description:

1. DESCRIPTION: CFS Allocation for Facilities Maintenance Equipment to replace vehicle fleet for maintenance and custodial staff. Replacement of side by side for pulling maintenance lift around buildings and tight places for maintenance repairs and services. All equipment in this category is experiencing significantly increased maintenance cost and down time or has exceeded its useful life expectancy.



Project Need / Justification / Benefits:

2. IMPACT: Replacing aged equipment and properly rotating the equipment fleet leads to less maintenance cost and reduced downtime for servicers.

3. PERFORMANCE MEASURE(S): Continue to provide a consistent level of service and maintenance with less maintenance cost and reduced downtime.

4. SPECIFICATION(S)/DETAIL(S): The FY23/24 Facilities Management Equipment Allocation is \$170,000.00 from the Infrastructure Surtax.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

(1) Custodial Vehicles (Equinox)	30,000		
(2) Ford F250 tool trucks for new positions	140,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		150,000	170,000	173,400	176,868	180,405	184,013	750,000
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	150,000	170,000	173,400	176,868	180,405	184,013	\$ 1,784,686

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	150,000	170,000	173,400	176,868	180,405	184,013	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 150,000	\$ 170,000	\$ 173,400	\$ 176,868	\$ 180,405	\$ 184,013	\$ 1,034,686

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Technology Infrastructure	Category Criteria	Improvements
Responsible Department:	CONSTITUTIONALS	Project Category:	General Government
Project Manager:	Thomas S. Haralson, Jr.	Project Location:	
CFS Identification Number:	21047	Programmed:	
Project Type:	☒ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			613,220	728,280	742,846	757,703	772,857	4,021,977
Contingency / Miscellaneous			100,780	72,828	74,285	75,770	77,286	402,198
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 714,000	\$ 801,108	\$ 817,131	\$ 833,473	\$ 850,143	\$ 8,440,030

Project Description:

The proposed technology & infrastructure improvement projects will provide necessary equipment to protect against data loss, ensure compliance with Florida Administrative Code Chapter 1B-26, remediate acute security risks, improve physical facilities and their utility efficiency, reduce annual expenditures to local telco, and replace obsolete network equipment currently limiting our ability to manage internal and external network vulnerabilities.

All the above listed equipment, based on the currently proposed configuration, will more than satisfy the five-year usefulness condition for use of Infrastructure Surtax funds.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

Network Connectivity – This project increases site-to-site fiber optic network resilience and reduces dependency on third-party providers. Business Continuity – This critical replacement helps to reduce the amount of data lost in the event of malicious activity or catastrophic events. Network Security - This will replace obsolete security hardware for security information event management and hardware to mitigate vulnerabilities to internal data from public networks using next generation techniques. Data Center Resiliency Improvements - Replace outdated/obsolete environmental systems for data center. These enhancements will prepare our facilities to host the next generation of technology hardware.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Business Continuity	37,413		
Network Security	233,885		
Network Connectivity	261,751		
Data Center Resiliency Improvements	80,171		
		Total	613,220.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			714,000	801,108	817,131	833,473	850,143	4,424,175
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	714,000	801,108	817,131	833,473	850,143	\$ 8,440,030

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	714,000	801,108	817,131	833,473	850,143	4,424,175
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ -	\$ 714,000	\$ 801,108	\$ 817,131	\$ 833,473	\$ 850,143	\$ 8,440,030

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:			Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Clerk Office Remodel	Category Criteria	Improvements
Responsible Department:	CONSTITUTIONALS	Project Category:	General Government
Project Manager:	Jerome Kaszubowski	Project Location:	
CFS Identification Number:	21049	Programmed:	
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction	72,000	50,000	100,000	275,000				
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		25,000		25,000				
Contingency / Miscellaneous		7,500						
Other / Indirect								
Total Expenditures	\$ 72,000	\$ 82,500	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 554,500

Project Description:

The proposed improvement projects will improve physical facilities and their utility efficiency. Based on the proposed configuration, this investment will more than satisfy the five-year usefulness condition for use of Infrastructure Surtax funds.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

Clerk Remodel Project (Phase 5): This project will improve security, workflow, and provide for much needed office space in the Courthouse. Additional funding is included in FY24/25 to continue Courthouse remodel.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Clerk Office Remodel (Phase 5)	100,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax	72,000	82,500	100,000	300,000				
Gas Tax								
Communications Tax								
Other								
Total Funding:	72,000	82,500	100,000	300,000	-	-	-	\$ 554,500

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	72,000	82,500	100,000	300,000	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 72,000	\$ 82,500	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 554,500

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Sports Complex Metal Building			Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES			Project Category:	Community Services
Project Manager:	Lance Marine			Project Location:	216 Sheriff's Tower Road
CFS Identification Number:	21027			Programmed:	No
Project Type:	() On-going	() 1-Year	(X) Multi-Yr	Project Priority:	
	() New	(X) Revised	() Existing	Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction	70,000	149,000	80,000					
Inspection / Testing								
Project Management			14,150					
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 70,000	\$ 149,000	\$ 94,150	\$ -	\$ -	\$ -	\$ -	\$ 313,150

Project Description:

1. DESCRIPTION: These funds will be used to make capital improvements to the Sports Complex and build a metal storage building to protect valuable grounds maintenance equipment, to store attractive property such as player benches, field nets and goals.

**Project Need / Justification / Benefits:**

2. IMPACT: To erect metal building with concrete floor and roll up doors to house grounds equipment, attractive property and offer storage solution to leagues interested in utilizing the Sports Complex. This is an amenity that is requested by potential renters.

3. PERFORMANCE MEASURE(S): Provides increased maintenance capability for the Sports Complex.

4. SPECIFICATION(S)/DETAIL(S): 40' x 60' metal building with concrete floor and limited electrical power.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax	70,000	149,000	94,150					
Gas Tax								
Communications Tax								
Other								
Total Funding:	70,000	149,000	94,150	-	-	-	-	\$ 313,150

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	70,000	149,000	94,150	-	-	-	-	-
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ 70,000	\$ 149,000	\$ 94,150	\$ -	\$ -	\$ -	\$ -	\$ 313,150

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)
Project Request Form
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)						
Project Title:	Penny Ogg Operations Center Repairs			Category Criteria	Cost Benefit/Savings	
Responsible Department:	PARKS & FACILITIES			Project Category:	General Government	
Project Manager:	Lance Marine			Project Location:	4500 Kenilworth Blvd.	
CFS Identification Number:				Programmed:	No	
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:		
	(X) New	() Revised	() Existing			
				Projected Date of Completion:	FY 23/24	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction			300,000					
Inspection / Testing								
Project Management			10,000					
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000

Project Description:

1. DESCRIPTION: During Hurricane Ian in 2022, the Penny Ogg Operations Center received interior water intrusion due to deficiencies in the building exterior components. A respected building waterproofing company was contacted to conduct an exterior assessment of the entire building envelope system and a proposal was provided that indicated all deficiencies and recommended actions for restoration.

2. IMPACT: Contract services to provide proactive maintenance and repair of building exterior deficiencies.

3.PERFORMANCE MEASURE(S): Complete waterproofing of exterior of the Penny Ogg Operations Center.



Project Need / Justification / Benefits:

4. SPECIFICATION(S)/DETAILS:

- Roof over with a fluid applied, elastomeric rubber membrane system for weatherproofing the current metal roof system. (18,530 Sqft)
- Repair, cleaning and sealing of masonry walls (4,200 Sqft)
- Replacing old rusted gutter system to transfer water away from building walls and foundations. (277 Lineal Feet)

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			310,000					
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	310,000	-	-	-	-	\$ 310,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	310,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Software - Human Resources	Category Criteria	Improvements
Responsible Department:	HUMAN RESOURCES	Project Category:	General Government
Project Manager:	Tanya Cannady	Project Location:	Business Services
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☒ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect			180,000					
Total Expenditures	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000

Project Description:

1. This request is implementation services for new Human Resources Management Software.

Project Need / Justification / Benefits:

2. IMPACT: The software provides a virtual platform that better connects the county's citizens to development-related services, thus creating a more customer-friendly environment that allows citizens access to county government outside of traditional work hours and from remote locations. The software's features are designed to improve interdepartmental collaboration, project review timing, and will provide status updates to project owners and their agents. The software also includes automation of the hiring process to replace JazzHR, personnel files will be electronic including certifications, promotions, disciplinary history, employee expense reimbursements will be system generated instead of manual, pay stubs will be emailed instead of printed, employee access will be available real time, risk management tracking, employee training availability, and fully supported payroll processes. Additionally, the software will allow the county to transition from paper to electronic processes, increasing transparency in planning, permitting, inspection, licensing, citizen requests, and project-related services.

