

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
Tuesday, September 17, 2024
5:30 PM
600 S. Commerce Ave. Sebring, FL 33870
AGENDA

(Please turn off all pagers and cell phones)

1 MEETING CALLED TO ORDER

2 INVOCATION:

3 PLEDGE OF ALLEGIANCE

4 Public Hearing statement (read by Chairman) to identify the millage rate and purpose of the Public Hearing

5 Budget Presentation by staff:

- 5.A *Presentation of the Fiscal Year 2024-2025 Tentative Budget Power Point*
David Nitz, OMB Manager
No fiscal impact.
[2nd Public Hearing Budget Presentation_9-17-24.pdf](#)

6 Final Budget Adoption Public Hearing open to public input, discussion and comments.

7 Motions for Resolutions for adoption of the 2024-2025 Budget

- 7.A *Review of the FY 2024-2025 Tentative Budget and Adoption of Resolutions as required by the State Department of Revenue.*
David Nitz, OMB Manager
The fiscal impact will be the amount of the proposed Tentative Budget, currently set at \$221,198,343.
[2nd Budget Public Hearing 9-17-24 w Exhibits.pdf](#)

8 ADJOURN

Any person who decides to appeal any decision made by this Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. "Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26 Florida Statutes should contact Human

Resources, ADA Coordinator at: 863-402-6509 (voice), or via Florida Rely Service 711, or by e-mail: hrmanager@highlandsfl.gov." Requests for CART or interpreter services should be made as soon as possible but no later than 48 hours in advance to permit coordination of the service.

Please note our new website address: www.highlandsfl.gov/

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM

DATE OF ACTION REQUEST: Sep 17, 2024

PRESENTER: David Nitz, OMB Manager

SUBJECT/TITLE: Presentation of the Fiscal Year 2024-2025 Tentative Budget Power Point

STATEMENT OF ISSUE

This is a power point presentation for the FY 2024-2025 Tentative Budget which shows the current status of the overall budget as well as the amount of General Fund fund balance needed for the FY 2024-2025 Tentative Budget..

RECOMMENDED ACTION

No action required.

FISCAL IMPACT

No fiscal impact.

Attachments: [2nd Public Hearing Budget Presentation_9-17-24.pdf](#)

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS



FISCAL YEAR 2024-2025

TENTATIVE BUDGET

FY24-25 Tentative Budget

Major Funds

Fund	Fund Title	FY24-25 Tentative Budget
420	Energy Recovery	\$ 3,275,745
401	Solid Waste	25,945,445
180	Building Dept.	2,021,854
181	Fire Assessment	11,602,043
110	Transportation	15,971,572
151	Infrastructure	46,493,893
005	General Fund	105,837,449
various	All Other Funds	10,050,342
	Total Budget	\$ 221,198,343

General Fund Distribution

BOCC General Fund	\$ 46,462,134	43.90%
Law Enforcement – BOCC	5,816,263	5.50%
Sheriff	39,723,039	37.53%
Clerk of Courts	5,687,205	5.37%
Property Appraiser	3,796,798	3.59%
Tax Collector	2,591,007	2.45%
Supervisor of Elections	1,761,003	1.66%
Total General Fund	\$105,837,449	100.00%

Board General Fund

Total General Fund	<u>\$46,462,134</u>
Mandatory Components	(8,423,369)
Outside Agencies	(1,034,610)
Transfers to Other Funds	(7,233,549)
Reserve for Contingency	(506,500)
Board Departments	\$29,264,106

FUND BALANCE POLICY

Audited Fund Balance as of September 30, 2023	\$ 50,566,292
Extraordinary Fund Anomalies:	
- Fund Transportation Trust FY24 Shortfall (Est.)	(1,500,000)
- ARPA Funds Collected/Unspent in Current FY	(13,622,027)
Fund Balance budgeted in FY 24/25	<u>(5,263,084)</u>
Remaining Unassigned Fund Balance Available	\$ 30,181,181
 General Fund Budget FY 24/25	 \$ 105,837,449
100% Grant Programs	(6,252,217)
Capital Items	(1,305,690)
Transfers to Other Funds	(7,233,549)
Reserve for Contingency	<u>(506,500)</u>
Total General Fund Balance Per Policy	\$ 90,539,493
One Month Expenditures	\$ 7,544,958
 Number of Months of Available Fund Balance	 4.00 Months



**HIGHLANDS COUNTY
COUNTY COMMISSION AGENDA ITEM**

DATE OF ACTION REQUEST: Sep 17, 2024

PRESENTER: David Nitz, OMB Manager

SUBJECT/TITLE: Review of the FY 2024-2025 Tentative Budget and Adoption of Resolutions as required by the State Department of Revenue.

STATEMENT OF ISSUE

The Board of County Commissioners is holding this public hearing for the purpose of hearing written and oral comments on the proposed budget and to satisfy State Department of Revenue requirements. These requirements include the adoption of the following resolutions: A) Special Benefit Districts' Assessments Budget Resolution Adoption; B) Tentative Millage Adoption Resolution; C) Tentative Budget Resolution Adoption; D) Resolution for the Adoption of Fee Schedule; and E) Resolution for the Adoption of the Capital Financial Strategy (CFS).

RECOMMENDED ACTION

Move to approve the FY 2024-2025 Tentative Budget and Adoption of Resolutions as required by the State Department of Revenue in the proper sequential order.

FISCAL IMPACT

The fiscal impact will be the amount of the proposed Tentative Budget, currently set at \$221,198,343.

Attachments: [2nd Budget Public Hearing 9-17-24 w Exhibits.pdf](#)

ANNOUNCEMENT SHEET FORMAT

(To be read by person who will chair meeting)

- 1) This meeting is being held pursuant to the policies and procedures adopted by Highlands County and required by Florida Statutes.
- 2) The notice of the meeting was posted on the official bulletin board on September 5, 2024. I have a copy of the posted notice and will make it a part of the official records of this meeting.
- 3) Minutes of this meeting are being taken and copies of such minutes may be viewed or obtained through the Public Records Office at 600 S. Commerce Ave., B233, Sebring, Florida 33870.
- 4) Because minutes are being taken, I will ask that anyone wishing to speak, please wait to be recognized for your opportunity to speak and then state your name and address for the record.
- 5) The public will be allowed to ask questions and have input:

<u> X </u>	A) during the meeting
<u> </u>	B) before any vote, recommendation or formal action is taken
<u> </u>	C) at the end of the meeting, before the meeting is closed.
- 6) Written comments may also be submitted for consideration.

POSTED ON OFFICIAL

BULLETIN BOARD

AT 11:00 a.m.-p.m. ON 9/15/24

BY: Black

NOTICE OF MEETING

Highlands County Board of County Commissioners

Will hold a:

FINAL BUDGET PUBLIC HEARING on:

TUESDAY, SEPTEMBER 17, 2024 – 5:30 P.M.

or as soon thereafter as possible, in the County Commissioners' Board Room of the Government Center, 600 South Commerce Avenue, Sebring, Florida or such other location and/or with the assistance of Communications Media Technology as may be deemed necessary based on COVID-19 pandemic concerns:

Required by State of Florida TRIM Compliance

ALL INTERESTED PERSONS ARE INVITED TO ATTEND

ONE OR MORE COUNTY COMMISSIONERS MAY BE PRESENT AT THE
MEETING

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THIS COMMITTEE/GROUP, IN PUBLIC HEARING OR MEETING IS HEREBY ADVISED THAT HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD WILL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH SUCH APPEAL IS TO BE BASED.

THE BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA, DOES NOT DISCRIMINATE UPON THE BASIS OF ANY INDIVIDUAL'S DISABILITY STATUS. THIS NON-DISCRIMINATION POLICY INVOLVES EVERY ASPECT OF THE BOARD'S FUNCTIONS, INCLUDING ONE'S ACCESS TO, PARTICIPATION, EMPLOYMENT OR TREATMENT IN ITS PROGRAMS OR ACTIVITIES. "ANYONE REQUIRING REASONABLE ACCOMMODATION AS PROVIDED FOR IN THE AMERICANS WITH DISABILITIES ACT OR SECTION 286.26 FLORIDA STATUTES SHOULD CONTACT HUMAN RESOURCES, ADA COORDINATOR AT: 863-402-6509 (VOICE), OR VIA FLORIDA RELY SERVICE 711, OR BY E-MAIL: HRMANAGER@HIGHLANDSFL.GOV." REQUESTS FOR CART OR INTERPRETER SERVICES SHOULD BE MADE AS SOON AS POSSIBLE BUT NO LATER THAN 48 HOURS IN ADVANCE TO PERMIT COORDINATION OF THE SERVICE.

SEPTEMBER 17, 2024
PUBLIC HEARING

Chairperson Reads

Ladies and Gentlemen:

The Board of County Commissioners is holding this public hearing for the purpose of hearing written and oral comments on the proposed budget and to satisfy State Department of Revenue requirements.

The public is invited to comment on the proposed annual budget for fiscal year 2024-2025 and the use of revenue sharing funds as contained in the proposed budget.

All interested citizens and organizations are encouraged to submit comments.

The fiscal year 2024-2025 budget yields a 6.63% tax increase in the millage rate when compared to the rolled back rate of FY 2023-2024. In other words, the increased valuation to generate the same taxes as in FY 2023-2024 would have allowed a millage rate of 7.1275. The Board has elected to adopt a tentative millage rate of 7.6000.

A short presentation/explanation by staff will now be given and the hearing will be open to public input, discussion and comments.

(PRESENTATION)

(PUBLIC INPUT)

If there are no further comments, I will now entertain a motion to adopt the following resolutions in sequential order.

(ADOPTION OF RESOLUTIONS)

- A. Final Resolution for Special Benefit Assessment Districts' Budget
- B. Resolution of Final Millage
- C. Resolution of Final Budget
- D. Resolution of Fee Schedule
- E. Resolution of Capital Financial Strategy (CFS)

If there are no other matters to be discussed – meeting adjourned.

RESOLUTION NO. 23-24-204

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS IN ITS CAPACITY AS THE BOARD OF SUPERVISORS FOR THE ORANGE VILLA MOBILE HOME ESTATES SPECIAL BENEFIT DISTRICT, PLACID LAKES SPECIAL BENEFIT DISTRICT, SEBRING COUNTRY ESTATES SPECIAL BENEFIT DISTRICT, AVON PARK ESTATES SPECIAL BENEFIT DISTRICT, SEBRING HILLS SPECIAL BENEFIT DISTRICT, RED HILL FARMS IMPROVEMENT DISTRICT, OAK MANOR ROAD PAVING MUNICIPAL SERVICE BENEFIT UNIT, SUN 'N LAKES OF LAKE PLACID RECREATION DISTRICT, SEBRING ACRES SPECIAL BENEFIT DISTRICT, LAKE HAVEN ESTATES SPECIAL BENEFIT DISTRICT, HIGHWAY PARK SPECIAL BENEFIT DISTRICT, HIGHLANDS PARK ESTATES SPECIAL BENEFIT DISTRICT, THUNDERBIRD ROAD WASTEWATER SPECIAL BENEFIT DISTRICT, AND ISTOKPOGA MARSH WATERSHED IMPROVEMENT DISTRICT (COLLECTIVELY THE "MSBUs") PERTAINING TO THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, TENTATIVE BUDGETS FOR THE MSBUs; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF THE MSBU BUDGETS FOR FISCAL YEAR 2024-25; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County Administrator is charged with administering the MSBUs on behalf of the Board of County Commissioners in their capacity as the Board of Supervisors for the MSBUs; and

WHEREAS, the County Administrator has recommended the MSBU annual budgets for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025; and

WHEREAS, the Board of Supervisors of the MSBUs adopted the various MSBU assessments prior to the effective date of this Resolution in order to adequately fund the MSBUs; and

WHEREAS, the Board of Supervisors of the MSBUs has determined that it is in the best interest of the citizens of the MSBUs to adopt the various annual tentative budgets for each as set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS IN ITS CAPACITY AS THE BOARD OF SUPERVISORS OF THE MSBUs AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County on behalf of the MSBUs has complied with all requirements and procedures of Florida law in processing this Resolution. The above findings are hereby adopted.

SECTION 2. Approval of Tentative Budgets for Fiscal Year 2024-25. The Highlands County Board of County Commissioners in its capacity as the Board of Supervisors of the MSBUs does hereby adopt the various tentative budgets by MSBU fund totaling \$1,812,839, which includes \$879,010, in fund balance brought forward from the previous fiscal year based on the following adopted assessments and budgeted tentatively in the following manner.

A. Adopted Assessments for the MSBUs:

FUND	DESCRIPTION	FY 2024-2025 ASSESSMENTS
104	ORANGE VILLA MH ESTATES SPEC BEN DIST	\$ 56.00 PER LOT/HOME SITE
107	PLACID LAKES SPECIAL BENEFIT DISTRICT	\$ 40.00 PER LOT OR FRACTION THEREOF
108	SEBRING COUNTRY ESTATES SPECIAL BENEFIT DISTRICT	\$ 6.00 PER UNIMPROVED LOT \$ 18.00 PER IMPROVED LOT
111	AVON PARK ESTATES SPECIAL BENEFIT DISTRICT	\$ 40.00 PER LOT OR FRACTION THEREOF
118	SEBRING HILLS SPECIAL BENEFIT DISTRICT	\$ 3.00 PER VACANT LOT \$ 23.00 PER HOME OR BUSINESS IMPROVED LOT
119	RED HILL FARMS IMPROVEMENT DISTRICT	\$ 15.00 PER LOT OR FRACTION THEREOF
121	OAK MANOR ROAD PAVING MUNICIPAL SERVICE BENEFIT UNIT	1.4631 PER FRONT FT OF COUNTY MAINTAINED RD FRONTAGE 6.448 PER FRONT FT OF NON-CNTY MAINTAINED RD FRONTAGE
128	SUN 'N LAKES-LP SPECIAL RECREATION DISTRICT	\$ 35.00 PER PARCEL
134	SEBRING ACRES SPECIAL BENEFIT DISTRICT	\$ 50.00 PER LOT OR FRACTION THEREOF
136	LAKE HAVEN ESTATES SPECIAL BENEFIT DISTRICT	\$ 20.00 PER IMPROVED LOT \$ 5.00 PER UNIMPROVED LOT OR FRACTION THEREOF
146	HIGHWAY PARK SPECIAL BENEFIT DISTRICT	\$ 20.00 PER IMPROVED LOT OR FRACTION THEREOF \$ 5.00 PER UNIMPROVED LOT OR FRACTION THEREOF
148	HIGHLANDS PARK ESTATES SPECIAL BENEFIT DISTRICT	\$ 20.00 PER LOT OR FRACTION THEREOF
197	THUNDERBIRD ROAD WASTEWATER SPECIAL BENEFIT DISTRICT	\$ 00.00 PER UNIMPROVED LOT, TRACT OR FRACTION \$ 00.00 PER IMPROVED/RESIDENTIAL \$ 00.00 PER COMMERCIAL STRUCTURE \$ 00.00 PER RENTAL MOBILE HOME PARK SITE OR CAMPGROUND

B. Tentative Budgets by MSBU fund:

FUND	DESCRIPTION	FY 2024-2025 BUDGET
104	ORANGE VILLA	2,440
107	PLACID LAKES	353,135
108	SEBRING COUNTRY ESTATES	30,827
111	AVON PARK ESTATES	328,862
118	SEBRING HILLS LIGHTING	28,025
119	RED HILL FARMS IMP. DIST.	8,850
121	OAK MANOR AVE RD PAVING	4,519
127	ORANGE BLOSSOM ESTATES SPECIAL BENEFIT DISTRICT	23,800
128	SUN 'N LAKES-LP RECREATION	310,837
134	SEBRING ACRES	80,620
135	ORANGE BLOSSOM #12	9,000
136	LAKE HAVEN ESTATES	15,190
144	LAKE PLACID FIRE	402,777
146	HIGHWAY PARK SPECIAL BENEFIT DISTRICT	12,125
148	HIGHLANDS PARK ESTATES SPECIAL BENEFIT DISTRICT	150,532
197	THUNDERBIRD HILL WASTEWATER	18,300
109	ISTOKPOGA MARSH	33,000
	TOTAL	\$1,812,839

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of Highlands County on behalf of the MSBUs pertaining to the adoption of the various tentative budgets of the MSBUs for Fiscal Year 2024-25, which is the subject of this Resolution, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the Highlands County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of September 2024.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS IN ITS
CAPACITY AS THE BOARD OF
SUPERVISORS OF THE MSBU_s**

KEVIN J. ROBERTS, CHAIRMAN

ATTEST:

Jerome Kaszubowski, Clerk of Court

RESOLUTION NO. 23-24-205

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE ADOPTION OF THE FINAL MILLAGE RATE FOR FISCAL YEAR 2024-25; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR LEVY OF AD VALOREM TAXES AND PERCENTAGE INCREASE; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 16, 2024, Highlands County, Florida certified the proposed millage rate for Fiscal Year 2024-25 as required by Florida Statutes, Section 200.065; and

WHEREAS, the Highlands County Property Appraiser has delivered notice of Highlands County's proposed property tax to each taxpayer for which Highlands County, Florida is the taxing authority; and

WHEREAS, following a review of the tentative budget as submitted, Highlands County has determined that a millage rate of 7.6000 mills is necessary to produce sufficient revenue to fund the Fiscal Year 2024-25 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Levy of Ad Valorem Taxes and Percentage Increase. Highlands County hereby levies the final millage rate specified and does hereby state the percent, if any, by which the tentative millage rate exceeds the rolled back millage rate, as follows:

Taxing Entity	Tentative Millage Rate	Rolled Back Millage Rate	Percentage Increase Over/ (Under) the Rolled Back Rate
General Fund	7.6000 Mills	7.1275 Mills	6.63%

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of Highlands County pertaining to the adoption of the tentative millage rate for Fiscal Year 2024-25, which is the subject of this Resolution, as well as any

and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of September 2024.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Kevin J. Roberts, Chairman

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

RESOLUTION NO. 23-24-206

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF THE FINAL BUDGET FOR FISCAL YEAR 2024-25; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County Administrator of Highlands County recommended a proposed annual budget for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025; and

WHEREAS, Florida Statutes, Section 200.065, commonly known as the Truth in Millage or TRIM Bill, requires that the County Commission hold a public hearing to consider adoption of the final millage rate and final budget for Fiscal Year 2024-25; and

WHEREAS, on September 5, 2024, after having first adopted a Resolution establishing a tentative millage rate for Fiscal Year 2024-25, Highlands County held a public hearing and considered adoption of its tentative budget for Fiscal Year 2024-25; and

WHEREAS, on September 17, 2024, after having first adopted a Resolution establishing the final millage rate for Fiscal Year 2024-25, Highlands County held a public hearing and considered adoption of its final budget for Fiscal Year 2024-25; and

WHEREAS, during the course of said public hearing, all persons desiring to voice objection or make comments upon the tentative budget for Fiscal Year 2024-25 were given an opportunity to do so.

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Approval of the Final Budget for Fiscal Year 2024-25 Highlands County does hereby adopt the various tentative budgets by fund totaling \$221,198,343 as set forth in **Exhibit "A"** attached hereto.

SECTION 3. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 4. Savings Provision. All prior actions of Highlands County pertaining to the adoption of the final budget for Fiscal Year 2024-25, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of September 2024.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Kevin J. Roberts, Chairman

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

Exhibit “A”
Tentative Budget for Fiscal Year 2024-25

To view the FY 2024-2024 Tentative Budget Summary please click here:

<https://shorturl.at/bgik0>

RESOLUTION NO. 23-24-207

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE MASTER FEE SCHEDULES FOR THE COUNTY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR THE REPEAL OF PRIOR FEE RESOLUTION; PROVIDING FOR THE ADOPTION OF MASTER FEE SCHEDULES; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, to the extent possible and reasonable, County services should be supported by fees and charges in order to provide maximum flexibility in the use of general County taxes to provide for a broader public benefit; and

WHEREAS, the Highlands County has enacted various codes and ordinances which provide for the creation and maintenance of a multitude of County programs and/or services, the nature of which require funding, at least in part, by user fees; and

WHEREAS, the County processes various land development, building and inspection permits, licenses, site plans, maps and administrative changes, the nature of which require funding, at least in part, by user fees; and

WHEREAS, it is fiscally prudent and appropriate for the County, from time-to-time, to establish the reasonable fees and charges for administering the various programs and services provided by the County; and

WHEREAS, the County has determined that all of the fees set forth hereinafter are equitable and necessary for the program, service or function supported by the same; and

WHEREAS, the County finds that all conditions precedent and notices required by Florida law, which are necessary to accomplish the actions taken herein have been appropriately implemented.

NOW, THEREFORE, BE IT RESOLVED BY HIGHLANDS COUNTY AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Repeal of Prior Fee Resolution. Highlands County Resolution No. 22-23-191 is hereby repealed in its entirety.

SECTION 3. Adoption of Master Fee Schedules. The schedule of all County collected fees, attached hereto as **Exhibit “A”**, is hereby approved and adopted for implementation.

SECTION 4. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 5. Savings Clause. All prior actions of Highlands County pertaining to the adoption of the Master Fee Schedules, which is the subject of this Resolution, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 6. Scrivener’s Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 7. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 8. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 9. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of September 2024.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Kevin J. Roberts, Chairperson

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

Exhibit “A”
Master Fee Schedules

HIGHLANDS COUNTY SCHEDULE OF FEES



Effective October 01, 2024

HIGHLANDS COUNTY FEE SCHEDULE - INTRODUCTION	1
DISHONORED CHECK SERVICE FEE	1
CREDIT CARD PAYMENT SERVICE FEE	1
PUBLIC RECORD SERVICE FEE	1
HIGHLANDS COUNTY BUILDING RENTAL USE RULES.....	3
HIGHLANDS COUNTY BUILDING RENTAL FEE SCHEDULE	6
HIGHLANDS COUNTY SPECIAL BENEFIT FEE SCHEDULE	8
ANNUAL ASSOCIATE MEMBERSHIP FEE	10
DISTRICT PROPERTY OWNER'S ACCESS CARD FEE	10
HIGHLANDS COUNTY SPORTS COMPLEX.....	11
DEPOSIT.....	11
CANCELLATION DEPOSIT REFUND	11
SOFTBALL TOURNAMENTS.....	11
ATHLETIC & EVENT PROGRAM FEES	12
HIGHLANDS COUNTY BUILDING DIVISION	14
STARTING WORK WITHOUT A PERMIT	14
REFUND POLICY	14
CANCELLATION POLICY	16
HOLD HARMLESS APPLICATION	18
PLANS REVIEW	20
ALL OTHER BUILDING OCCUPANCIES	20
CONSTRUCTION VALUATION FEES	21
MISCELLANEOUS FEES	22
ROOFING PERMITS	22
MOBILE HOME FEES	23
RESIDENTIAL PLAN REVIEW FEES	24
MECHANICAL FEES	24
PLUMBING FEES	24
IRRIGATION PERMIT FEES	24
SWIMMING POOL FEES	24
ELECTRICAL PERMIT FEES	25
CONTRACTOR REGISTRATION FEES	27
ELECTRICAL PERMIT ON ADDITIONS ONLY OR EQUIPMENT REPLACEMENT APPLICATION	28
VALUATION FEE SCHEDULE	30
HIGHLANDS COUNTY FIRE RESCUE.....	31
FIRE PREVENTION	34
PRE-INSPECTION	34
ROUTINE FIRE INSPECTIONS*	34
MISCELLANEOUS FEES	35
HIGHLANDS COUNTY ENGINEERING.....	37
STARTING WORK WITHOUT A PERMIT	37
REFUND POLICY	37
COMPREHENSIVE PLAN MAP AMENDMENTS	39
DEVELOPMENTS WITHIN ADJACENT MUNICIPALITY	39
DEVELOPMENTS WITHIN THE UNINCORPORATED AREAS	40
GIS/ADDRESSING	44
MEDIA PROCESSING, MANUALS & STANDARDS COST	44

HIGHLANDS COUNTY TRAFFIC OPERATIONS	46
TRAFFIC CONES.....	46
BARRICADES	46
SIGNS	47
ARROW BOARDS.....	47
MESSAGE BOARDS	47
PORTABLE LIGHT STATION.....	47
HIGHLANDS COUNTY ROAD AND BRIDGE DEPARTMENT 4344 GEORGE BLVD.	48
HEARTLAND LIBRARY COOPERATIVE.....	49
GENERAL FEES.....	49
LATE FEES.....	50
ESTIMATED REPLACEMENT COSTS	51
HIGHLANDS COUNTY MISDEMEANOR PROBATION	52
HIGHLANDS COUNTY DEVELOPMENT SERVICES DEPARTMENT	53
ENVIRONMENTAL CLEARANCE FEES	54
DEVELOPMENT REVIEW FEES.....	55
SPECIAL APPROVALS	56
AMUSEMENTS.....	56
BUILDING PERMIT REVIEWS.....	57
NUISANCE ABATEMENT FEES	57
DOCUMENT OR MAP PURCHASES	57
VESTING ORDER DETERMINATIONS.....	58
HIGHLANDS COUNTY SOLID WASTE MANAGEMENT CENTER.....	59
HIGHLANDS COUNTY ANIMAL SERVICES	62
ADOPTION CHARGES.....	62
RECLAIM CHARGES.....	64
QUARANTINE CHARGES.....	66
DANGEROUS DOG CHARGES	66
OTHER CHARGES.....	66
HIGHLANDS COUNTY HEALTH DEPARTMENT.....	68

Highlands County Fee Schedule - Introduction

This document offers a compilation of the user fees which Highlands County charges to customers for funding of the services provided. The fees have been divided into the specific departments responsible for the services. However, the fees imposed for public records requests, dishonored checks, credit card payment, and notary services are uniform throughout the County. Specific questions regarding requirements for issuance of permits, inspections, etc., shall be directed to the appropriate department. In each department schedule we have included the address and telephone number, for additional information. Also provided is a list of facilities available for public rental.

Dishonored Check Service Fee

FY 24-25

Any item not exceeding \$50	\$25.00
Items exceeding \$50 but not exceeding \$300	\$30.00
Items that exceed \$300	\$40.00 or 5% of face value (whichever is greater)

- Per F.S. 832.08 & F.S. 125.0105

Credit Card Payment Service Fee

FY 24-25

A Service Fee will be charged by the provider to all credit card payments.

Public Record Service Fee

FY 24-25

Computer Disc – CD-R	\$5.00
DVD	\$5.00
Copies – 1 sided	\$0.15
Certified Copies	\$1.00
Copies – 2 sided	\$0.20

Flash Drives and Other Electronic Medium	\$5.00
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Pre-payment is required before any copies are made. To avoid the spread of viruses no outside computer discs may be used. Citizens requesting a copy in electronic format must purchase a new, unused DVD or CD from the county. The public has the right to inspect copyrighted documents. However, copyrighted documents may NOT be copied by the public without permission from the copyright holder. This includes architectural plans, photographs and any written (copyrighted) information. All county publications must be sold at cost, not as a revenue making project. County departments will not fax responses to public records requests. Responses will be mailed with a return receipt to ensure that all responses are received at the appropriate address. Public record fees are revised during the annual budget cycle each fiscal year.

Highlands County Building Rental Use Rules

FY 24-25

1. **Responsibility:** The responsibilities of the renter are not limited to inside the facility but extend to the surrounding County property.
2. **Reservations:** Reservations for use of the Ag Center, Desoto Community Center, Lorida Community Center, Venus Community Center, and the H.L. Bishop Park Clubhouse are made with the Parks & Facilities Management Office at 863-402-6758.
 - a. Reservations for use of the Highlands Park Estates Clubhouse, Sun N Lakes of Lake Placid Clubhouse or Placid Lakes Community Center are made with the Non-Ad Valorem Department at 863-402-6520.
 - b. Reservations may be made during normal business hours, from 8:00 am to 4:30 pm, Monday through Friday. Reservations may be made up to (1) year in advance but should be made no later than ten (10) days prior to the event. Reservations not made ten (10) days prior to the event must be paid with cashier's check, money order or cash. Reservations are on a first come first serve basis and cannot be confirmed until Use Agreement and payment is received. The responsible renter must be 21 years of age or older.
3. **Refunds:** Refunds will only be processed when reservations are canceled at least ten (10) days prior to the event. Exceptions to this policy require County Administrator approval. Key must be returned first business day after the event. There will be a \$10 per day charge for each day the key is turned in late.
4. **Usage Hours:** The hours for use, including set-up and clean-up, will be shown on the rental agreement. All private functions are limited to a total of 8 consecutive hours except by prior approval from the respective department. Government and non-profit seminars, classes, events, etc. will be exempt from this rule.
5. **Admission:** Except for approved non-profit organizations, County buildings shall not be used for events where admission is charged, or anything is sold for the personal gain of one or more persons or businesses. A Special Event permit may need to be filled out with the Highlands County Code Enforcement for use of food vendors or non-food vendors at the event, that will be set-up outdoors.
6. **Maintaining a Healthy Environment:** Renters are responsible for promoting healthy behaviors that reduce the spread of germs during their event(s). Follow the Center for Disease Control and Prevention's considerations for Events and Gatherings posted on their website. Items include but are not limited to promoting hand hygiene, staying home when sick, practicing social distancing and respiratory etiquette and frequent cleaning and sanitizing prior to and during event. Required personal protective equipment, cleaning supplies, garbage bags, etc. need to be part of your event plan.