3. PERFORMANCE MEASURES: The software will reduce inefficiencies caused by paper processes and increase overall customer satisfaction.

4. SPECIFICATIONS/DETAILS: ARPA Funding covers software conversion costs.

INSERT PHOTO/MAP HERE

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund			180,000					
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	180,000	-	-	-	-	\$ 180,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	180,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Lake Placid Fuel Station	Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES	Project Category:	Public Works
Project Manager:	Lance Marine	Project Location:	1815 CR 621 E
CFS Identification Number:	Need project # assigned	Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☒ Multi-Yr ☐ New ☐ Revised ☒ Existing	Project Priority:	
		Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering			100,000					
Land Acquisition								
Permits								
Construction				1,000,000				
Inspection / Testing			50,000					
Project Management			7,000					
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 157,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,157,000

Project Description:

1. DESCRIPTION: This project is for the removal, remediation, testing, design and construction of the Lake Placid Fuel Station. The design will coincide at the same time as the Sebring Fuel Station.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: To upgrade aging equipment to avoid expensive emergency repairs and potential loss of use.
 3. PERFORMANCE MEASURE(S): Replacement of the fuel station will allow us to serve customers more efficiently.
 4. SPECIFICATION(S)/DETAIL(S): To replace the aging fuel station and to make improvements to accommodate the County's growing needs.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			157,000	1,000,000				
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	157,000	1,000,000	-	-	-	\$ 1,157,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	157,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 157,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,157,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)
Project Request Form
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)							
Project Title:	Sebring Fuel Station			Category Criteria	Improvements		
Responsible Department:	PARKS & FACILITIES			Project Category:	Public Works		
Project Manager:	Lance Marine			Project Location:	6445 W. George Blvd		
CFS Identification Number:	21112			Programmed:	No		
Project Type:	() On-going	() 1-Year	(X) Multi-Yr		Project Priority:		
	() New	() Revised	(X) Existing		Projected Date of Completion:		

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering		100,000						
Land Acquisition								
Permits								
Construction			1,000,000					
Inspection / Testing		50,000						
Project Management		7,000						
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 157,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,157,000

Project Description:

1. DESCRIPTION: This project is for the testing, design and construction of the Sebring Fuel Station. This project will also address any remediation and removal of the old station. The design will coincide at the same time as the Lake Placid Fuel Station.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: To upgrade aging equipment to avoid expensive emergency repairs and potential loss of use.
3. PERFORMANCE MEASURE(S): Replacement of the fuel station will allow us to serve customers more efficiently.
4. SPECIFICATION(S)/DETAIL(S): To replace the aging fuel station and to make improvements to accommodate the County's growing needs.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		157,000	1,000,000					
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	157,000	1,000,000	-	-	-	-	\$ 1,157,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	157,000	1,000,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 157,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,157,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Elevator Modernization	Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Lance Marine	Project Location:	Varies
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering			17,000	17,000	17,000	17,000		
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			235,000	370,000	384,800	400,192		
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 252,000	\$ 387,000	\$ 401,800	\$ 417,192	\$ -	\$ 1,457,992

Project Description:

1. DESCRIPTION: In 2020 a regulator requirement was passed requiring that all elevators be equipped with a Door Lock Monitoring System by December 31, 2023. The county currently has (3) elevators that do not comply with this requirement and will need to be upgraded prior to the end of the year. The life expectancy of an elevator is approximately 20-25 years before needing modernization. Our elevator consultant assisted in assessing our current equipment and recommended the priority of modernization based on elevator condition. It was there recommendation that the Annex building elevator be modernized as soon as possible due to its age, condition and being the single elevator servicing the second floor of the Annex Building. The consultant as recommended that we account for an 4% increase in cost each consecutive year.

Project Need / Justification / Benefits:

2. IMPACT: Elevator equipment needs to be upgraded to meet safety and regulator requirements.
 3. PERFORMANCE MEASURE(S): An Elevator has a life expectancy of 20-25 years before needing modernization. The County has (6) Hydraulic Elevators and (1) Traction Elevator. Pre-liminary estimates are \$185,000 per elevator.
 4. SPECIFICATIONS(S)/DETAILS: Facilities Management is working with an elevator consultant and the manufacture to developing a replacement plan for all (7) County Elevator systems.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			252,000	387,000	401,800	417,192		
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	252,000	387,000	401,800	417,192	-	\$ 1,457,992

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	252,000	387,000	401,800	417,192	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 252,000	\$ 387,000	\$ 401,800	\$ 417,192	\$ -	\$ 1,457,992

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:			Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	GOPHER TURTLE REMOVAL			Category Criteria	Improvements
Responsible Department:	EMERGENCY OPERATIONS			Project Category:	Public Safety
Project Manager:	COREY AMUNDSEN			Project Location:	EOC
CFS Identification Number:				Programmed:	
Project Type:	() On-going	() 1-Year	(X) Multi-Yr	Project Priority:	
	(X) New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous			25,000	25,000	25,000			
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 75,000

Project Description:

We are requesting \$25,000 for gopher turtle removal. With our location being surrounded by dozens of turtles and construction to start soon on our expansion we want to make sure that if a turtle moves in, we can have them removed and relocated.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: It will benefit the County and Community on being able to remove these protected creatures so that there is no delay on construction for the expansion of the Emergency Operations Center. To make sure all deadlines are made with this grant.

3. PERFORMANCE MEASURE(S): To make sure all deadlines are met, and no delays in construction process for our grant funded project.

4. SPECIFICATION(S)/DETAIL(S): This is for removal of (10) Gopher turtles @ \$2,500 each.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund			25,000	25,000	25,000			
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	25,000	25,000	25,000	-	-	\$ 75,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	25,000	25,000	25,000	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 75,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	New Ambulance	Category Criteria	Improvements
Responsible Department:	EMERGENCY MEDICAL SERVICES	Project Category:	Public Safety
Project Manager:	L Stearns	Project Location:	EMS 5105
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☒ Multi-Yr ☐ New ☒ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			450,000	463,500	477,405	491,727	506,479	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 450,000	\$ 463,500	\$ 477,405	\$ 491,727	\$ 506,479	\$ 2,389,111

Project Description:

This is a yearly request to provide one (1) new Type I (truck chassis) ambulance to preserve the EMS Ambulance inventory.

**Project Need / Justification / Benefits:**

IMPACT: The need is to provide a vehicle for Emergency Responses that has a strong structurally extruded body and has been tested for crash safety and rollover.

PERFORMANCE MEASURES: Injuries and fatalities from the patient compartment occur due to unrestrained rescuers in the back being thrown around. A patient compartment will be required.

SPECS/DETAILS: This type of ambulance is the minimum type needed for 911 response, care and transportation that Highlands County EMS provides.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

New Ambulance	450,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			450,000	463,500	477,405	491,727	506,479	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	450,000	463,500	477,405	491,727	506,479	\$ 2,389,111

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	450,000	463,500	477,405	491,727	506,479	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 450,000	\$ 463,500	\$ 477,405	\$ 491,727	\$ 506,479	\$ 2,389,111

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	3 LifePak 15 Monitor/Defib			Category Criteria	
Responsible Department:	EMERGENCY MEDICAL SERVICES			Project Category:	Public Safety
Project Manager:	E. Laney Stearns			Project Location:	EMS
CFS Identification Number:				Programmed:	Yes
Project Type:	() On-going	(X) 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			105,000	126,000	151,200	181,440	217,728	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 105,000	\$ 126,000	\$ 151,200	\$ 181,440	\$ 217,728	\$ 781,368

Project Description:

DESCRIPTION: Fire Rescue is requesting the purchase of 3 LifePak 15 Monitor/Defib to be placed in an Engine for ALS

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: The Purchase of 3 LifePak Monitor/Defib in FY23/24 to be able to save the lives of sudden cardiac arrest patients and avoid neurological damage. Our current inventory is quickly aging, and this will enable the department to maintain inventory.