7. **Alcohol:** Pursuant to Highlands County Ordinance 20-21-04, the consumption of alcoholic beverages is permitted at certain specified County facilities provided that the primary focus of the event is not children, and the proper insurance, indemnification and other requested documentation is provided to the County 10 days prior to the event. Any person convicted of violation of any of the provisions of this section shall be punished by a fine not to exceed \$500.00 or by imprisonment in the county jail for a period not to exceed 60 days, or both such fine and imprisonment for each such offense. For the use of alcoholic beverages at any event, a Special Event permit must be filled out with the Highlands County Code Enforcement at 501 S. Commerce Ave in Sebring; Phone number 863-402-6638.
8. **Fireworks:** Fireworks and explosives are not permitted on County property.
9. **Smoking:** Smoking and/or the use of smokeless tobacco or snuff are not permitted on County property.
10. **Animals:** With the exception of certified service animals as defined by ADA and Florida Law, no animals are permitted on County property.
11. **Decorations:**
 - a. **Ceilings** - Banners and bunting shall not be hung from the ceiling by any means, other than ceiling grid hangers (where ceilings have grids) specifically designed for this purpose. Tape, glue, pins, staples, nails, etc. may not be used. Any damage to the ceiling tiles or grids, regardless of hanging method, will be the responsibility of the renter.
 - b. **Walls** – Nothing shall be hung on the walls in any building by any method. At no time will any notices to the public be removed or covered obscuring them from attendees.
 - c. **Tables** – Table skirting may be fastened to tables by plastic clips or connectors specifically designed for this purpose. Tape, glue, pins, staples, nails, etc. must not be used.
 - d. **Confetti or glitter** – The use of confetti and glitter is not permitted on County property.
 - e. **Candles** – The use of candles or open flames is not permitted on County property.
12. **Tables & Chairs:** Tables and chairs are to be used inside the building only. Tables and chairs for use outside of the building must be privately procured by the renter. Some locations have tables and chairs available on roll carts; however, the renter is responsible for setting them up and properly placing them back on the cart at end of event. Absolutely NO sitting on tables. Set-up and tear-down is available at the O.S. "Sam" Polston Auditorium at the Bert J. Harris Agri Civic Center for an additional fee.
13. **Doors:** Doors are not to be propped open for any reason.
14. **Food:** If food is to be served and/or consumed inside the building, tablecloths must be used, and tables and chairs must be wiped down after use. If outdoor cooking

equipment is used, such as smokers or grills, they must be set-up a minimum of 50 feet from the edge of any building rooflines. Authorization must be obtained to sell food prior to any event at all locations.

15. **Overnight Parking:** Overnight parking or use of camping equipment is prohibited.
16. **Housekeeping:** Cleanup is the responsibility of the renter and all trash generated must be properly disposed of. **Renters must supply their own garbage bags and remove garbage from the building for proper disposal off premises or in County dumpsters where available.** Floors are to be left broom cleaned and no substances are to be placed on floors for any purpose, except at Placid Lakes Community Center, Sun N Lakes of Lake Placid Community Center, and Highlands Park Estates Community Center. The community buildings are not cleaned by county staff, so facilities must be left clean for the next renter. The deposit will be refunded only if the building and grounds have been cleaned and left in good condition and all rules have been followed. Failure to comply with any of the cleaning and/or rules will result in forfeiture of all or a portion of the deposit.

Any renter who leaves a building or grounds in a manner requiring damage repair or an extraordinary amount of clean-up will be charged an additional fee, as specified in the fee schedule. This amount will be deducted from the refundable damage deposit and overages will be billed.

17. **Physical Security:** Physical security for rented buildings is the responsibility of the renter. All doors and windows must be checked to ensure they are secured prior to the renter leaving the building. The A/C and all switches must be in the off position or adjusted as instructed/posted at each location. All waterspouts must be in the off position. Lock all doors and gates. Check kitchen and restrooms to be sure sinks are turned off and flush toilets to be sure they are working and not clogged or running. Walk around the outside of the building and facilities to ensure all outside spigots are off, trash is picked up and there is no damage to the building or screens.
18. **Proof of Liability Insurance:** Proof of insurance is required for every event. Insurance may be obtained by contacting a local insurance agency or through Highlands County Board of County Commissioners Risk Management Coordinator at 863-402-6792. The County does not receive a commission from policies obtained.

Highlands County Building Rental Fee Schedule

FY 24-25

Building	Hours Available for Rental	Capacity (approx.)	Damage Deposit Refundable	Private, Education, Civic, Religious, Non-Profit Rate (Per Day)	Additional Fees	Extraordinary Cleanup* (*held from deposit)
Ag Center Auditorium 4509 George Blvd. Sebring, FL 33875 863-402-6758	8 am to 12 am	346	\$350.00	\$250.00 plus tax*	Marquee- \$25 per day	\$25.00 per hour, plus tax*
Ag Center Conf. Room 1	8 am to 12 am	36	\$20.00	\$40.00 plus tax*	Marquee- \$25 per day	\$25.00 per hour, plus tax*
Ag Center Conf. Room 2	8 am to 12 am	54	\$20.00	\$40.00 plus tax*	Marquee- \$25 per day	\$25.00 per hour, plus tax*
Ag Center Conf. Room 3	8 am to 12 am	46	\$20.00	\$40.00 plus tax*	Marquee- \$25 per day	\$25.00 per hour, plus tax*
Desoto Community Center 6305 State Road 17A S Sebring, FL 33870 863-402-6758	8 am to 12 am	43	\$100.00	\$50.00 plus tax*	None	\$25.00 per hour, plus tax*

Building	Hours Available for Rental	Capacity (approx.)	Damage Deposit Refundable	Private, Education, Civic, Religious, Non-Profit Rate (Per Day)	Additional Fees	Extraordinary Cleanup* (*held from deposit)
Lorida Community Center 1909 Blessing Ave. Lorida, FL 33857 863-402-6758	8 am to 12 am	146	\$100.00	\$100.00 plus tax*	None	\$25.00 per hour, plus tax*
H.L. Bishop Park Clubhouse 10 Lake June Clubhouse Rd. Lake Placid, FL 33852 863-402-6758	8 am to 6 pm No Holidays	99	\$100.00	0-50 ppl \$100.00 plus tax* 51+ ppl \$130.00 plus tax*	After 6 pm an additional fee of \$20.00 per hour plus tax*	\$25.00 per hour, plus tax*
Venus Community Center 45 Clubhouse Road Venus, FL 33960	8 am to 12 am	98	\$100.00	\$100.00 plus tax*	None	\$25.00 per hour, plus tax*

*Florida sales tax will be waived with proof of tax exemption.

Note: Government entities are exempt from Rental Fees.

Additional Event Insurance required for all locations.

Highlands County Special Benefit Fee Schedule

FY 24-25

Building	Hours Available for Use	Capacity (approx.)	Damage Deposit Refundable	Special Benefit Property Owner (Per Day)	Non – Property Owner (Per Day)	Extraordinary Cleanup * (* held from deposit)
Placid Lakes Community Center 2010 Placid Lakes Blvd. Lake Placid, FI 33852 863-402-6520	8 am to 12 am	65	\$100.00	N/C	\$100	Vendor rate for cleaning*
Tobler Park Pavilion 1* Tobler Park Pavilion 2* 501 Catfish Creek Rd. Lake Placid, FI 33852 863-402-6520	Sunrise To Sunset	N/A	N/C	N/C	N/A	Vendor rate for cleaning*
Sun N Lakes of Lake Placid Community Center 440 S. Sun N Lakes Blvd. Lake Placid, FI 33852 863-402-6520	8 am to 12 am	200	\$250.00	N/C	N/A	Vendor rate for cleaning*
Sun N Lakes of Lake Placid Park* 440 S. Sun N Lakes Blvd. Lake Placid, FI 33852 863-402-6520	Sunrise To Sunset	N/A	N/C	N/C	N/A	Vendor rate for cleaning*

Building	Hours Available for Use	Capacity (approx.)	Damage Deposit Refundable	Special Benefit Property Owner (Per Day)	Non – Property Owner (Per Day)	Extraordinary Cleanup * (* held from deposit)
Highlands Park Estates Community Center 16415 Deerglen Blvd Lake Placid, Fl 33852 863-402-6520	8 am to 12 am	169	\$150.00	N/C	\$200	Vendor rate for cleaning*
Highlands Park Estates Park* 161415 Deerglen Blvd Lake Placid, Fl 33852 863-402- 6843	Sunrise To Sunset	N/A	N/C	N/C	N/A	N/A

*Park and Pavilions are first come first serve and cannot be reserved.

Note: Additional event insurance required for all locations. Responsible party must obtain event insurance to have an organized event such as a baseball team practice, advertised event(s) such as a concert, use an inflatable bounce house/ slide or other similar activity.

Annual Associate Membership Fee

FY 24-25

Placid Lakes Special Benefit District	\$80.00
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Membership and access cards are effective October 1st to September 30th each year. Cards will be deactivated upon nonrenewal of membership fees. New cards are not provided for membership renewal.

District Property Owner's Access Card Fee

FY 24-25

Placid Lakes Special Benefit District*	\$40.00
Sun 'N Lakes of Lake Placid Recreational District*	\$35.00
Replacement Card	\$20.00

Where access cards are utilized, District property owners are issued one card per property owner free of charge. Additional access card(s) are available by paying the above fee for each additional card annually. If property taxes are not paid by April 1st, District Property Owner's card(s) will be deactivated immediately.

* Due to changes in Florida Statute, some property owners within the Special Benefit District may be required to purchase an access card.

**Highlands County Sports Complex
216 Sheriff's Tower Rd
Sebring, Florida 33870**

FY 24-25

Deposit

Event	\$300.00
Concession*	\$50.00

*Concession damage & cleaning deposit refundable after inspection of facility. No frying oil is supplied with rental. Foods for sale are prohibited when concession building is rented. Weekly rental of softball concession is Monday thru Thursday to coincide with local league play.

Cancellation Deposit Refund

Less than 10 business days' notice*	\$0
11 to 15 business days' notice	\$150.00
16 or more business days' notice	\$300.00
Administrative Fee (if cancelled 16 or more business days)	\$25.00

*Business Days are Monday-Friday and the first day after the cancellation is counted as the first business day.

Softball Tournaments

	Event Pricing*	Tourism Event
Field Rental **	\$80.00/Field	\$265.00/Field
Field Rental with Lights**	\$125.00/Field	\$395.00/Field
Field Elements	\$12.00/Bag/Turf	\$12.00/Bag/Turf
Additional Maintenance Fee	\$25.00 per hour	\$25.00 per hour

*Event pricing includes Self-organized, local, and non-profit organizations.

**Includes Use of lined softball field, concession, and restrooms from 8:00 a.m. – 11:59 pm. Does not include officials, or maintenance other than initial lining & dragging at beginning of tournament.

Athletic & Event Program Fees

	Event Pricing*	Tourism Event
Daily Event Fee (Tournaments, Field Days, etc.)	Field A ***\$110.00 Field B, C, D \$70.00 / field	Field A*** \$355.00 Field B, C, D \$230.00 / field
Daily Event Fee with lights (tournaments, Field Days, Etc.)	Field A \$130.00	Field A \$410.00
Adult Softball (10 game)	\$385.00/Team**	
Senior Softball (10 Weeks)	\$200.00/Team (no officials or lights)	
Softball Field Rental	\$20.00 per hour /\$25 per hour with lights	
Portable Pitching Mound or Fencing	\$25.00 Day	\$25.00 Day
Vendor (Sundries)	\$50.00/ Vendor/ Day	\$50.00/ Vendor/ Day
Food Vendor	\$90.00/ Vendor/ Day	\$90.00/ Vendor/ Day
Individual User Card	\$25.00 pp annual / \$15.00 pp partial year	
Multi-Use Field A	\$20.00 practice 1-3 hrs.	
Multi-Use Field A with Lights	\$35.00 practice 1-3 hrs.	
Multi-Use Fields B, C, D	\$15.00 practice 1-3 hrs.	

*Event pricing includes Self-organized, local, and non-profit organizations.

**Fee includes 10 games, sanctioning fee (annual fee) and a final tournament. All subsequent registration fees will be \$360.00.

***Lessee of Field A has first rights to rent Youth Concession Building.

All fees quoted do not include applicable taxes. Taxes will be added unless a tax exemption certificate is provided at the time of reservation of fields.

Note: Individual user cards are \$25.00 per person, per year (renewable January 1), and \$15.00 for a partial year. They are needed to use softball fields only, Monday thru Friday from 8:00 am

to 4:30 pm. Green spaces are open to the public at no charge subject to availability, Monday thru Friday from 8:00 am to 4:30 pm.

All tournament organizers provide equipment, goals, balls, and other items as needed. Tournament organizers shall provide liability insurance coverage naming Highlands County Board of County Commissioners as additional insured 10 days prior to the event.

**Highlands County Building Division
501 South Commerce Avenue
Sebring, FL 33870
(863) 402-6643**

FY 24-25

Right to collect fees per: FL Statute 125.56(2) & 553.80

Starting Work without a Permit

Work without a permit: If any work is commenced without permit, the penalty will be double the permit fee or \$100.00, whichever is greater, and this penalty will be in addition to the permit fee which will be assessed.

Refund Policy

Please be aware that refunds will not be granted on requests involving:

- Permit fees of \$100.00 or less
- Permits which have expired
- Permits under which work has commenced
- Permits having a change of contractor
- Request received three months after permit issuance

Refunds Where Permits Will Not Be Used:

A full refund less \$100.00 or 50% of the permit fee, whichever is greater rounded to the nearest dollar, shall be granted to the permit holder providing:

- The department receives a written request from the permit holder requesting cancellation and refund.
- The permit holder submits with the request the original validated receipt; if the original validated receipt is not available, a copy of the cancelled check along with an affidavit stating which job location
- No work has been performed under the permit
- The permit is still valid
- The permit has not been revoked
- The refund request is received within 90 days after permit issuance
- The cost of the permit exceeded \$100.00

Refunds of Overcharge

For refunds of an overcharge of permit fees, the following must be submitted:

- Letter from the permit holder requesting a refund explaining the overcharge
- Copy of the validated permit card
- The permit is still valid
- The permit has not been revoked

Full Refunds

Full refunds are granted only in cases where an error has occurred on the part of the department, such as in cases where the permit is issued for work outside the jurisdiction of the building department. Refunds are not given on duplicated permits submitted/issued by the contractor and/or owner.

Where to direct your refund request:

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870

Cancellation Policy

Cancellations Where No Work Has Been Performed

In order to cancel a permit where the work will not be taking place, the following must be submitted:

- Letter from the contractor or permit holder requesting permit cancellation and stating no work has been performed.
The letter must include the permit number, job address, reasons for cancellation and a contact name and telephone number. If the contractor is no longer available or unwilling to submit the letter, **the request can be made by the property owner**. If the permit is valid at the time of request for cancellation and the permit holder is not submitting the request, then the property owner will be required to complete a hold harmless letter. Please note that in cases where a hold harmless letter is required, there will be a 10-working day waiting period prior to cancellation. Additionally, the department will notify all interested parties (original permit holders and all subsidiary permit holders) of the cancellation request.
- Original validated permit
- Job set of plans (if applicable)

Following the receipt of your letter, the department will verify that no work was performed.

- If the department determines no work was performed, the permit will be cancelled.
- If work has started but is not complete, you will be required to obtain a new permit and proceed with the mandatory inspections. Failure to do so may result in the issuance of a civil violation notice or ticket requiring payment of a fine and correction of the violation.

Cancellations Where Work Has Been Performed

A letter from the contractor requesting permit cancellation and stating all work that has been performed, to include the permit number, job address, reasons for cancellation and a contact name and telephone number. Upon receiving this information, the permit will be put on hold. An inspection will be performed to verify the work in place has received all the required inspections. Following the performance of the inspection, the permit will be cancelled.

If the contractor is no longer available or unwilling to submit the letter, the request can be made by the property owner. The owner of the property will need to submit a Hold Harmless Letter Form. The Hold Harmless Letter needs to be signed by the owner of the property and in cases where the change is for a subsidiary permit, then by the general contractor as well. The signatures must be notarized.

The Hold Harmless Letter and the application from the new contractor must be submitted to the Building Department. There will be a 10-working day waiting period for the change of contractor to become effective. Please refer to the Building Department Fee Schedule for applicable fees.

Where to Direct Your Request to Cancel a Permit:

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870

Request to Surrender Permits Where the Contractor/Qualifier Is No Longer Going to Perform Work on the Project

A contractor who is no longer going to perform work on a project must send the department a letter advising of this fact and include a copy of the permit. The letter must include the permit number, job address and an explanation as to why the permit is being surrendered. In the case of the qualifying agent separating from the employ of the contractor, you must also provide a copy of the change of qualifying agent. A hold will be placed under the permit to prevent inspections until the owner has completed the hold harmless process to change the permit into the name of the new contractor.

Cancellations When the Owner Will Hire a New Contractor

The owner of the property will need to submit a Hold Harmless Letter Form. The Hold Harmless Letter needs to be signed by the owner of the property and in cases where the change is for a subsidiary permit, then by the general contractor as well. The signatures must be notarized.

The Hold Harmless Letter and the application from the new contractor must be submitted to the Building Department. There will be a 10-working day waiting period for the change of contractor to become effective. Please refer to the Building Department Fee Schedule for applicable fees.

Where to Direct Your Request to Surrender a Permit:

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870

Highlands County Building Division
501 S. Commerce Ave.
Sebring, FL 33870
Hold Harmless Application

Date: _____

Property located at (address and legal description) _____

As legal owner of subject property, I request the cancellation of permit number (in full) _____, issued to (name of previous permit holder) _____

_____ (Mailing address) _____

_____ on (date) _____

for the following reason _____

Date of last inspection _____

I no longer authorize the previous permit holder to proceed with the work covered by the permit. I hereby apply as owner, builder or authorize (new Contractor)

_____ to apply for such permits to complete the construction on subject property.

I agree to hold Highlands County, its agents and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fee) resulting from the cancellation of the existing permit or the issuance of a new permit. I furthermore assume responsibility for the correction, if required, of work performed under the permit for which I am requesting cancellation.

Owner

State of Florida
County of _____

The person whose signature appears above, deposes that he/she is the legal owner of the above property.

Sworn to and subscribed before me
This _____ day of _____, 20____
By _____

Notary

Contractor

State of Florida
County of _____

The person whose signature appears above, deposes that he/she is the legal owner of the above property.

Sworn to and subscribed before me
This _____ day of _____, 20____
By _____

Notary

Plans Review

All applications for building plan approvals will be accompanied by the appropriate number of drawings and specifications and a non-refundable fee will be collected based upon the following fee schedule:

One & Two-Family Dwellings	\$0.10 per sq. ft.
Garages, Additions, & Accessory Structures	\$0.10 per sq. ft.
Mobile homes, docks, seawalls, non-master filed hurricane shutters, and any structure that requires a plan review and does not fall in another category	\$15.00
No charge for roofs, fences, master filed hurricane shutters, prefabricated sheds, and companion electric, plumbing and mechanical.	N/C
Pool Cages & Screen Enclosures	\$30.00
Solar	\$40.00
Master File	\$0.10 per sq. ft.
Repetitious Submittal	\$100.00

All Other Building Occupancies

0-10,000	\$55.00
10,001-25,000	\$85.00
25,001-50,000	\$160.00
50,001-100,000	\$260.00
100,001-500,000	\$500.00
500,001-1,000,000	\$900.00

The fee shall be determined by the amount over one million applied to the chart and added to the fee.

NOTE: Six months after plans have been approved for permit issuance, or notification to applicant that plans require additional information or revisions, plans will be discarded, and applicant will be required to resubmit plans and pay another submittal fee. No extensions will be granted.

Construction Valuation Fees

Up to 1,000.00	\$75.00
1,001 thru 25,000	\$75.00 + \$3.00 per thousand or fraction thereof
25,001 thru 100,000	\$147.00 + \$2.00 per thousand or fraction thereof
100,000+	\$297.00 + \$1.50 per thousand or fraction thereof

Residential Applications are based on the construction cost of the residence being \$90.00 per square foot or confirmed contract price.

Commercial Applications are based on the construction cost of the commercial structure being \$150.00 per square foot or confirmed contract price.

Miscellaneous Fees

Minimum permit fees for signs, fences, walls, roofing, demolitions, etc.	\$75.00
Permit re-issuance fee for Commercial, 1&2 Family, Mobile Homes	\$175.00
Permit re-issuance fee for additions, alterations & accessory structures	\$75.00
BCIS/FBC Surcharge (Effective 7-1-17 Section 553.721 & Section 468.631)	Minimum \$2.00 or 1.5% of permit fee
DCA/DBPR Surcharge (Effective 7-1-17 Section 553.721 & Section 468.631)	Minimum \$2.00 or 1.5% of permit fee
Pre-move inspection fee (each occurrence)	\$50.00
Permit to move a building or structure (includes connection of utilities)	\$190.00
Power Company Reconnection Permit	\$60.00
Property Search Confirmation Response per property	\$4.00
Certificate of Occupancy	\$10.00
Certificate of Completion	\$10.00
Re-inspection fee (each occurrence)	\$50.00
Change in Contractor	\$175.00
Copies	\$0.15 ea
Computer Reports per page	\$0.55 ea
Copy of Construction Plans	\$4.00

Roofing Permits

Shingle price per square	\$115.00 or confirmed contract
Metal price per square	\$150.00 or confirmed contract

Roofing Permits (Continued)

Multiply number of squares by price per square for valuation then apply to fee schedule.

Up to 1,000.00	\$75.00
1,001 thru 25,000	\$75.00 plus \$3.00 per thousand or fraction thereof
25,001 thru 100,000	\$147.00 plus \$2.00 per thousand or fraction thereof
100,001 and up	\$297.00 plus \$1.50 per thousand or fraction thereof
Minimum permit	\$75.00
Certificate of completion	\$10.00

*NOC must be recorded and a certified copy on file for all work valued \$2,500.00 or greater.

**If the number of squares is misrepresented on the building permit application, the Building Inspector may issue a stop work/red tag. Prior to proceeding the contractor or owner will need to correct the permit application to reflect the correct number of squares, pay any additional fees and record a notice of commencement before work can recommence.

Mobile Home Fees

Parking Fee	\$100.00
Electrical	\$30.00
Plumbing	\$30.00
Mechanical	\$30.00
Certificate of Occupancy	\$10.00

Residential Plan Review Fees

All applications for building plan approvals will be accompanied by the appropriate number of copies of drawings and specifications and a non-refundable fee will be collected based upon the following fee schedule.

One & Two-Family Dwellings	\$0.10 per sq. foot
Mobile Homes, Vinyl Siding Windows, Doors, etc.	\$15.00
Repetitious Submittal	\$100.00

Mechanical Fees

Minimum permit fee	\$75.00
Fee for each thousand or fraction thereof	\$5.00

For Repair or replacement of an existing heating or air conditioning system in an amount less than \$7,500.00 a notice of commencement is not required.

Plumbing Fees

Minimum permit fee	\$75.00
All fixtures	\$4.00
Drain or tap	\$4.00
Sewer Pipe	\$4.00
Water heater or vent	\$4.00
Installation, alteration, repair	\$4.00

Irrigation Permit Fees

The same cost as building permits.

Swimming Pool Fees

The same cost as building permits.

Electrical Permit Fees

Electrical permit fees are based upon the total amperage of the service required to meet the need of all the fixtures.

1 Phase 120/240 Volt

0 to 100	\$75.00
101 to 150	\$80.00
151 to 200	\$85.00
201 to 400	\$105.00
401 to 600	\$155.00
601 to 800	\$205.00
801 to 1,000	\$255.00
Over 1,000	\$155.00*

3 Phase 208 or 240 Volt

0 to 100	\$92.00
101 to 150	\$100.00
151 to 200	\$118.00
201 to 400	\$152.00
401 to 600	\$238.00
601 to 800	\$325.00
801 to 1,000	\$412.00
Over 1,000	\$238.00*

3 Phase 480 Volt

0 to 100	\$144.00
101 to 150	\$160.00
151 to 200	\$196.00

3 Phase 480 Volt (Continued)

201 to 400	\$264.00
401 to 600	\$436.00
601 to 800	\$610.00
801 to 1,000	\$784.00
Over 1,000	\$610.00*

*Over 1,000 charge fee per each additional thousand amperes of fraction thereof: take amp $\div$ 100 then multiply by 83.54166. Change in service: The fee shall be determined by the difference between the new service amperage and the previous service amperage, which is then applied to the chart.

NOTE: Temporary Service or E-TUG.....\$35.00

Change in service: The fee shall be determined by the difference between the new service amperage and the previous service amperage which is then applied to the chart.

Contractor Registration Fees

General & Building Contractors	CR4	\$100.00
Residential Contractors	CR3	\$75.00
Contractors address under Chapter 489 F.S.	CR3	\$75.00
Sheet metal, Roofing Contractor, Air Condition Contractor	CR3	\$75.00
Mechanical Contractor, Commercial Pool Contractor, Residential Pool Contractor	CR3	\$75.00
Swimming Pool Service Contractor, Plumbing Contractor, Electrical Contractor	CR3	\$75.00
Specialty Contractor	CR2	\$50.00
Journeyman	CR05	\$25.00
Inactive (go from inactive to active the \$30 will be subtracted from the registration fee)	CR5 - 489 CR6 -Specialty CR7 – Gen/Bldg.	\$30.00
Handy Person Registration	0033	\$50.00
Unlicensed Activity Fee (to be assessed on all registration renewals and original licensure)	CAF	\$5.00

Late registration is double the original amount! A grace period of 90 days is given from September 30th.

Board Review.....\$25.00

Letter of Reciprocity.....\$25.00

**Electrical Permit on Additions Only or Equipment Replacement
Application
Highlands County, Florida
Phone (863)402-6643**

Permit No. _____

Owner: _____

Job Location: _____

Electrical Contractor: _____

Building Contractor: _____

Number		Price	Fee
	Outlets, Switches and Lights 120V, 15 & 20 A	\$0.50	
	Sub Feed panel each	\$5.00	
	Equipment circuit up to 30A	\$1.00	
	More than 30A up to 60A	\$2.00	
	Over 60A	\$5.00	
	Water Heaters	\$1.00	
	Dryer	\$1.00	
	Dishwasher	\$1.00	
	Disposal	\$1.00	
	Electric Range	\$1.00	
	Cook top	\$1.00	
	Oven	\$1.00	
	Exhaust Fan under ¼ HP	\$0.50	

	Exhaust Fan over ¼ HP	\$1.00	
	Generator up to 22 kw	\$5.00	
	More than 22 kw up 45 kw	\$10.00	
	Greater than 45 kw	\$15.00	
	Power Transformer up to 10 KVA	\$5.00	
	Each Additional 10 KVA or fraction thereof	\$1.00	
	Change in Service location without amperage	\$15.00	
	Installation of Equipment regardless of amperage. Type of equipment being installed: _____	\$15.00	
1	Writing Permit	\$75.00	\$75.00
	Certificate of Completion (If stand-alone permit)	\$10.00	
	Subtotal		
1	State Surcharge (2.5% of total fees or minimum \$4.00)		

I hereby certify that the above information is correct, and that said work will be in conformance with the National Electrical Code in force and all other applicable codes.