3. PERFORMANCE MEASURE(S): The Highlands County Fire Rescue currently utilizes the LifePak Devices on all its ambulances. The device allows for conversion of abnormal ventricular rhythms resulting in life saving events.

4. SPECIFICATION(S)/DETAIL(S): The total cost of equipment will be funded from the General Fund in the amount of \$105,000.00 (3 LifePak Devices @ \$35,000.00/ea.) in FY 23/24. Trade in allowance will also be consider at time of purchase which will reduce some cost to the overall purchase.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

3 LifePak Monitor/Defib			

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			105,000	126,000	151,200	181,440	217,728	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	105,000	126,000	151,200	181,440	217,728	\$ 781,368

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	105,000	126,000	151,200	181,440	217,728	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 105,000	\$ 126,000	\$ 151,200	\$ 181,440	\$ 217,728	\$ 781,368

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	10 Portable Ventilator/CPAP			Category Criteria	Quality of Life
Responsible Department:	EMERGENCY MEDICAL SERVICES			Project Category:	Public Safety
Project Manager:	E. Laney Stearns			Project Location:	EMS
CFS Identification Number:				Programmed:	
Project Type:	() On-going	(X) 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			120,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000

Project Description:

the purchase of 10 Portable Ventilators/CPAP to be placed in all Rescue vehicles

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: Purchasing 10 ventilators/CPAPs for the replacement of current Autovents that is no longer being manufactured and obsolete. The current autovents cannot be repaired.

3. PERFORMANCE MEASURE(S): The Highlands County Fire Rescue currently utilizes the devices on all its ambulances. The device is needed for severe respiratory distress and respiratory arrest patients in a lifesaving event.

4. SPECIFICATION(S)/DETAIL(S): The total cost of equipment will be funded from the General Fund in the amount of \$120,000.00 (10 Ventilator/CPAP devices @ \$12,000.00/ea.) in FY 23/24

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

10 Portable Ventilator/CPAP			

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund			120,000					
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	120,000	-	-	-	-	\$ 120,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	120,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	3 - EMS Lucas CPR Devices			Category Criteria	Cost Benefit/Savings
Responsible Department:	EMERGENCY MEDICAL SERVICES			Project Category:	Public Safety
Project Manager:	E. Laney Stearns			Project Location:	EMS
CFS Identification Number:				Programmed:	Yes
Project Type:	(X) On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			66,000	79,200	95,040	114,048	136,857	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 66,000	\$ 79,200	\$ 95,040	\$ 114,048	\$ 136,857	\$ 491,145

Project Description:

DESCRIPTION: Purchasing of 3 Lucas Cardio-Pulmonary Resuscitation devices to equip and maintain the current version available.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2.IMPACT: The Purchase of three (3) Lucas devices in FY23/24 to be able to save the lives of sudden cardiac arrest patients and avoid neurological damage, a steady supply of oxygen to the heart and brain is necessitated. Life-sustaining circulation can be created through effective and uninterrupted chest compressions. Performing manual chest compressions of high quality is both difficult and tiring, and impossible in certain situations. The quality varies depending on who provides CPR and deteriorates quickly after only one to two minutes. The trade in of older existing devices will assist in lowering overall costs.

3.PERFORMANCE MEASURE(S): The Highlands County Fire Rescue currently utilizes the Lucas CPR Devices on all its ambulances. The Lucas device allows HCFR to operate a Cardiac Arrest with one provider and not requiring us to place one or two ambulances out of service to assist with the Cardiac Arrest.

4.SPECIFICATION(S)/DETAIL(S): The total cost of equipment will be funded from the General Fund 005 in the amount of \$66,000.00 (3 EMS LUCAS CPR Devices @ \$22,000.00/ea) in FY 23/24. Trade in Allowance will also be considered at time of purchase which will reduce some cost to the overall purchase

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

3 Lucas Devices	66,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund			66,000	79,200	95,040	114,048	136,857	
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	66,000	79,200	95,040	114,048	136,857	\$ 491,145

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	66,000	79,200	95,040	114,048	136,857	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 66,000	\$ 79,200	\$ 95,040	\$ 114,048	\$ 136,857	\$ 491,145

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)
Project Request Form
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Fire Inspector Vehicle			Category Criteria	Improvements	
Responsible Department:	FIRE SERVICES			Project Category:	Public Safety	
Project Manager:	E. Laney Stearns			Project Location:	3215/Fire Safety Inpections	
CFS Identification Number:				Programmed:		
Project Type:	() On-going	(X) 1-Year	() Multi-Yr	Project Priority:		
	(X) New	() Revised	() Existing			
				Projected Date of Completion:		

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			60,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Project Description:

Purchase of a 2500 Series Pick-up Truck for the Fire Inspector.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: To provide for transportation for County business. Currently the County is responsible for the fire inspections of businesses in the unincorporated areas of the County, Towne of Lake Placid, and the Sun 'N Lakes Improvement District which does not include the required inspections of place of assembly, County owned buildings, and migrant and Department of Children and Families facilities (day cares, adult living facilities, etc.). 3. PERFORMANCE MEASURE(S): The objective is to annually inspect public buildings in Highlands County to assure Life Safety for the public and firefighters. 4. SPECIFICATION(S)/DETAIL(S): The ability to perform the inspections required by supplying a reliable vehicle for County business. Improved reliability and visibility to ensure the safety of the public as well as the Fire Marshal. The vehicle will be outfitted with appropriately.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Fire Inspector Vehicle			

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other - Fire Inspection Fund			60,000					
Total Funding:	-	-	60,000	-	-	-	-	\$ 60,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	60,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Animal Services Vehicle	Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS	Project Category:	Public Safety
Project Manager:	Operations Captain	Project Location:	Sheriff Office Animal Service
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 25/26

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		57,596	73,927	76,145	78,429	80,782	83,206	455,003
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 57,596	\$ 73,927	\$ 76,145	\$ 78,429	\$ 80,782	\$ 83,206	\$ 905,089

Project Description:

Fleet replacement schedule for Animal Services Vehicle.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

To provide continued service to the community utilizing a reliable and efficient work vehicle. It is necessary to help ensure reliable service. (Actual costs have increased significantly.)

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		57,596	73,927	76,145	78,429	80,782	83,206	455,003
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	57,596	73,927	76,145	78,429	80,782	83,206	\$ 905,089

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	57,596	73,927	76,145	78,429	80,782	83,206	455,003
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ 57,596	\$ 73,927	\$ 76,145	\$ 78,429	\$ 80,782	\$ 83,206	\$ 905,089

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Inmate Road Crew Vehicle	Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS	Project Category:	Public Safety
Project Manager:	Detention Operations Captain	Project Location:	County Jail-Detention
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ (X) On-going ☐ () 1-Year ☐ () Multi-Yr ☐ () New ☐ () Revised ☐ () Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			50,499		55,549		61,104	141,149
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 50,499	\$ -	\$ 55,549	\$ -	\$ 61,104	\$ 308,301

Project Description:

Replacement of road crew truck for the Community Maintenance Program.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

To provide continued service to the community utilizing a reliable and efficient work vehicle. The CMP deputies are highly visible in the community and provide assistance to city's and non profit organizations throughout the county. It will help ensure reliable service, in a clean and professional looking appearance.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			50,499	-	55,549	-	61,104	141,149
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	50,499	-	55,549	-	61,104	\$ 308,301

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	50,499	-	55,549	-	61,104	141,149
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ -	\$ 50,499	\$ -	\$ 55,549	\$ -	\$ 61,104	\$ 308,301

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Building for Sheriff's Office Shop "Kenilworth"	Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS	Project Category:	Public Safety
Project Manager:	Lance Marine/Capt. K. Johnson	Project Location:	Sheriff's Kenilworth Shop
CFS Identification Number:	21030	Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☒ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering		40,000						
Land Acquisition		65,000						
Permits		3,000						
Construction	65,000	150,960	160,000					
Inspection / Testing								
Project Management		3,500	5,000					
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous			45,000					
Other / Indirect								
Total Expenditures	\$ 65,000	\$ 262,460	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 537,460

Project Description:

New building to safely house Sheriff's Office assets (MRAP, MATV, Side by Sides, Boats, ATV's, etc.)