Date:	Contractor or Owner:	Total Fee:
Competency Card #	State Number:	

Valuation Fee Schedule

Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee
1,000	\$75.00	26,000	\$149.00	51,000	\$199.00	76,000	\$249.00
2,000	\$78.00	27,000	\$151.00	52,000	\$201.00	77,000	\$251.00
3,000	\$81.00	28,000	\$153.00	53,000	\$203.00	78,000	\$253.00
4,000	\$84.00	29,000	\$155.00	54,000	\$205.00	79,000	\$255.00
5,000	\$87.00	30,000	\$157.00	55,000	\$207.00	80,000	\$257.00
6,000	\$90.00	31,000	\$159.00	56,000	\$209.00	81,000	\$259.00
7,000	\$93.00	32,000	\$161.00	57,000	\$211.00	82,000	\$261.00
8,000	\$96.00	33,000	\$163.00	58,000	\$213.00	83,000	\$263.00
9,000	\$99.00	34,000	\$165.00	59,000	\$215.00	84,000	\$265.00
10,000	\$102.00	35,000	\$167.00	60,000	\$217.00	85,000	\$267.00
11,000	\$105.00	36,000	\$169.00	61,000	\$219.00	86,000	\$269.00
12,000	\$108.00	37,000	\$171.00	62,000	\$221.00	87,000	\$271.00
13,000	\$111.00	38,000	\$173.00	63,000	\$223.00	88,000	\$273.00
14,000	\$114.00	39,000	\$175.00	64,000	\$225.00	89,000	\$275.00
15,000	\$117.00	40,000	\$177.00	65,000	\$227.00	90,000	\$277.00
16,000	\$120.00	41,000	\$179.00	66,000	\$229.00	91,000	\$279.00
17,000	\$123.00	42,000	\$181.00	67,000	\$231.00	92,000	\$281.00
18,000	\$126.00	43,000	\$183.00	68,000	\$233.00	93,000	\$283.00
19,000	\$129.00	44,000	\$185.00	69,000	\$235.00	94,000	\$285.00
20,000	\$132.00	45,000	\$187.00	70,000	\$237.00	95,000	\$287.00
21,000	\$135.00	46,000	\$189.00	71,000	\$239.00	96,000	\$289.00
22,000	\$138.00	47,000	\$191.00	72,000	\$241.00	97,000	\$291.00
23,000	\$141.00	48,000	\$193.00	73,000	\$243.00	98,000	\$293.00
24,000	\$144.00	49,000	\$195.00	74,000	\$245.00	99,000	\$295.00
25,000	\$147.00	50,000	\$197.00	75,000	\$247.00	100,000	\$297.00

Over 100,000, fee is \$297.00 plus \$1.50 per thousand thereafter or fraction thereof.

**Highlands County Fire Rescue
4506 Kenilworth Blvd.
Sebring, FL 33872
(863) 402-7600**

FY 24-25

Service Type	Fee
BLS Base Rate (IV or less, including glucose check w/o ALS assessment or procedure/treatment)	\$600.00
ALS 1 Base Rate (ALS assessment; ALS procedure, excl. IV only)*	\$650.00
ALS 2 Base Rate*	\$1,000.00
SCT - Specialty Care Transport (requires a nurse to ride-a-long)	\$1,200.00
Mileage (per loaded mile)	\$15.00
Treatment Only, No Transport	\$100.00
Refusal (for habitual abuse of the system, administrative discretion)	\$600.00
Stemi/Cath Lab ALS Standby Rescue / per hr. / min. 2 hrs. (Billed to Hospital)	\$200.00
ALS or BLS Detail Unit / per hr. / min. 2 hrs.	\$130.00
Detail Cart, SUV or Pickup (Vehicle Only) / per hour	\$66.00
Firefighter EMT or Paramedic / per hour. / min. 2 hours	\$32.00
Fire Watch / per hour / min. 2 hours	\$30.00
Fire Rescue Supervisor or Command / per hour	\$45.00
Hospital "Hold the Wall"/ per hour	\$200.00

Fire Truck / per hr.	\$156.00
Aerial Ladder / per hr.	\$180.00
Brush Truck or Tender / per hr.	\$121.00
Supervisor / per hr.	\$46.00

COPCN Fees	Fee
Initial or Renewal Application Fee	\$500.00
Certificate Vehicles (charged per vehicle listed)	\$100.00
Advertising and Notifications	Actual Cost
Late Renewal (request less than 3 months of needed renewal date, added to application fee)	\$250.00
Late Renewal Requiring Extension (added to Late Renewal fee and application fee)	\$1,000.00

Treatment/Transport to Landing Zone will be charged appropriate base rate plus a minimum of one (1) mile

*ALS 2 Base Rate:

- I. At least three administrations of medications
 - a. Medications **must** be by IV push, bolus, or infusion.
 - b. Three administrations of the SAME medication qualify for the 3 medications rule.
 - c. The following medications DO NOT qualify for the 3-medication rule:
 - i. Crystalloid, Hypotonic or Hypertonic solutions
 - ii. D5W
 - iii. Normal Saline
 - iv. Ringer's Lactate
 - v. Oxygen
 - vi. Aspirin

OR

- II. One of the following procedures:
 - a. Manual defibrillation/cardioversion
 - b. Endotracheal Intubation
 - c. Central venous IV line

- d. Cardiac pacing
- e. Chest decompression
- f. Surgical airway
- g. Intraosseous line

All other emergency and non-emergency transports are billed to the patient at the usual rate.

**Highlands County Fire Rescue
Fire Prevention
4506 Kenilworth Blvd.
Sebring, FL 33875
(863) 402-7600**

FY 24-25

Pre-Inspection

Pre-Inspection	\$50.00
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Routine Fire Inspections*

The first re-inspection is free if all violations are corrected. Re-inspection without corrected violations and each subsequent re-inspection will be billed at twice the inspection charge.

Number of Square Feet	Normal Fee	Re-Inspection Fee
Up to 5,000	\$50.00	\$100.00
5,001 – 10,000	\$60.00	\$120.00
10,001 – 15,000	\$70.00	\$140.00
15,001 – 20,000	\$80.00	\$160.00
20,001 – 25,000	\$90.00	\$180.00
25,001 – 30,000	\$100.00	\$200.00
30,001 – 35,000	\$110.00	\$220.00
35,001 – 40,000	\$120.00	\$240.00
40,001 – 45,000	\$130.00	\$260.00
45,001 – 50,000	\$140.00	\$280.00
50,001 – 55,000	\$150.00	\$300.00
55,001 – 60,000	\$160.00	\$320.00
60,001 – 65,000	\$170.00	\$340.00
65,001 – 70,000	\$180.00	\$360.00

70,001 – 75,000	\$190.00	\$380.00
75,001 – 80,000	\$200.00	\$400.00
Above 80,001	\$210.00	\$420.00

Certificate of Occupancy Inspections

Number of Square Feet	Normal Fee	Re-Inspection Fee
Up to 5,000	\$50.00	\$100.00
5,001 – 10,000	\$60.00	\$120.00
10,001 – 15,000	\$70.00	\$140.00
15,001 – 20,000	\$80.00	\$160.00
20,001 – 25,000	\$90.00	\$180.00
25,001 – 30,000	\$100.00	\$200.00
Above 30,001	\$110.00	\$220.00

Miscellaneous Fees

Site Review – LDP	Residential \$100.00 Commercial/Industrial \$200.00
For Certificate of Construction Plan	\$25.00-\$110.00
Pre-Review of Construction Plan	\$20.00 per page
Construction Plan Review	<16,000 sqft \$400.00 >16,000 sqft \$0.025 per sqft
Revision of Construction Plans	\$20.00 per page
Remodel, Alterations, and Additions	<2,000 sqft \$100.00 2,001-16,000 sqft \$400.00 >16,000 sqft \$0.025 per sqft
Sprinkler Systems Plan Review	\$100.00 plus \$0.50 per sprinkler head
Fire Alarm Systems Plan Review	\$100.00 plus \$0.50 per fire alarm device
Standpipe Plan Review	\$100.00

Commercial Hood System Plan Review	\$100.00 plus Light Inspection \$50.00
Commercial Hood Suppression System Plan Review	\$100.00 plus Balloon Inspection \$50.00
Fire Plan Review	\$50.00
Paint Booth Plan Review	\$100.00
BDA Plan Review	\$100.00
Department of Children and Families Service*	\$50.00
Food Truck Annual Inspection	\$50.00
Public Fireworks Display Permit	\$250.00
Tent Permit	\$30.00 document review plus \$30.00 for permit
Fire Safety Program Fee*	*\$5.00 per occupational License

*Effective: May 27, 2003 (Per Resolution 02-03-132) - Currently the fees for Routine Fire Inspections, Department of Children and Families Services Inspections, and the Fire Safety Program Fees, are not being collect

**Highlands County Engineering
505 South Commerce Avenue
Sebring, FL 33870
(863) 402-6877**

FY 24-25

Starting Work without a Permit

Work without a permit: If any work is commenced without permit, the penalty will be a \$100.00 fee. This penalty will be in addition to the permit fee which will be assessed.

Refund Policy

Please be aware that refunds will not be granted on requests involving:

- Permit fees of \$70.00 or less
- Permits which have expired
- Permits under which inspections were made and/or work has commenced
- Permits having a change of contractor
- Request received after 48 hours for an Existing Driveway Permit, or three months after permit issuance for new construction

Refunds Where New Construction Permits Will Not Be Used:

A full refund less \$100.00 or 50% of the permit fee, whichever is greater rounded to the nearest dollar, shall be granted to the permit holder providing:

- The department receives a written request from the permit holder requesting cancellation and refund, must include the permit number and/or job location
- The permit holder submits with the request a copy of the original validated receipt; if the original validated receipt is not available, a copy of the cancelled check or financial statement will be accepted
- No work has been performed under the permit
- The permit is still valid
- The permit has not been revoked
- The refund request is received within 90 days after permit issuance
- The cost of the permit exceeded \$100.00

Refunds of Overcharge

For refunds of an overcharge of permit fees, the following must be submitted:

- Letter from the permit holder requesting a refund explaining the overcharge, which must include the permit # and/or job location
- Copy of the original validated receipt; if the original validated receipt is not available, a copy of the cancelled check or financial statement will be accepted
- The permit is still valid
- The permit has not been revoked

Full Refunds

Full refunds are granted only in cases where an error has occurred on the part of the department, such as in cases where the permit is issued for work outside the jurisdiction of the Engineering Department. Refunds are not given on duplicated permits submitted/issued by the contractor and/or owner.

Where to Direct Your Refund Request:

Highlands County Engineering Department
505 S. Commerce Ave.
Sebring, FL 33870
driveway@highlandsfl.gov

Comprehensive Plan Map Amendments

Small Scale Map Amendment

Pre-Application Conference (Optional)	\$150.00
Concurrency Traffic Analysis Review	\$80.00

Large Scale Map Amendment

Pre-Application Conference	\$200.00
Concurrency Traffic Analysis Review	\$120.00

Developments Within Adjacent Municipality

Concurrency Review of Municipality

Small Projects w/traffic analysis by County Engineer	Fee Waived
Minor Project w/ Minor Traffic Impact Analysis (TIA)	\$300.00
Major Project w/ Major Traffic Impact Analysis (TIA)	\$500.00
Pre-Application Conference - Major Traffic Impact Analysis (TIA) (Mandatory)	\$150.00
Off-Site Construction Plans Review – Minor (per sheet)	\$500.00
Off-Site Construction Plans Review – Major (per sheet)	\$500.00
Commercial Driveway – Roadway Construction (Small)	\$300.00
Commercial Driveway – Roadway Construction (Minor)	\$500.00
Commercial Driveway – Roadway Construction (Major)	\$500.00

Developments Within the Unincorporated Areas

Concurrency Review of Unincorporated

Small Project w/Analysis by County Engineer	\$300.00
Project w/ Minor Traffic Impact Analysis (TIA)	\$400.00
Project w/ Major Traffic Impact Analysis (TIA)	\$600.00
Pre-Application Conference- Major Traffic Impact Analysis (TIA) (Mandatory)	\$150.00

Development of Regional Impact

Base Fee	\$3,000.00
Additional Charge per Acre over 400 Acres	\$5.00
Substantial Deviation (DRI)	\$1,000.00
Annual Review Fee	\$300.00
Variance Requests to Land Development Regulations	\$350.00

Flood Hazard Development

Flood Hazard Development Permit	\$500.00
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Improvement (Development) Plans Review

Improvement Plans Review (Per Sheet)	\$500.00
Revision of Previously Approved Improvement Plan (Per sheet)	\$350.00

Planned Development District Review

Base Fee	\$3,000.00
Additional Charge Per Acre Over 400 Acres	\$5.00
Post Approval Revisions Review/Text Amendments	\$1,000.00
Annual Review Fee	\$300.00

Commercial Development

Preliminary Site Plan Review (Per sheet)	\$500.00
Final Site Plan Review (Per sheet > 11x 17)	\$500.00
Final Site Plan Review (Per sheet on 11x17, 4 sheet minimum)	\$125.00
Commercial Driveway (Connection) Permit	\$800.00
Revision of Previously Approved Preliminary or Final Plan (Per sheet)	\$350.00
Site Plan Exemption	\$400.00

Master Park Plan

RV and Mobile Home Parks Review (Per sheet)	\$500.00
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Preliminary Plat Review

(Some Commercial Developments May Follow These Procedures)

Control Point Monuments	\$7.00
1-50 Property Corners, Permanent Control Points/Monuments	\$700.00
Each Additional 1-50 Corners, Permanent Control Points/Monuments	\$300.00

Final Plat Review and Field Locate All Corners

(Some Commercial Developments May Follow These Procedures)

1-50 Property Corners, Permanent Control Points/Monuments	\$700.00
Each Additional 1-50 Corners, Permanent Control Points/Monuments	\$300.00

Mining Permits

Base Fee, Plan Review (Per sheet)	\$500.00
Per Mining Acre	\$10.00
Annual Review Fee	\$500.00

Residential Driveway Permit

(All with Grades Set)

New Driveway, One Access	\$250.00
Existing Driveway Inspection	\$80.00
Conversion, Existing Driveway to New Driveway, One Access	\$180.00
New Driveway, Two Access Points	\$280.00
Renewal of Expired Permit	\$70.00
Resetting of Grade Stakes	\$80.00
Re-Inspection of Finals	\$80.00
Pre-pour Re-Inspection	\$80.00
Ditch Closure/Modification (Includes Grades)	\$400.00
Road Damage (Per square yard)	\$90.00

Red Tag Fee	\$100.00
Repair or Replacement of Driveway	\$150.00

Right-of-Way Use Permits

Temporary Use	\$400.00
Temporary Road Closure (TTC Required)	\$200.00
Temporary Road Closure (No TTC Required)	\$100.00
Other Right-Of-Way Construction	\$400.00
General Utility Permit	\$400.00
House Moving Permit	\$400.00
Unauthorized work within the Right-Of-Way (plus restoration)	\$1,000.00
Visibility Triangle Review	\$25.00

Vacation of Right-of-Way or Easements

Encroachment Agreement	\$300.00
Vacation of Right-of-Way – Preliminary Review	\$200.00
Vacation of Right-of-Way – Secondary Review (includes \$200 from Preliminary)	\$1,000.00
Vacation of Right-of-Way Due to Existing Encroachments	\$1,200.00
Vacation of Easement – Preliminary Review	\$200.00
Vacation of Easement – Secondary Review (includes \$200 from preliminary)	\$1,000.00
Vacation of Easement Due to Existing Encroachments	\$1,200.00
Vacation of Plat	\$1,200.00

GIS/Addressing

Addressing – New Construction (Non-County Initiated) Other than New Development	\$25.00
Address Verification (Non-County Initiated)	\$10.00
Renaming Roadway (Private and Public)	\$150.00
Readdressing of changed Site Plan/Plat	\$150.00
Addressing Fee – Commercial Platting- First 10 addresses (To be charged at the time addresses are initially assigned to the development)	\$15.00 per
Each additional address	\$5.00 per

Media Processing, Manuals & Standards Cost

Land Development Regulations (Hard Copy)	\$75.00
Technical Standards Manual (Hard Copy)	\$25.00
Aerial Map	\$5.00
Highlands County Road Map	\$1.50
Map of Roads Maintained by Highlands County	\$50.00

Copies/Prints (All)

Letter Size (F.S. 119.07)	\$0.15
Legal Size (F.S. 119.07)	\$0.15
11X17 Copies	\$0.25
Two Sided- Letter Size (F.S. 119.07)	\$0.20
Two Sided- Legal Size (F.S. 119.07)	\$0.20
Two Sided- 11 x 17	\$0.30

Plots, Including Color

Up to 42", Per Sheet	\$5.00
In excess of 42", Per Sheet, Up to 120" Long	\$10.00

Digital Analysis, Overlay and Associated Manual Work

Minimum Charge (One hour)	\$75.00
Additional Hours	\$30.00

Electronic Database and Digital Map Files

(Per Hour)

Minimum Charge (One hour)	\$25.00
Additional Hours	\$30.00
Computer Time (Per hour)	\$25.00
Staff Time (Per hour)	\$25.00

Highlands County Traffic Operations
4330 George Blvd.
Sebring, FL 33875
(863) 402-6536

FY 24-25

Traffic Cones

36" FDOT Traffic Cones with Reflective Collars	\$.25/day	\$1.75/week
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Barricades

36" Type II Barricade	\$.30/day	\$2.10/week
36" Type II Barricade with 12" x 18" No Parking Sign	\$.35/day	\$2.45/week
36" Type II Barricade with 12" x 36" One Way Sign	\$.35/day	\$2.45/week
36" Type II Barricade with 24" x 30" Detour Sign Right	\$.40/day	\$2.80/week
36" Type II Barricade with 24" x 30" Detour Sign Left	\$.40/day	\$2.80/week
72" Type III Barricade	\$.40/day	\$2.80/week
72" Type III Barricade with 18" x 48" Detour Sign Right	\$.45/day	\$3.15/week
72" Type III Barricade with 18" x 48" Detour Sign Left	\$.45/day	\$3.15/week
72" Type III Barricade with 38" x 48" Road Closed Sign	\$.50/day	\$3.50/week

Signs

48" Advanced Placed Road Closed Ahead Sign on Stand	\$.40/day	\$2.80/week
48" Advanced Placed Detour Ahead Sign on Stand	\$.40/day	\$2.80/week
48" Road Closed Ahead ½ mile Sign on Stand	\$.40/day	\$2.80/week
48" Road Closed Ahead 1-mile Sign on Stand	\$.40/day	\$2.80/week
48" Detour Ahead ½ mile Sign on Stand	\$.40/day	\$2.80/week
48" Detour Ahead 1-mile Sign on Stand	\$.40/day	\$2.80/week
48" Road Work Ahead Sign on Stand	\$.40/day	\$2.80/week
48" Left Lane Closed Legend Sign on Stand	\$.40/day	\$2.80/week
48" Left Lane Closed Symbol Sign on Stand	\$.40/day	\$2.80/week
48" Right Lane Closed Legend Sign on Stand	\$.40/day	\$2.80/week
48" Right Lane Closed Symbol Sign on Stand	\$.40/day	\$2.80/week

Arrow Boards

Arrow Board Trailer (Government Agency Only)	\$25.00/day	\$175.00/wk
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Message Boards

PCMS Message Board (Installed & Removed by HCTO) Labor & Equipment Rates Apply in addition to rental fee	\$25.00/day	\$175.00/wk
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Portable Light Station

Portable Light Station (Government Agency Only)	\$25.00/day	\$175.00/wk
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**Highlands County Road and Bridge Department 4344
George Blvd.
Sebring, FL 33875
(863) 402-6529**

FY 24-25

Mechanic Shop Rate	\$46.46 per hr.
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Heartland Library Cooperative

FY 23-24

General Fees

Description	Cost
3 Month Non-Residential Library Card	\$10.00
6 Month Non-Residential Library Card	\$20.00
12 Month Non-Residential Library Card	\$30.00
Resident Library Card	FREE
Collection Agency Fee	\$0.00
Processing Fee/Replacements	\$5.00 each
Processing Fee/Damaged Material	Cost of replacement plus \$5.00 processing
Replacement Library Card	\$2.00
Copies, B&W 8 x 11	\$0.25 each
Copies, Color 8 x 11	\$1.00 each
Copies, legal sized	\$0.25 each
Guest Pass for Public Access Computers	\$2.00 per hour
Guest Pass for Wireless Access	FREE
Computer Printouts, B&W	\$0.25 each
Computer Printouts, Color	\$1.00 each

Late Fees

Description	Cost
Audio Cassette, Kits, Music CD	\$0.00 per day
Audio CD Sets	\$1.00 per day
Video Cassette	\$0.00 per day
DVD	\$1.00 per day
Video Game	\$1.00 per day
Books	\$0.00 per day
Periodicals	\$0.00 per day
Pink Cart Books	\$1.00 per day
Playaways	\$1.00 per day
Maximum Fine Per Item	\$50.00

Estimated Replacement Costs

Description	Default
Cassette Audiobook	\$50.00/set or \$9.00/per tape
CD Audiobook	\$60.00/set or \$9.00/per CD
Computer Software	\$25.00
DVD Set	\$60.00
DVD Single	\$18.00
Easy Board Book	\$ 8.00
Easy Book	\$17.00
Hardback Book	\$25.00
J Cassette Audiobook	\$50.00
J CD Audiobook	\$60.00
J DVD	\$18.00
J Hardback Book	\$17.00
J Mass Market PBK	\$5.00
J Music CD	\$20.00

Description	Default
J Trade PBK	\$10.00
J VHS	\$18.00
Magazine	\$5.00
Mass Market PBK	\$ 8.00
Music CD	\$20.00
Reference	\$60.00
Trade PBK	\$16.00
VHS	\$18.00
Video Game	\$48.00
YA Cassette Audiobook	\$50.00
YA CD Audiobook	\$60.00
YA DVD	\$18.00
YA Hardback Book	\$17.00
YA Mass Market PBK	\$5.00

**Highlands County Misdemeanor
Probation
400 S. Lake Ave
Avon Park, FL 33825
(863) 402-7100**

FY 24-25

Service Type	Fee
Intake/file Set-up Fee	\$25.00 per probation
Cost of Supervision Fee (Probation Fee)	\$75.00 per month
Community Service Insurance Fee	\$6.00 for each 50 hours
Lost Community Service Paperwork Fee	\$10.00 each set after 2 nd set
1 st Appointment Rescheduling Fee	\$75.00 for each reset
Missed Appointment Fee	\$40.00 each missed appointment
Violation of Probation Fee	\$75.00 each violation per case
Breathalyzer	\$10.00 each test
Urinalysis (Illegal Drug Screen)	\$35.00 each test
Breathalyzer & Urinalysis (UA)	\$40.00 each time
Lab Confirmation of UA Test	\$50.00 additional each confirmation

**Highlands County Development
Services Department
501 S. Commerce Ave
Sebring, FL 33870
Planning – (863) 402-6650
Zoning – (863) 402-6638**

FY 24-25

Planning & Zoning Fees

Zoning Change	\$1,500.00
Large Scale Comprehensive Plan (LSCP) Amendment	\$3,000.00
Small Scale Comprehensive Plan (SSCP) Amendment	\$2,000.00
PD (Planned Development District) Creation	\$2,000.00
PD (Planned Development District) Amendment (minor amendment excluded)	\$750.00
Special Use Permit	\$3,000.00
FUD (Flexible Development District) Creation	\$2,000.00
FUD (Flexible Development District) Amendment (minor amendment excluded)	\$750.00
Revision of legal on resolution, ordinance, or ad when applicant provides revised legal	\$1,375.00
Concurrency Traffic Analysis Reviews for LSCP and SSCP Amendment	Contact Engineering Dept.
Special Exception Application	\$975.00
Special Exception Application for a Tower	\$1,500.00
Special Exception Application for Goats, Hogs, Sheep, and Chickens in the Agricultural District	\$0.00
Special Exception Application for 2 Caged Hens in Residential Districts	\$50.00
Variance Application	\$500.00
Conditional Use Exception	\$500.00

Notice Requirements (zoning changes, LSCP, SSCP, variances, Special Use Permit, and special exceptions and the like)	Actual or pro-rated expense for public notice requirements depending on the application
Administrative Waiver	\$150.00
Administrative Setback Reduction	\$150.00

Environmental Clearance Fees

Environmental Clearance Report Processing Fee (> 2 acres w/ impact)	\$425.00
Environmental Clearance Exemption Fee - per Residential Dwelling Unit*	\$200.00
Environmental Clearance Exemption Fee - per Commercial/Industrial Building Permit*	\$500.00

* This fee is collected with other building permit fees for projects that would otherwise have to go through Environmental Clearance even though preparation of the Environmental Clearance report would be unnecessary.

No Environmental Exemption Fee will be collected on building permits to replace existing mobile homes and residential dwellings on their original lot or for constructing accessory in unoccupied structures, or remodeling or adding to existing structures.

Special Flood Hazard Area Review Fee

Elevation Certificate	\$250.00
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Development Review Fees

Developer Requested Conference**	\$400.00
Plat Review (Preliminary Plat and Final Plat, each)	\$275.00
Master Park Plan Review (Preliminary and Final, each)	\$275.00
Site Plan Review	\$425.00
Vacation of Plat	\$175.00
Vacation of Easement	\$130.00
Road Closure / Vacation of Right-of-Way	\$130.00
Development Agreement Legal Review Fee	Actual cost incurred by the legal review and services rendered by the Board Attorney and/or other law firm or service for this purpose.

** Highlands County Planning and Zoning Staff believe effective communication early in the planning process prevents expensive setbacks later in the process. To this regard, two coordination meetings are available to facilitate effective communication between developer and staff: a pre-application meeting and an application review meeting. It is most beneficial to meet with the Highlands County Planning and Zoning Staff to review a proposal for basic conformity with county land use regulations. The pre-application meeting does well to circumvent routine problems that would otherwise cause delay and added expense. Prior to submitting the application, an application review meeting is also highly recommended to ensure the package is complete and as detailed as possible. There are no fees for the pre-application meeting or the application review meeting. All meetings requested by the developer after the pre-application meeting (excluding the application review meeting) or after an application is submitted qualify as a developer requested conference.

Special Approvals

Special Event Permit Simple	\$50.00
Special Event Permit General	\$100.00
Car Tent Sales Permit	\$500.00
Off-Premise Sales of Merchandise Permit	\$200.00
Beverage License Review	\$150.00
Temporary Beverage License (1 to 3 days permit) Review	\$25.00
Garage Sale/Yard Sale Permit *	\$5.00
Community Garage Sale/Yard Sale Permit*	\$25.00

*Garage/Yard Sale Permits to be obtained and paid for at the Tax Collector's Offices.

Amusements

Bingo	\$130.00
Bingo – nonprofit – no fee for a temporary permit (1 to 3 days)	\$ 0.00
Carnival and Exhibition	\$325.00
Rodeo	\$200.00
Palm Reading	\$325.00

Building Permit Reviews

Boat Dock/Boat House	\$40.00
Permit Review-New Structures	\$75.00
Shed, Carport, Driveway, Slab, Screen Room, Garage, Additions, Swimming Pools, and the like	\$40.00
Form Board, Fence and Seawall	\$20.00
CO (Certificate of Occupancy) Review	\$20.00

These fees are collected with other building permit fees. Exempt from Planning and Zoning review: re-roof, interior remodel with no change in use, window replacement size for size, hurricane shutters, siding, and garage door.