**Project Need / Justification / Benefits:**

To expand area and safely house HCSO assets.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax	65,000	262,460	210,000					
Gas Tax								
Communications Tax								
Other								
Total Funding:	65,000	262,460	210,000	-	-	-	-	\$ 537,460

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	65,000	262,460	210,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 65,000	\$ 262,460	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 537,460

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Law Enforcement Vehicles			Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS			Project Category:	Public Safety
Project Manager:	Spc Svcs Division Captain			Project Location:	Sheriff's Office
CFS Identification Number:				Programmed:	Yes
Project Type:	(X) On-going	() 1-Year	() Multi-Yr	Project Priority:	1
	() New	() Revised	() Existing	Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		494,800	505,000	605,000	605,000	605,000	605,000	3,025,000
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 494,800	\$ 505,000	\$ 605,000	\$ 605,000	\$ 605,000	\$ 605,000	\$ 6,444,800

Project Description:

The HCSO vehicle management system tracks the repair, maintenance and operating costs of all vehicles. Our vehicles are evaluated continuously and vehicles that are experiencing excessive repair, maintenance, mileage, or operating costs are targeted for replacement. Our fleet, with special emphasis on Road Patrol, requires vehicles to be in optimal operating condition in order to minimize public liability and maximize our ability to respond to incidents. Our replacement budget provides the County with a predictable level of annual funding requirements based upon the historical expected useful lives and safety of the existing fleet.

Project Need / Justification / Benefits:

We estimate our annual needs differently for Road Patrol vehicles compared to the remaining fleet. We have 65 Road Patrol vehicles which have an average useful life of 6 years. Currently, these vehicles cost \$30,000 each - excluding the cost of radios, laptops and certain other law enforcement required modifications. The annual cost to replace these vehicles is \$325,000 ($65 / 6 \times \$30,000 = \$325,000$). In addition, we have 112 other vehicles in the law enforcement fleet. These vehicles are assigned to our various criminal investigators, command staff, civil deputies and animal services personnel. The expected life, on average, for these vehicles is 10 years with an average replacement cost per vehicle of \$25,000 (excluding the cost of laptops, radios and other specialty gear) resulting in an annual replacement budget of \$280,000 ($112 / 10 \times \$25,000$). Given these assumptions, our annual law enforcement budget request for sworn force vehicles is \$505,000.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		494,800	505,000	605,000	605,000	605,000	605,000	3,025,000
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	494,800	505,000	605,000	605,000	605,000	605,000	\$ 6,444,800

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	494,800	505,000	605,000	605,000	605,000	605,000	3,025,000
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ 494,800	\$ 505,000	\$ 605,000	\$ 605,000	\$ 605,000	\$ 605,000	\$ 6,444,800

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	SO RADIO REPLACEMENT	Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS	Project Category:	Public Safety
Project Manager:	Major Darin Hood	Project Location:	Various
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☒ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 26/27

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			450,000	472,500	496,125	520,931	200,000	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 450,000	\$ 472,500	\$ 496,125	\$ 520,931	\$ 200,000	\$ 2,139,556

Project Description:

Sheriff's Office end of support Portable Radio replacement

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

The Sheriff's Office has 221 APX6000 Portable Radios that will reach their end of support 12/2023. All of these radios will have to be replaced. We are recommending doing this in phases to reduce the annual fiscal impact. (See attached quotes) We have also been informed that an increase of 10% may occur prior to October 1st and we are estimating 5% per year thereafter.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:			
APX N70 7/800 MODEL 4.5 PORTABLE BUNDLE (50)	450,000	FY23-24	
APX N70 7/800 MODEL 4.5 PORTABLE BUNDLE (50)	472,500	FY24-25	
APX N70 7/800 MODEL 4.5 PORTABLE BUNDLE (50)	496,125	FY25-26	
APX N70 7/800 MODEL 4.5 PORTABLE BUNDLE (50)	520,931	FY26-27	
APX N70 7/800 MODEL 4.5 PORTABLE BUNDLE (21)	200,000	FY27-28	
Grand Total			2,139,556.25

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			450,000	472,500	496,125	520,931	200,000	-
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	450,000	472,500	496,125	520,931	200,000	\$ 2,139,556

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	450,000	472,500	496,125	520,931	200,000	-
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ -	\$ 450,000	\$ 472,500	\$ 496,125	\$ 520,931	\$ 200,000	\$ 2,139,556

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)					
Project Title:	Purchase Bell 30 ton type Off Road Truck			Category Criteria	Critical Repairs
Responsible Department:	SOLID WASTE (LANDFILL)			Project Category:	Solid Waste
Project Manager:	Clinton Howerton, Jr., P.E., Critical Inf. Dir.			Project Location:	Landfill
CFS Identification Number:				Programmed:	Yes
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	2
	(X) New	() Revised	() Existing	Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			446,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 446,000	\$ -	\$ -	\$ -	\$ -	\$ 446,000

Project Description:

1. **Description:** Purchase one (1) new Bell 30 ton type Off Road truck.

**Project Need / Justification / Benefits:**

2. **Impact:** The landfill currently utilizes two (2) off road trucks. The Landfill has a John Deere 250D (LF-MIS3) purchased 05/22/07 with 11,030 hours, and a Volvo A25G (LF-284) purchased 11/30/17 with 4,926 hours. The trucks are used to haul blend, dirt, shell, shingles and other materials to all areas of the landfill. Sand is currently being hauled from the west borrow pit that is within close proximity to most areas of the landfill but soon sand will start to be hauled from the new borrow pit that is much further away in the southeast area of the landfill property for cover and construction of the new landfill cell. The additional off road truck is needed to keep up with the daily hauling demands.

3. **Performance measures:** Purchase one (1) Bell type 30 ton Off Road truck to ensure compliance and operation of the landfill in accordance with Florida Department of Environmental Protection Permit conditions.

4. **Specifications/Details:** Total cost of this request is \$446,000.00.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

One (1) Bell 30 ton type Off Road truck	\$ 446,000.00		
			\$ 446,000.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		-		-	-	-	-	
Gas Tax								
Communications Tax								
Other - Solid Waste			446,000					
Total Funding:	-	-	446,000	-	-	-	-	\$ 446,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	446,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 446,000	\$ -	\$ -	\$ -	\$ -	\$ 446,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:		Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)	-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Construction of Landfill Cell No. 5 Addl. Funds	Category Criteria	Improvements
Responsible Department:	SOLID WASTE (LANDFILL)	Project Category:	Solid Waste
Project Manager:	Robert Diefendorf	Project Location:	Landfill
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going	☐ 1-Year	☐ Multi-Yr
	☐ New	☒ Revised	☐ Existing
		Project Priority:	
Projected Date of Completion:			FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering			771,564					
Land Acquisition								
Permits								
Construction	3,228,315	6,000,000	3,000,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 3,228,315	\$ 6,000,000	\$ 3,771,564	\$ -	\$ -	\$ -	\$ -	\$ 12,999,879

Project Description:

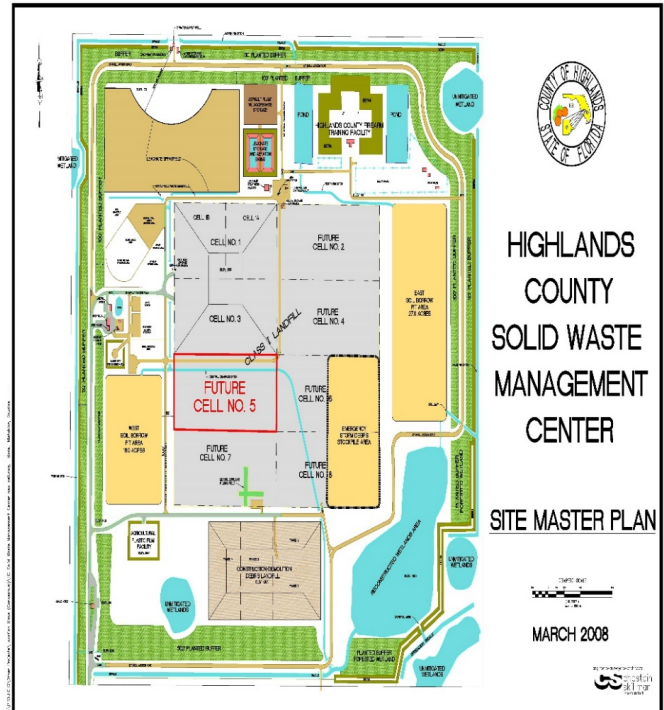
1. **DESCRIPTION:** FY 23-24 CFS Construction of the next 18 acres cell expansion into Cell No. 5 of the Class I Landfill at the Highlands County Solid Waste Management Center.

Project Need / Justification / Benefits:

2. **IMPACT:** The existing Class I Landfill consist of cells 1A , 1B, 3A, 3B & 3C. The total disposal volume of cells 1 and 3 is 4,943,300 cubic yards but the permitted Volume is 3,178,791 cubic yards. As of the FY 20/21 report to the Florida Department of Environmental Protection (FDEP) the County has consumed 2,812,320 cubic yards or 88.47% of the total permitted volume. Since March, 2020 and the Covid-19 shutdowns the County has seen a larger than usual volume of garbage deposited into the the landfill that corresponds with more people working from home and doing cleaning and home improvements.

3. **PERFORMANCE MEASURE(S):** Construction of the next landfill Cell should provide enough landfill volume to meet the needs for the next 10-15 years.

4. **SPECIFICATION(S)/DETAIL(S):** The preliminary engineering report opinion of cost estimates construction cost at \$14,000,000.00 which is based on limited earthwork, standard cell construction and does not include any provisions for gas collection, leachate treatment or rehabilitating existing leachate infrastructure. The RFP engineering design cost was \$1,771,564.00 requiring an additional \$771,564.00 in design funding. To be funded by the Solid Waste Enterprise Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other - Solid Waste	3,228,315	6,000,000	3,771,564					
Total Funding:	3,228,315	6,000,000	3,771,564	-	-	-	-	\$ 12,999,879

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	3,228,315	6,000,000	3,771,564	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 3,228,315	\$ 6,000,000	\$ 3,771,564	\$ -	\$ -	\$ -	\$ -	\$ 12,999,879

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Purchase Two (2) 6" Water Pumps	Category Criteria	Critical Repairs
Responsible Department:	SOLID WASTE (LANDFILL)	Project Category:	Solid Waste
Project Manager:	Clinton Howerton, Jr., P.E., Critical Inf. Dir.	Project Location:	Landfill
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	3
		Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			60,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Project Description:

1. **Description:** Purchase One (1) new 6" centrifugal trailer mounted water pumps for new borrow pit dewatering operations.

**Project Need / Justification / Benefits:**

2. **Impact:** The landfill currently has One (1) 6" water pumps. One pump is used to pump water from Borrow Pit No. 1 to fill water trucks used for dust control and fire control or fire trucks in case of emergencies at the landfill. The second pump is primarily used for dewatering operations in Borrow Pit No. 2. The county will commence mining operations in the new borrow pit in FY 23/24. In accordance with Florida Department of Environmental Protection (FDEP) and South Florida Water Management District (SFWMD) permit requirements two (2) pumps with suction line appurtenances will be required for dewatering operations in the new borrow pit.

3. **Performance measures:** Purchase One (1) trailer mounted 6" Pioneer type centrifugal water pumps to meet FDEP and SFWMD construction and operation permit requirements for dewatering of the new borrow pit.

4. **Specifications/Details:** Total cost for the pump and appurtenances is \$60,000.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

One (1) 6" Water Pumps	\$ 60,000.00		
			\$ 60,000.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		-		-	-	-	-	
Gas Tax								
Communications Tax								
Other - Solid Waste			60,000					
Total Funding:	-	-	60,000	-	-	-	-	\$ 60,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	60,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:		Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)	-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Purchase a new Ford 1/2 Ton Crew Cab Pick-up			Category Criteria	Critical Repairs
Responsible Department:	SOLID WASTE (LANDFILL)			Project Category:	Solid Waste
Project Manager:	Clinton Howerton, Jr., P.E., Critical Inf. Dir.			Project Location:	N/A
CFS Identification Number:				Programmed:	Yes
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	1
	(X) New	() Revised	() Existing	Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			60,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Project Description:

1. **Description:** Purchase one (1) 2024 Ford 1/2 ton crew cab pickup for the Critical Infrastructure Director.

Project Need / Justification / Benefits:

2. **Impact:** The replacement of higher mileage vehicles would impact the Repair & Maintenance costs and down time when vehicles are in the shop for repairs.

3. **Performance Measure(s):** The purchase of one (1) 2024 1/2 ton crew cab pickup for the Critical Infrastructure Director's use. CE 2053 which is currently driven by the Critical Infrastructure Director will be handed down to the Landfill Manager. The Landfill Manager's current vehicle (LF 308) and currently has 164,000 miles.

4. **Specification(s)/Detail(s):** The total cost for this request is \$60,000 to be funded by the Solid Waste Enterprise Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Ford F-150 crew cab (County Engineer)	\$ 60,000.00		
			\$ 60,000.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		-		-	-	-	-	
Gas Tax								
Communications Tax								
Other - Solid Waste			60,000					
Total Funding:	-	-	60,000	-	-	-	-	\$ 60,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	60,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:		Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)	-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Borrow Pit Construction		Category Criteria
Responsible Department:	SOLID WASTE (LANDFILL)		Improvements
Project Manager:	Robert Diefendorf		Project Category:
CFS Identification Number:			Project Location:
Project Type:	() On-going	() 1-Year	() Multi-Yr
	(X) New	() Revised	() Existing
	Programmed:		Yes
	Project Priority:		
	Projected Date of Completion:		FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction			1,850,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000

Project Description:

1. **DESCRIPTION:** FY 23-24 Construction of a road and access crossing over the Arbuckle Branch to a section of the landfill where a new borrow pit has been permitted and construction of the borrow pit site infrastructure.

Project Need / Justification / Benefits:

2. **IMPACT:** The existing Borrow Pit No. 2 at the HCSWMC, located near the western side of the landfill property and originally permitted in 2012 is nearing being completely mined out. Additional sand material is needed to produce blend material for daily cover, covering the outside slopes of the landfill, and for construction of the next cell in FY 23/24. There is a section of property approximately fifty-five (55) acres in size that is inaccessible due to the Arbuckle Branch which has received SFWMD and FDEP permit approval to construct a road, pipe crossing of the Arbuckle Branch to the property and a new phased borrow pit site.

3. **PERFORMANCE MEASURE(S):** Construction of the Arbuckle Branch crossing to the borrow pit site is necessary for access to construct a new borrow pit site that is estimated to provide sand material for cover and landfill construction for the next 10+ years.

4. **SPECIFICATION(S)/DETAIL(S):** The preliminary estimated opinion of cost for construction of this request is \$1,850,000.00 which includes the excavation, culverts, inlets, retaining wall and riprap necessary to construct a road and access across the Arbuckle branch along with the site piping and manholes necessary for the borrow pit construction. To be funded by the Solid Waste Enterprise Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax								
Gas Tax								
Communications Tax								
Other - Solid Waste			1,850,000					
Total Funding:	-	-	1,850,000	-	-	-	-	\$ 1,850,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	1,850,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Road Resurfacing - 151 4102A 55303	Category Criteria	Improvements
Responsible Department:	ROAD & BRIDGE	Project Category:	Transportation
Project Manager:	Jonathan Harrison	Project Location:	
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ (X) On-going ☐ () 1-Year ☐ () Multi-Yr ☐ () New ☐ () Revised ☐ () Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		1,900,000	900,000	2,809,080	2,865,262	2,922,567	2,981,018	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 1,900,000	\$ 900,000	\$ 2,809,080	\$ 2,865,262	\$ 2,922,567	\$ 2,981,018	\$ 14,377,927

Project Description:

1. DESCRIPTION: CFS Road Resurface Allocation. Resurfacing roads classified as County paved roads, with an overall poor condition rating.

**Project Need / Justification / Benefits:**

2. IMPACT: The roads will continue to be a safety issue and become more costly to maintain. Road resurfacing projects improve County paved roads that are in below standard condition.

3. PERFORMANCE MEASURE(S): Increased safe travel for the traveling public at a lower maintenance cost. Resurfacing will extend the life of the road, sometimes, by as much as fifteen (15) years.

4. SPECIFICATION(S)/DETAIL(S): The CFS Road Resurfacing Allocation is \$900,000 from the Infrastructure Surtax.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		1,900,000	900,000	2,809,080	2,865,262	2,922,567	2,981,018	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	1,900,000	900,000	2,809,080	2,865,262	2,922,567	2,981,018	\$ 14,377,927

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	1,900,000	900,000	2,809,080	2,865,262	2,922,567	2,981,018	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 1,900,000	\$ 900,000	\$ 2,809,080	\$ 2,865,262	\$ 2,922,567	\$ 2,981,018	\$ 14,377,927

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	ROAD & BRIDGE RECONSTRUCT/DIRT ROAD PAVING	Category Criteria	Improvements
Responsible Department:	ROAD & BRIDGE	Project Category:	Transportation
Project Manager:	Jonathan Harrison	Project Location:	
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		1,500,000	2,568,000	728,280	742,846	757,703	772,857	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 1,500,000	\$ 2,568,000	\$ 728,280	\$ 742,846	\$ 757,703	\$ 772,857	\$ 7,069,686

Project Description:

1. DESCRIPTION: CFS Road Reconstruction Allocation.

Project Need / Justification / Benefits:

2. IMPACT: The roads will continue to be a safety issue and become more costly to maintain. Road reconstruction projects improve County paved roads that are in below standard condition.

3. PERFORMANCE MEASURE(S): Increased safe travel for the traveling public at a lower maintenance cost. Reconstruction will return the roadway to a good condition rating and substantially lengthen the life cycle of the road.

4. SPECIFICATION(S)/DETAIL(S): The CFS Road Reconstruction Allocation is \$2,568,000 from the Infrastructure Surtax.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		1,500,000	2,568,000	728,280	742,846	757,703	772,857	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	1,500,000	2,568,000	728,280	742,846	757,703	772,857	\$ 7,069,686

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	1,500,000	2,568,000	728,280	742,846	757,703	772,857	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 1,500,000	\$ 2,568,000	\$ 728,280	\$ 742,846	\$ 757,703	\$ 772,857	\$ 7,069,686

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	ADA Transition Plan (Interior)			Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES			Project Category:	Public Safety
Project Manager:	Lance Marine			Project Location:	Various Buildings
CFS Identification Number:				Programmed:	Yes
Project Type:	(x) On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		34,500	35,190	35,894	36,612	37,344	38,091	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 34,500	\$ 35,190	\$ 35,894	\$ 36,612	\$ 37,344	\$ 38,091	\$ 217,630

Project Description:

1. DESCRIPTION: The purpose of this capital item is to dedicate funding annually to address specific improvements to facilities in order to meet the accessibility requirements of the Americans with Disabilities Act. These facilities have been identified in the County's ADA Transition Plan. Each year, the County will identify which facilities will be modified.

Project Need / Justification / Benefits:

2. IMPACT: The Americans with Disabilities Act contains three major subsections with which Highlands County must be concerned. Title II applies specifically to State and local governmental agencies. It covers a broad range of access issues related to individuals with disabilities, including public meetings, emergency services, programs, and buildings.

3. PERFORMANCE MEASURE(S): The County must provide appropriate access to all of its public facilities, meetings, and programs, not just in terms of mobility impairment, but also for those with disabilities related to hearing, sight, and other physical challenges. Included in Title II are administrative requirements such as development of a transition plan.

4. SPECIFICATION(S)/DETAIL(S): The estimated cost of the project is \$35,190.00 from the Infrastructure Surtax.

INSERT PHOTO/MAP HERE

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		34,500	35,190	35,894	36,612	37,344	38,091	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	34,500	35,190	35,894	36,612	37,344	38,091	\$ 217,630

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	34,500	35,190	35,894	36,612	37,344	38,091	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 34,500	\$ 35,190	\$ 35,894	\$ 36,612	\$ 37,344	\$ 38,091	\$ 217,630

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	22002 ADA Transition Plan (Exterior) FY 23/24	Category Criteria	Improvements
Responsible Department:	ENGINEERING	Project Category:	Public Works
Project Manager:	JD Langford, P.E.	Project Location:	
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		34,500	35,190	35,894	36,612	37,345	38,092	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 34,500	\$ 35,190	\$ 35,894	\$ 36,612	\$ 37,345	\$ 38,092	\$ 217,633

Project Description:

1. DESCRIPTION: The purpose of this capital item is to dedicate funding annually to address specific improvements to facilities in order to meet the accessibility requirements of the Americans with Disabilities Act. These facilities have been identified in the County's ADA Transition Plan. Each year, the County will identify which facilities will be modified. (50% of this funding is to be dedicated to the Exterior of the Buildings and 50% is to be dedicated to the Interior of the buildings.)

Project Need / Justification / Benefits:

2. IMPACT: The Americans with Disabilities Act contains three major subsections with which Highlands County must be concerned. Title II applies specifically to State and local governmental agencies. It covers a broad range of access issues related to individuals with disabilities, including public meetings, emergency services, programs, and buildings.

3. PERFORMANCE MEASURE(S): The County must provide appropriate access to all of its public facilities, meetings, and programs, not just in terms of mobility impairment, but also for those with disabilities related to hearing, sight, and other physical challenges. Included in Title II are administrative requirements such as development of a transition plan.

4. SPECIFICATION(S)/DETAIL(S): The estimated cost of the project is \$35,190.00 from the Infrastructure Surtax Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		34,500	35,190	35,894	36,612	37,345	38,092	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	34,500	35,190	35,894	36,612	37,345	38,092	\$ 217,633

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	34,500	35,190	35,894	36,612	37,345	38,092	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 34,500	\$ 35,190	\$ 35,894	\$ 36,612	\$ 37,345	\$ 38,092	\$ 217,633

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)
Project Request Form
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)						
Project Title:	23023 TOSIP FY 23/24 -UNALLOCATED			Category Criteria	Improvements	
Responsible Department:	ENGINEERING			Project Category:	Public Works	
Project Manager:	JD Langford, P.E.			Project Location:		
CFS Identification Number:				Programmed:	Yes	
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:		
	() New	() Revised	() Existing			
				Projected Date of Completion:	FY 23/24	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		84,500	86,190	87,914	89,672	91,466	93,295	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 84,500	\$ 86,190	\$ 87,914	\$ 89,672	\$ 91,466	\$ 93,295	\$ 533,037

Project Description:

1. DESCRIPTION: This is a recurring allotment that is funded every year to facilitate safety improvements to roads, intersections, crosswalks etc. through out the County.



Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund.