Nuisance Abatement Fees

Standard Abatement	\$25.00 per hour
Noticing, Abatement involving asbestos (cost of the Asbestos Survey includes an additional fee)	Fees Vary
Open Code Violations and/or Lien Confirmation Letter per Property	\$50.00

Document or Map Purchases

Zoning Text	per County policy
Comprehensive Plan (text)	\$35.00
Evaluation & Appraisal Report Document	\$125.00
Color Maps (each FLUM or other map 32" x 32")	\$20.00
Color Maps (each FLUM or other map "24 x 36")	\$10.00

Color Maps (each FLUM or other map "11 x 17")	\$5.00
Copies or Xerox charges – one sided	per County policy
Copies or Xerox charges – two sided	per County policy
Computer Discs CD-R	per County policy
DVD	per County policy

Vesting Order Determinations

Single Lots of Record	\$175.00
Subdivisions (under 26 units)	\$425.00
Subdivisions (26 or more units)	\$850.00
Commercial & Industrial Property	\$850.00

**Highlands County Solid Waste Management Center
Arbuckle Landfill – 12700 Arbuckle Creek Rd.
Sebring, FL 33870
(863) 402-7786**

FY 24-25

Type of Material	Landfill Tipping Fee
Animal Carcasses	\$75.00 per ton
Asbestos (Need 48-hour notice)	\$150.00 per ton
Battery Assist Fee	\$25.00 each
Class I (bagged) maximum of 10 bags	\$1.00 per bag
Class I Waste (Residential & Commercial) MSW	\$45.00 per ton
Construction & Demolition (C & D) Waste/Debris	\$25.00 per ton
Contaminated Load Additional Fee	\$50.00 each
Contaminated Recycling (Contracted Hauler)	\$22.50 per ton
Contaminated Soil (Less than 25 tons)	\$45.00 per ton
Contaminated Soil (Over 25 tons)	\$100.00 per ton
Equipment Assist Fee	\$50.00 each
Fine Dust (Granite, Plastic, Other Materials)	\$10.00 per ton
Fined Load Fee (Enforcement of Tarp Ordinance)	\$50.00 per ton
Fluorescent Bulbs – Residential (Maximum 10/month)	FREE
Fluorescent Bulbs – Commercial – 4 feet	\$0.40 each
Fluorescent Bulbs – Commercial – 6 feet	\$0.60 each

Fluorescent Bulbs – Commercial – 8 feet	\$0.80 each
Fluorescent Bulbs – Commercial – 12 feet	\$1.20 each
Fluorescent Bulbs – Commercial – Compact	\$0.50 each
Fluorescent Bulbs – Commercial – U-Tube light	\$1.00 each
Gas Plastic (Ag Plastic)	\$45.00 per ton
Grass Clippings	FREE
Hazardous Waste	NOT ACCEPTED
Horticultural/Yard Waste (bagged)	\$0.50 per bag
Horticultural/Yard Waste (bulk)	\$25.00 per ton
Landfill Cover Material (Unless waived)	\$5.00 per ton
Minimum Fee – Class I, C & D and Horticultural Items	\$10.00 minimum
Mobile Home Trailer 40' or less	\$200.00 flat fee
Mobile Home Trailer over 40'	\$300.00 flat fee
Mobile Home Trailer w/drywall 40' or less	\$350.00 flat fee
Mobile Home Trailer w/drywall over 40'	\$450.00 flat fee
Paint Disposal - Commercial	\$3.00 per gallon
Prohibited Debris Separation Fee (ALL OTHERS)	\$150.00 each
Prohibited Debris Separation Fee (Mini Wheel)	\$75.00 each
Prohibited Debris Waste Separation Fee (Pick-Up)	\$50.00 each

Type of Material	Landfill Tipping Fee
Propane Tanks - 20 lb. or less	FREE
Propane Tanks – 21 lb. or more	\$10.00 each
Residential Illegal Dump Property Cleanup by Owner (With Documentation)	FREE
RF Tag Replacement	\$20.00 each
Road Base Material (concrete and asphalt paving and roofing)	FREE
Tires, Bulk Rate	\$110.00 per ton
Tires, Individual Vehicle (Residential) Tires, Max Size R20 (Proof of Residence required)	FREE
Tires, Individual Vehicle Tires (Commercial)	\$2.00 each
Tires, Individual Mobile Home Tires	\$5.00 each
Tires, Individual Truck Tires (Over R20 Size)	\$7.50 each
Tires, Large Truck Tires and OTR Tires	\$15.00 each
Vehicle & Trailer Weight Tickets	\$5.00 per ticket
White Goods (refrigerators, stoves, water heaters, etc.)	\$20.00 per ton

**Highlands County Animal Services
7300 Haywood Taylor Blvd.
Sebring, FL 33876
863-402-6730**

FY 24-25

Adoption Charges

Male Cats	Fee
Adoption	\$5.00
Castration/Neuter	\$35.00
Microchip	\$10.00
Rabies Shot	\$10.00
Total	\$60.00

Female Cats	Fee
Adoption	\$5.00
Spaying	\$50.00
Microchip	\$10.00
Rabies Shot	\$10.00
Total	\$75.00

Male Dogs	Fee
Adoption	\$5.00
Castration/Neuter	\$45.00
Microchip	\$10.00
Rabies Shot	\$10.00
Heartworm Test	\$10.00
Total	\$80.00

Female Dogs	Fee
Adoption	\$5.00
Spaying	\$55.00
Microchip	\$10.00
Rabies Shot	\$10.00
Heartworm Test	\$10.00
Total	\$90.00

Reclaim Charges

Altered Dog Impounding	Fee
1 st Time	\$20.00
2 nd Time	\$40.00
3 rd Time and thereafter	\$50.00
Microchip	\$10.00
Rabies Shot	\$10.00
Charge per day that the dog is there for board	\$10.00

Un-Altered Dog Impounding	Fee
1 st Time	\$40.00
2 nd Time	\$75.00
3 rd Time and thereafter	\$100.00
Microchip	\$10.00
Rabies Shot	\$10.00
Charge per day that the cat is there for board	\$10.00

Altered Cat Impounding	Fee
1 st Time	\$20.00
2 nd Time	\$40.00
3 rd Time and thereafter	\$50.00
Microchip	\$10.00
Rabies Shot	\$10.00
Charge per day that the cat is there for board	\$10.00

Un - Altered Cat Impounding	Fee
1 st Time	\$40.00
2 nd Time	\$75.00
3 rd Time and thereafter	\$100.00
Microchip	\$10.00
Rabies Shot	\$10.00
Charge per day that the cat is there for board	\$10.00

Large Animal	Fee
Impounding Plus Standard Mileage Rate	\$50.00
Charge per day that the animal is there for board	\$10.00

Quarantine Charges

10 – day Quarantine Reclaim Fee	\$40.00
Board Fee (\$10 per day)	\$10.00
Rabies Shot	\$10.00
Heartworm	\$10.00
County License – Altered	\$10.00
County License – Un - Altered	\$25.00

Dangerous Dog Charges

Dangerous Dog Registration Fee	\$165.00
Dangerous Dog Sign(s)	\$16.00
Dangerous Dog Collar	\$30.00

Other Charges

Supplies	\$25.00
Standard Mileage Rate	per mile
Microchip	\$10.00
Chemical Immobilization Fee	\$8.00
Chemical Immobilization Fee Reversal	\$125.00

Preventative Vaccination Fee	\$5.00
Heartworm	\$10.00
Vaccine Miscellaneous	\$5.00
Euthanasia Fee Carcass Disposal	\$5.00
Euthanasia Fee	\$40.00

**Highlands County Health Department
7205 South George Blvd.
Sebring, FL 33875
863-386-6040**

Please contact the Health Department directly regarding fee questions. They can be reached at
(863) 386-6040 or <http://highlands.floridahealth.gov/>.

RESOLUTION NO. 23-24-208

A RESOLUTION OF THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS PERTAINING TO THE CAPITAL FINANCIAL STRATEGY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR THE REPEAL OF PRIOR RESOLUTION; PROVIDING FOR THE ADOPTION OF CAPITAL FINANCIAL STRATEGY; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County's Capital Financial Strategy is a ten-year plan which attempts to map out the future capital expenditures of the County with the understanding that the beginning year is based on the tentative budget for the upcoming fiscal year; and

WHEREAS, the County has prepared its Capital Financial Strategy for the period beginning with Fiscal Year 2024-25; and

WHEREAS, the County has determined that it is fiscally prudent and appropriate to adopt the Capital Financial Strategy as part of the budget process.

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. Highlands County has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Repeal of Prior Resolution. Highlands County Resolution No. 22-23-192 is hereby repealed in its entirety.

SECTION 3. Adoption of Capital Financial Strategy. The Capital Financial Strategy, attached hereto as **Exhibit A**, is hereby approved and adopted for implementation.

SECTION 4. Implementation of Administrative Actions. The County Administrator is hereby authorized and directed to take such actions as deemed necessary and appropriate in order to implement the provisions of this Resolution. The County Administrator may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such County employees as deemed effectual and prudent.

SECTION 5. Savings Clause. All prior actions of Highlands County pertaining to the adoption of the Capital Financial Strategy, which is the subject of this Resolution, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 6. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the County Administrator and County Attorney, may be corrected.

SECTION 7. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 8. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 9. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of September 2024.

**HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: _____
Kevin J. Roberts, Chairperson

ATTEST:

Jerome Kaszubowski,
Highlands County Clerk of Court

Exhibit “A”
Capital Financial Strategy

Highlands County Board of County Commissioners
Capital Financial Strategy
FY 2024/2025 thru 2033/2034

09/12/24

CAPITAL BUDGET SUMMARY	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32	FY32-33	FY33-34	10 - YEAR TOTAL
ESTIMATED GENERATED REVENUES:												
AD VALOREM TAXES	441,813	624,589	468,442	398,175	358,358	50,000	50,000	50,000	50,000	50,000	50,000	2,149,564
NAV FIRE ASSESSMENT LOAN												0
FIRE INSPECTION	60,000											0
LOCAL OPTION SALES TAX	17,250,000	14,731,377	15,246,975	15,780,619	16,332,941	16,904,594	17,496,255	18,108,624	18,742,425	19,398,410	20,077,355	172,819,575
INTEREST/INVESTMENT EARNINGS	392,000	535,000	540,350	545,754	551,211	556,723	562,290	567,913	573,592	579,328	585,122	5,597,284
INTERLOCAL AGREEMENTS												0
GRANTS / OTHER FUNDING	288,753	4,220,127	3,798,114	3,038,491	2,278,869	88,826	90,603	92,415	94,263	0	0	13,701,708
SOLID WASTE TRUST FUND	6,996,064	1,392,000	1,895,100	0	1,115,800	1,569,500	713,470	0	0	0	0	6,685,870
IMPROVEMENT DISTRICT FUNDS												0
FUEL TAX	78,753	80,678	83,703	85,377	87,085	88,826	90,603	92,415	94,263	96,148	6,006,050	7,781,071
BUILDING DEPARTMENT												0
DEBT PROCEEDS												0
TOURIST DEVELOPMENT	60,000											0
ENERGY RECOVERY FUNDS												0
OTHER - FIRE ASSESSMENT		110,000	144,000									254,000
FUND BALANCE (Unallocated)	1,625,000											0
TOTAL GENERATED REVENUES:	27,192,383	21,693,771	22,176,684	19,848,417	20,724,263	19,258,470	19,003,221	18,911,367	19,554,544	20,123,887		208,989,072
EXPENSES FOR GENERATED REVENUES:												
DEBT SERVICES												
Debt Service - Series 2015 Loan	3,131,690	3,134,739	3,135,089	1,333,549	1,333,324	1,332,826	1,333,046	1,331,985	1,332,636	1,333,125		15,600,318
Debt Service - Future (if needed)				1,801,451	1,801,676	1,802,174	1,801,954	1,803,015	1,802,364	1,801,875		12,614,510
COMMUNITY SERVICES												
RPAC Improvements (Unallocated)	312,120	149,690	324,730	324,730	327,730	327,730	334,285	340,970	347,790	354,745	361,840	3,194,240
RPAC County Match	50,000											0
Playground Systems/Equipment	100,000	88,000	110,000	115,000								313,000
Memorial (Panther) Trailhead Park	136,000											0
Adelaide Park (100% Grant)	0	0										0
Sun N' Lake Preserve Improvements	240,000	260,000	260,000									520,000
PUBLIC WORKS												
Engineering/Traffic Ops Equipment	153,000	124,848	159,181	162,365	165,612	168,924	172,303	175,749	179,264	182,849	186,506	1,677,600
Road & Bridge Equipment	1,224,000	809,928	1,273,450	1,298,919	1,324,897	1,351,395	1,378,423	1,405,992	1,434,112	1,462,794	1,492,050	13,231,960
Park & Recreation Equipment	227,000	64,800					227,000	125,000	125,000	227,000		768,800
GENERAL GOVERNMENT												
Natural Resources Project Funding (County Match) (005)	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
County Facility Improvements	306,000	249,696	318,362	324,729	331,224	337,848	344,605	351,497	358,527	365,698	373,012	3,355,199
County Facility Roof Replacements	200,000	210,000	262,500	262,500	262,500	262,500	200,000	200,000	200,000	200,000	200,000	2,260,000
Generator Replacement (20 yr. Replacement)	314,529	256,656	327,236	333,781	340,456	347,265	354,211	361,295	368,521	375,891	383,409	3,448,722
Capital Outlay (Under \$25,000.00)	75,000	61,200	78,030	79,591	81,182	82,806	84,462	86,151	87,874	89,632	91,425	822,354
HVAC Unit Replacements	50,000	40,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	490,000
EM AC/Generator Replacements - Towers	50,000	40,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	490,000
Government Center Generator Replacement	275,000											0
Government Center Façade Repair	435,290	435,290										435,290
Annex 2nd Floor Renovation	100,000											0
Facilities Equipment	170,000	105,000					191,448	195,277	199,182	203,166	207,229	1,101,303
Property Acquisition	220,000	184,000	240,000	250,000	260,000	270,000	280,000	290,000	300,000	310,000	320,000	2,704,000
CCC Technology Infrastructure Improvement	714,000	582,624	1,375,000	1,512,500	1,663,750	1,830,125	1,866,728	1,904,062	1,942,143	1,980,986	2,020,606	16,678,524
CCC Office Remodel (PH 5) (005/151)	100,000	475,000										475,000

Highlands County Board of County Commissioners
Capital Financial Strategy
FY 2024/2025 thru 2033/2034