3. PERFORMANCE MEASURE(S): The Transportation Operational & Safety Improvements Program (TOSIP) was established by the Board of County Commissioners in 2001. The Program was adopted to address Operational and Safety Improvements to the existing transportation network, (not capacity improvements). Each individual project phase (e.g. PD&E, Design, ROW acquisition, and Construction) is not to exceed \$100,000.00 without Board approval. Only minimal Right-of-Way is to be acquired, and projects shall be identified and approved two (2) fiscal years in advance.

4. SPECIFICATION(S)/DETAIL(S): Provide for the safety needs of the public.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		84,500	86,190	87,914	89,672	91,466	93,295	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	84,500	86,190	87,914	89,672	91,466	93,295	\$ 533,037

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	84,500	86,190	87,914	89,672	91,466	93,295	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 84,500	\$ 86,190	\$ 87,914	\$ 89,672	\$ 91,466	\$ 93,295	\$ 533,037

This section must be completed for all projects. Please list future revenues and expenses of each project <u>per year</u> once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS)

Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Sebring Phase IV Right of Way Land Acquisition			Category Criteria	Improvements	
Responsible Department:	ENGINEERING			Project Category:	Public Works	
Project Manager:	JD Langford, P.E.			Project Location:		
CFS Identification Number:				Programmed:		
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:		
	() New	() Revised	() Existing			
				Projected Date of Completion:	FY 23/24	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction			300,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Project Description:

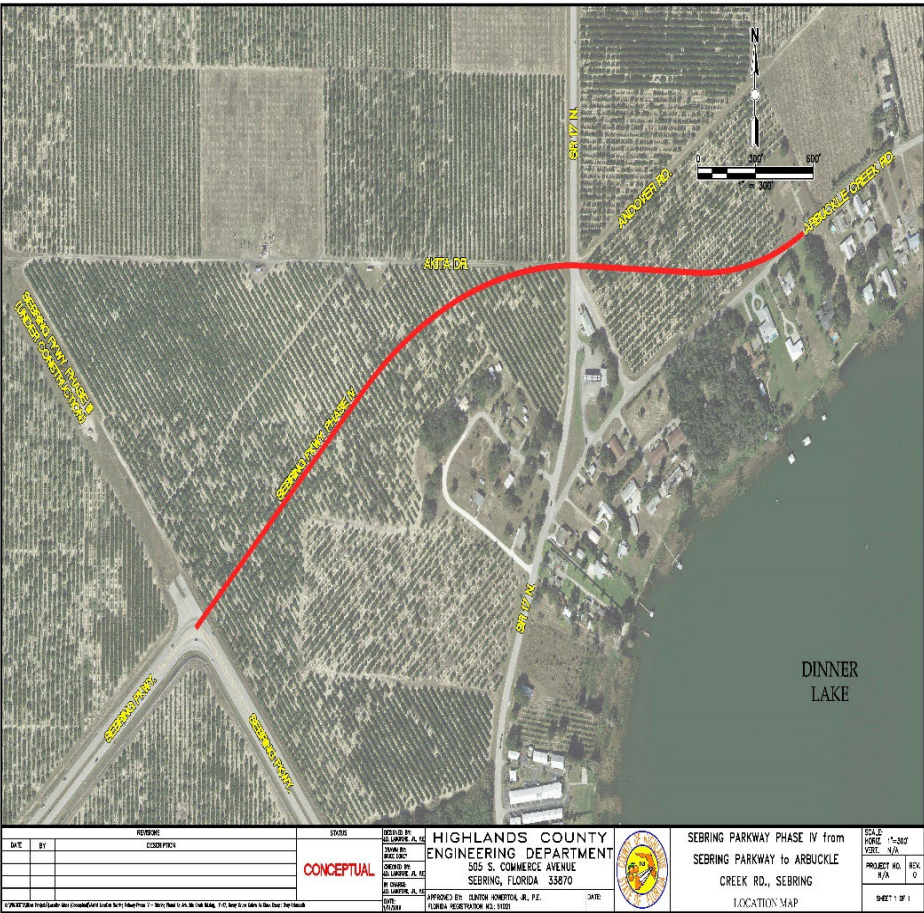
1. DESCRIPTION: This is for additional right-of-way from Sebring Parkway to SR 17/Arbuckle Creek Rd necessary for the construction of the Sebring Parkway Phase IV, Project No. 21044, beginning at the Sebring Parkway Phase I Roundabout and continue east and end on Arbuckle Creek Road, for a total distance of .8 + miles.

Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund.

3. PERFORMANCE MEASURE(S): Sebring Parkway Phase IV is a \$4,250,037 FDOT CIGP grant project scheduled to begin construction in fiscal year 2025/2026; however, ROW acquisition costs are not covered under this grant. An additional \$1,100,000 Federal Grant was awarded to help with design and construction costs in this fiscal year. The project will continue the Sebring Parkway projects by connecting Sebring Parkway and Panther Parkway to SR-17 and Arbuckle Creek Road. This will streamline traffic in the area and create a more efficient and safe route for motorists. This project will address safety concerns with several existing intersections in the area.

4. SPECIFICATION(S)/DETAIL(S): The CFS Right-of-Way land acquisition allocation request is for \$300,000 for FY 23-24 and can be funded from the Infrastructure Surtax Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		-	300,000	-	-	-	-	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	300,000	-	-	-	-	\$ 300,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	300,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Additional Funds - 19007Traffic Ops Building			Category Criteria	Improvements
Responsible Department:	ENGINEERING			Project Category:	Public Works
Project Manager:	JD Langford, P.E.			Project Location:	
CFS Identification Number:				Programmed:	
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY 23/24

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction	1,269,569		213,731					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 1,269,569	\$ -	\$ 213,731	\$ -	\$ -	\$ -	\$ -	\$ 1,483,300

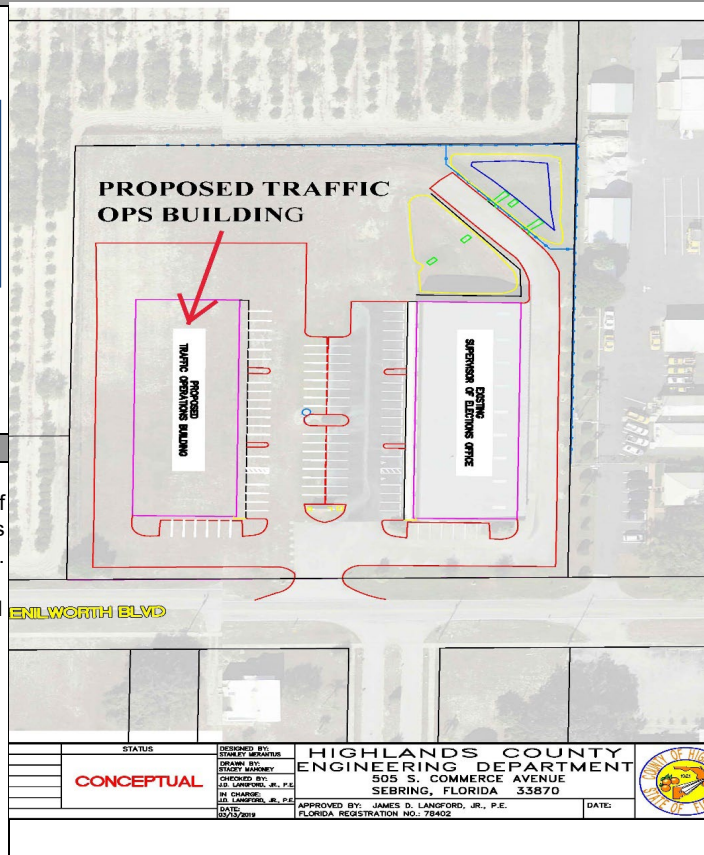
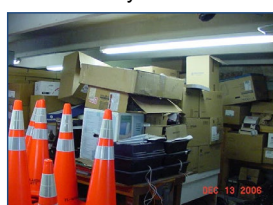
Project Description:

1. DESCRIPTION: This project includes construction of a new building for Traffic Operations, including new office furnishings. Cost estimates are based on 2023 prices. Below are photos of existing conditions.



Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund.
3. PERFORMANCE MEASURE(S): This project will alleviate issues of adequate storage for signs and other traffic control devices, and miscellaneous equipment. This will result in a reduction of hazardous working conditions. Below are photos of existing conditions.
4. SPECIFICATION(S)/DETAIL(S): The total cost of this request is \$213,731 to be funded by the Infrastructure Surtax Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax	1,269,569	-	213,731	-	-	-	-	
Gas Tax								
Communications Tax								
Other								
Total Funding:	1,269,569	-	213,731	-	-	-	-	\$ 1,483,300

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	1,269,569	-	213,731	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 1,269,569	\$ -	\$ 213,731	\$ -	\$ -	\$ -	\$ -	\$ 1,483,300

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)

Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	22010 Repair of Hammock Rd. Multi-Use Paths			Category Criteria	Improvements	
Responsible Department:	ENGINEERING			Project Category:	Public Works	
Project Manager:	JD Langford, P.E.			Project Location:		
CFS Identification Number:				Programmed:		
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:		
	() New	() Revised	() Existing			
				Projected Date of Completion:	FY 23/24	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		250,000	250,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Project Description:

1. DESCRIPTION: Repairs are needed for the Hammock Road Multi-Use Path. The Hammock Road Multi-Use Path was constructed in 2000 and no substantial maintenance has been performed on this Multi-Use Path since it was constructed. It is currently 8' wide asphalt.

Project Need / Justification / Benefits:

2. IMPACT: The repair to the Hammock Road Multi-Use Path is necessary to ensure that the pathway is ADA compliant, there are no cracks or bumps on the Multi-Use Path that could lead to injuries to the public that use this particular path. Failure to make repairs could lead to injuries.

3. PERFORMANCE MEASURE(S): Add leveling course, widen to 10' to be consistent with standards, and resurface.

4. SPECIFICATION(S)/DETAIL(S): The total cost for this request is \$500,000 to be funded by the Infrastructure Surtax Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		250,000	250,000	-	-	-	-	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	250,000	250,000	-	-	-	-	\$ 500,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	250,000	250,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Maintenance of County Multi-Use Paths		Category Criteria
Responsible Department:	ENGINEERING		Improvements
Project Manager:	JD Langford, P.E.		Project Category:
CFS Identification Number:			Project Location:
Project Type:	() On-going	() 1-Year	() Multi-Yr
	() New	() Revised	() Existing
			Programmed:
			Project Priority:
			Projected Date of Completion:
			FY 23/24

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction			203,250					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 203,250	\$ -	\$ -	\$ -	\$ -	\$ 203,250

Project Description:

1. DESCRIPTION: A Multi-Use Repair & Maintenance program is needed for all of the existing Multi-Use Paths County wide. The Multi-Use paths have been constructed with Florida Department of Transportation (FDOT) funding and no funding has been set aside for maintenance.

Project Need / Justification / Benefits:

2. IMPACT: The repair and maintenance of the Multi-Use Paths County wide is necessary to ensure that there are no cracks, washouts or missing concrete on the Multi-Use Path that could lead to injuries to the public that use this particular path. Failure to make repairs could lead to injuries, deaths and possibly lawsuits.

3. PERFORMANCE MEASURE(S): Tear up the broken concrete, regrade and lay down new concrete.

4. SPECIFICATION(S)/DETAIL(S): The total cost for this request is \$203,250 to be funded 50/50 by the General Fund and the Infrastructure Surtax Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund			101,625					
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		-	101,625	-	-	-	-	
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	203,250	-	-	-	-	\$ 203,250

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	203,250	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 203,250	\$ -	\$ -	\$ -	\$ -	\$ 203,250

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:			Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	R&B Main Bldg Expansion			Category Criteria	Improvements
Responsible Department:	ROAD & BRIDGE			Project Category:	Transportation
Project Manager:	Sarah Albritton			Project Location:	Road & Bridge Facility
CFS Identification Number:	22030			Programmed:	No
Project Type:	() On-going	() 1-Year	(X) Multi-Yr	Project Priority:	
	() New	() Revised	(X) Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)		5,000						
Design / Plans / Engineering		75,000	175,000	20,000				
Land Acquisition								
Permits			3,500					
Construction		300,000	211,500	800,000				
Inspection / Testing								
Project Management		5,000	10,000	15,000				
Furniture / Fixtures / Equipment				70,000				
Contingency / Miscellaneous			100,000	170,000				
Other / Indirect								
Total Expenditures	\$ -	\$ 385,000	\$ 500,000	\$ 1,075,000	\$ -	\$ -	\$ -	\$ 1,960,000

Project Description:

1. DESCRIPTION: Funding for the purpose of an additional 4,000 sq ft of office space for Road & Bridge personnel, as well as minor remodeling of a small portion of the current building. The current office building has reached max capacity and increased spacing will be required for the future, with improvements also needed for the existing structure. The addition would incorporate a lobby, 12 offices, large conference room, central copy/filing room, and public restrooms. The outside perimeter of the existing building would be utilized and remain active with 2 offices, present bathrooms, small conference room, and break room. All upstairs spacing and remaining previous office space will be converted to storage for materials, parts, and surplus items.

Project Need / Justification / Benefits:

2. IMPACT: The current building has continually experienced many issues (humidity, leaks, air compliance) the past 3 years that have been steadily remediated by Facilities. Being a warehouse building, it is optimal to utilize 50% of existing space for additional storage/retainage more conducive to the warehouse setting. The majority of office operations will be transferred to the expansion.

3. PERFORMANCE MEASURE(S): The ability to convert 50% of existing warehouse/building for the benefit of storage. Increased personnel spacing in an improved structure with 2,000 sq ft of existing office needs still relative to the prior building. Beneficial in adding additional offices for growth and allowing for current R&B office personnel to occupy the main building.

4. SPECIFICATION(S)/DETAIL(S): The CFS Road & Bridge Main Building Expansion Allocation request is \$500,000 for FY 23/24 and funded through Infrastructure Surtax.

INSERT PHOTO/MAP HERE

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Desks	\$10,000	IT Installations/Upgrades	\$32,000
Chairs	\$3,000		
Shelving	\$10,000		
Tables	\$5,000		
Lobby Furnishings	\$10,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		385,000	500,000	1,075,000				
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	385,000	500,000	1,075,000	-	-	-	\$ 1,960,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	385,000	500,000	1,075,000	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 385,000	\$ 500,000	\$ 1,075,000	\$ -	\$ -	\$ -	\$ 1,960,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS)

Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Ice machine-Maintenance Shop			Category Criteria	Improvements	
Responsible Department:	ROAD & BRIDGE			Project Category:	Transportation	
Project Manager:	Jonathan Harrison			Project Location:		
CFS Identification Number:				Programmed:	Yes	
Project Type:	() On-going	() 1-Year	() Multi-Yr		Project Priority:	
	(x) New	() Revised	() Existing		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			8,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000

Project Description:

1. **DESCRIPTION:** A new commercial ice machine for the Mechanic Shop and Natural Resources (17) people.
2. **IMPACT:** Currently, these 2 divisions utilize a community ice machine that is also utilized by Parks, Carpentry Shop, and various other personnel from departments. The impact on the current machine within the Parks and Facilities umbrella is extensive and cannot accomodate a consistent amount of traffic. A secondary machine is necessary to handle the necessary output.
3. **PERFORMANCE MEASURE(S):** The objective of the request to accomodate Road & Bridge personnel on a secondary machine, thus minimizing the wear & tear of the current machine. Also, it will minimize personnel also using the Unit 2 ice mahcine which know is utilized by approximately 30+ personnel.
4. **SPECIFICATION(S)/DETAIL(S):** The request is for one machine to be purchased for the Road & Bridge personnel for a total of \$8,000.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE								
#1) County Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			8,000					
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	8,000	-	-	-	-	\$ 8,000

#2) Grant Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2022	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	8,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000

This section must be completed for all projects. Please list future revenues and expenses of each project per year once fully operational.						
Net Operational Impact:						
A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				\$ -