09/12/24

CAPITAL BUDGET SUMMARY	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32	FY32-33	FY33-34	10 - YEAR TOTAL
PFM Metal Storage Bldgs (Sports Complex/Fac Main)	94,150											0
Penny Ogg Operations Center Repairs	310,000											0
Software (005)	180,000											0
Juvare WEBEOC Professional (005)	0	41,760	50,112	60,134	72,161							224,167
LP Fuel Station	0											0
Sebring Fuel Station	1,157,000	1,000,000										1,000,000
Elevator Modernization	252,000	387,000	401,800	417,192								1,205,992
Courthouse Renovation		250,000										
Gopher Turtle Removal	25,000											0
Healthy Families Vehicle (005)	0	45,000										45,000
SOE Kenilworth Additional Bay Build Out (005)	80,000	120,000										120,000
PUBLIC SAFETY												
EMS Fleet Replacement	450,000	428,582	471,440	518,584	570,443	627,487	646,312	665,701	685,672	706,242	727,429	6,047,892
EMS Powerload (005/151)												0
EMS New Ambulance (10th Crew)	0	519,419										519,419
Monitor Defibrillator (005)	105,000	105,000	151,200	181,440	217,728	105,000	126,000	151,200	181,440	217,728		1,436,736
Portable Ventilators (005)	120,000	120,000										120,000
CPR Devices (005)	66,000	66,000	95,040	114,048	136,857		79,200	95,040	114,048	136,857		837,090
Stryker Power Pro Stretchers			150,000	150,000		150,000	150,000		150,000	150,000		900,000
Command Vehicle (181)		110,000	144,000									254,000
Fire Inspector Vehicle	60,000											0
Animal Control Vehicle Replacement	73,927	77,623	81,505	85,580	89,859	94,352						428,920
Inmate Transport Van (Sheriff)	0	39,434	0	43,377	0	47,715	0	50,101	0	52,606		233,233
Inmate Worker Road Crew Vehicle (Sheriff)	50,499	0	55,549	0	61,104	0	67,214	0	73,936			257,803
HCSO Building (Sheriff)	210,000											0
Patrol Vehicle Replacement (Sheriff)	505,000	515,100	556,763	584,601	613,831	644,523	657,413	670,561	683,973	697,652	711,605	6,336,023
SO/ Public Safety Motorola Radios	450,000	779,081	779,081	779,081	779,081	779,081	779,081	779,081				5,453,567
Drones (Sheriff)	0	40,893										40,893
SOLID WASTE												
Caterpillar Type D8 LF Crawler Dozer	0					1,032,000						1,032,000
Bomags	0		1,012,100		1,115,800							2,127,900
Excavators / Track Hoes	0					537,500	224,800					762,300
Off-Road Water Trucks	446,000						488,670					488,670
Construct New Landfill Cell No. 5	3,771,564											0
One 6" Water Pump	60,000	66,000										66,000
Ford 1/2 ton Crew Cab Pick-Up	60,000											0
Borrow Pit Construction	1,850,000											0
TANA 855 Compactor w/ Trade in Sale	0	1,326,000										1,326,000
Equipment & Material Pole Barn Construction	0	0										0
Landfill JD 850L Type Crawler Dozer	0	0										0
Landfill Drainage Piping Replacement	0	0										0

Highlands County Board of County Commissioners
Capital Financial Strategy
FY 2024/2025 thru 2033/2034

09/12/24

CAPITAL BUDGET SUMMARY	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32	FY32-33	FY33-34	10 - YEAR TOTAL
TRANSPORTATION												
Road & Bridge Resurfacing	900,000	640,000 *	742,846	757,703	772,857	788,314	804,080	820,162	836,565	853,297	870,362	7,886,187
Road & Bridge Reconstruction/Dirt Road Paving	2,568,000	2,189,888 *	2,865,262	2,922,567	2,981,019	3,040,639	3,101,452	3,163,481	3,226,750	3,291,285	3,357,111	30,139,454
Sebring Parkway Maintenance (Transfer for Fund 175)	40,000	98,106	100,068	102,069	104,112	106,194	108,319	110,486	112,697	114,952	117,252	1,074,256
ADA Transition Plan Improvements	70,380	57,432 *	73,224	74,689	76,183	77,707	79,261	80,846	82,464	84,115	85,798	771,720
TOSIP (Transportation Operational & Safety Improve Prog)	86,190	70,332 *	89,672	91,465	93,295	95,161	97,064	99,005	100,985	103,005	105,065	945,049
ROW Land Acquisition	200,000	80,000 *	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	980,000
Sebring Phase IV ROW Land Acquisition	300,000	320,000										320,000
New Traffic Operations Building	213,731											0
Daffodil Extension Project (try for Grant)				300,000	300,000							600,000
Drainage Improvement Projects (match funds - large projs)				500,000	500,000	600,000	600,000	600,000	600,000	600,000		4,000,000
ADA Hammock Rd. Multi-Use Path	250,000											0
Retrofit of County Multi-Use Paths (005/151)	203,250	103,658	211,462	215,693	220,007	224,407						975,227
R&B Main Building Expansion	500,000											0
Schumacher Road	100,000											0
Ice Machine - Maintenance Shop	8,000											0
W College Dr Reconstruction Phase I (50/50)	0	250,000										250,000
W College Dr Reconstruction Phase II (50/50)	0	250,000										250,000
Mechanic Shop Equipment	0	68,000 *										68,000
Multi-Purpose Path Maintenance Equipment	0	24,800 *										24,800
ROW Land Acquisition Sebring Basin	0	304,000 *										304,000
CR 623 from Mini Ranch Rd to Peters Rd (100% Grant)	0	3,925,127										3,925,127
E O Douglas Multi-Use Path (100% Grant)	0	45,000										45,000
RESERVE FOR CONTINGENCY - CAPITAL BUDGET												
Reserve/Matching Funds for Grant Awards	150,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Reserve	160,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
TOTAL EXPENSES FOR GENERATED REVENUES:	24,769,320	23,284,706	19,144,702	20,897,340	21,696,689	17,563,674	17,077,330	16,356,658	16,025,944	16,395,500	12,110,700	205,322,563
Difference:	2,423,064	(1,590,935)	3,031,982	(1,048,923)	(972,426)	1,694,795	1,925,890	2,554,708	3,528,600	3,728,387	(12,110,700)	3,666,510
Unreserved Fund Balance Brought Forward	1,595,091	4,156	3,036,139	1,987,216	1,014,790	2,709,586	4,635,476	7,190,184	10,718,785	14,447,171	2,336,472	

*20% Reduction

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



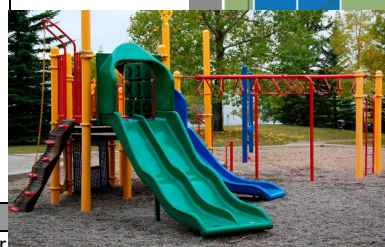
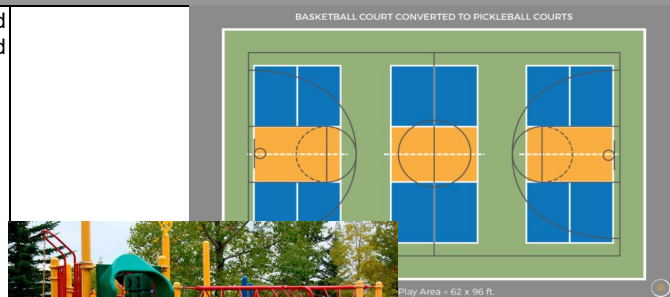
(Page 1 of 2)

Project Title:	RPAC Allocation			Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES			Project Category:	Community Services
Project Manager:	Brandon Gunn			Project Location:	Municipalities
CFS Identification Number:				Programmed:	Yes
Project Type:	(x) On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY29/30

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment	306,000	312,120	254,690	324,730	324,730	324,730	324,730	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 306,000	\$ 312,120	\$ 254,690	\$ 324,730	\$ 324,730	\$ 324,730	\$ 324,730	\$ 2,171,730

Project Description:

An annual allocation for recreation improvement projects. The Recreation and Parks Advisory Committee solicits and recommends projects to be funded and then presented to the BCC for approval.

**Project Need / Justification / Benefits:**

This funding is needed to continue to provide needed recreational facilities for County residents.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax	306,000	312,120	254,690	324,730	324,730	324,730	324,730	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	306,000	312,120	254,690	324,730	324,730	324,730	324,730	\$ 2,171,730

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	306,000	312,120	254,690	324,730	324,730	324,730	324,730	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 306,000	\$ 312,120	\$ 254,690	\$ 324,730	\$ 324,730	\$ 324,730	\$ 324,730	\$ 2,171,730

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:			Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Playground Equipment	Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES	Project Category:	Community Services
Project Manager:	Brandon Gunn	Project Location:	Varies
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ (X) On-going ☐ () 1-Year ☐ () Multi-Yr ☐ () New ☐ () Revised ☐ () Existing	Project Priority:	
Projected Date of Completion:			FY29/30

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		100,000	88,000	110,000	115,000			
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 100,000	\$ 88,000	\$ 110,000	\$ 115,000	\$ -	\$ -	\$ 413,000

Project Description:

The parks within the unincorporated Highlands County have aging playground equipment needing replaced along with additional equipment added to serve a growing population.



Project Need / Justification / Benefits:

This funding is needed to continue to provide recreational facilities to County residents. Playgrounds place children in a position to exercise and participate in creative activities.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		100,000	88,000	110,000	115,000			
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	100,000	88,000	110,000	115,000	-	-	\$ 413,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	100,000	88,000	110,000	115,000	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 100,000	\$ 88,000	\$ 110,000	\$ 115,000	\$ -	\$ -	\$ 413,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Engineering/Traffic Ops Equipment 24/25			Category Criteria	Critical Repairs
Responsible Department:	ENGINEERING			Project Category:	Public Works
Project Manager:	JD Langford, P.E./Eddie Cardona			Project Location:	N/A
CFS Identification Number:				Programmed:	Yes
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY 28/29

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		153,000	124,848	159,181	162,365	165,612	168,924	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 153,000	\$ 124,848	\$ 159,181	\$ 162,365	\$ 165,612	\$ 168,924	\$ 933,930

Project Description:

1. DESCRIPTION: FY 24 - 25 CFS Allocation for Engineering/Traffic Ops Equipment to replace aging equipment. This year's items are: One (1) 2025 Ford 1/2 ton Super Cab 4X4 light duty truck to replace CE1806; one (1) 2025 Ford 1/2 ton Crew Cab 4X4 light duty truck to replace CE2079; one (1) new Graco Line Driver.



Project Need / Justification / Benefits:

2. IMPACT: The replacement of higher mileage vehicles would impact the Repair & Maintenance costs and down time when vehicles are in the shop for repairs.
 3. PERFORMANCE MEASURE(S): The purchase of one (1) 2024 1/2 ton super cab 4WD pickup for to replace CE1806 (2005 Jeep Laredo 4WD) to be surplusd. The purchase of one (1) 2024 1/2 ton crew cab 4WD pickup for to replace CE2079 (to be passed down to pavement markings crew). The purchase of one (1) new Graco Line Driver to assist in removing of pavement markings by driving our existing Graco Grinder HP DC 1021G for the Traffic Ops Department.
 4. SPECIFICATION(S)/DETAIL(S): The total cost for this request is \$118,295.00 to be funded by the Infrastructure Surtax Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

One (1/2) ton Ford F-150 super cab truck (Replace CE1806)	\$ 46,892.00	
One (1/2) ton Ford F-150 crew cab truck (Replace CE2079)	\$ 56,595.00	
New Graco Line Driver (Traffic Ops)	\$ 9,700.00	
		\$ 113,187.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		153,000	124,848	159,181	162,365	165,612	168,924	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	153,000	124,848	159,181	162,365	165,612	168,924	\$ 933,930

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	153,000	124,848	159,181	162,365	165,612	168,924	
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ 153,000	\$ 124,848	\$ 159,181	\$ 162,365	\$ 165,612	\$ 168,924	\$ 933,930

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:		Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)	-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Road and Bridge Equipment - 151 4102A 56400Z	Category Criteria	Critical Repairs
Responsible Department:	ROAD & BRIDGE	Project Category:	Transportation
Project Manager:	Jonathan Harrison	Project Location:	
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ (X) On-going ☐ () 1-Year ☐ () Multi-Yr ☐ () New ☐ () Revised ☐ () Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		1,460,070	809,928	1,273,450	1,298,919	1,324,897	1,351,395	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 1,460,070	\$ 809,928	\$ 1,273,450	\$ 1,298,919	\$ 1,324,897	\$ 1,351,395	\$ 7,518,659

Project Description:

1. DESCRIPTION: CFS Allocation for Road and Bridge Equipment to replace Heavy, medium and light duty construction equipment meeting the mileage and/or age criteria for replacement. All equipment in this category is experiencing significantly increased maintenance expenses and increased downtime.



INSERT

**Project Need / Justification / Benefits:**

2. IMPACT: Replace equipment that has expended its life expectancy. All equipment in this category is experiencing significantly increased maintenance expenses and increased downtime.

3. PERFORMANCE MEASURE(S): Continue a level of maintenance on County Maintained roadways with less maintenance cost.

4. SPECIFICATION(S)/DETAIL(S): The FY24/25 Road and Bridge Equipment Allocation is \$1,012,410.00 from the Infrastructure Surtax.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

(1) Mini Wheel Dump Truck w/trade	190,000	(1) John Deere Tractor w/trade	118,000.00
(1) 10" Mower Deck	25,000	(1) John Deere Tractor & Mower w/trade	143,000.00
(1) Tac Truck w/trade	300,000	(1) SUV w/trade	45,000.00
(1) Four Door Pickup w/trade	50,000		
(2) Extended Cab Pickups w/trade (\$43,000.00/EA)	86,000.00		
(1) Heavy Duty Mechanic Truck w/trade	55,000.00		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		1,460,070	809,928	1,273,450	1,298,919	1,324,897	1,351,395	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	1,460,070	809,928	1,273,450	1,298,919	1,324,897	1,351,395	\$ 7,518,659

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	1,460,070	809,928	1,273,450	1,298,919	1,324,897	1,351,395	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 1,460,070	\$ 809,928	\$ 1,273,450	\$ 1,298,919	\$ 1,324,897	\$ 1,351,395	\$ 7,518,659

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Parks & Recreation Equipment	Category Criteria	Cost Benefit/Savings
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Brandon Gunn	Project Location:	636 Fernleaf Ave.
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	FY24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			64,800					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 64,800	\$ -	\$ -	\$ -	\$ -	\$ 64,800

Project Description:

1. Description: CFS Allocation for Parks and Recreation to replace vehicle fleet and field equipment. Most equipment in this category is experiencing significantly increased maintenance cost and down time or has exceeded its useful life expectancy. The Sand Pro is a vital piece of equipment that is used daily between the Sports Complex and Parks Department. The half ton truck has had the transmission replaced and is currently experiencing engine problems.

**Project Need / Justification / Benefits:**

2. IMPACT: Replacing aged equipment and properly rotating the equipment fleet leads to less maintenance cost and reduced downtime for services.
 3. PERFORMANCE MEASURE(S): Continue to provide a consistent level of service & maintenance with less maintenance cost and reduced downtime.
 4. SPECIFICATION(S)/DETAIL(S): The FY24/25 Parks and Recreation Equipment Allocation is \$81,000.00 from the General Fund.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

(1) F-150 Crew Cab 4x4 Truck for grounds maintenance crew	44,000		
(1) Toro Sand Pro 5040 for Sports Complex field maintenance	37,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			64,800					
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	64,800	-	-	-	-	\$ 64,800

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	64,800	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 64,800	\$ -	\$ -	\$ -	\$ -	\$ 64,800

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Roof Repair and Replacement Allocation	Category Criteria	Critical Repairs
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Brandon Gunn	Project Location:	County Wide
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☒ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	1
		Projected Date of Completion:	FY29/30

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering			12,500	12,500	12,500	12,500	12,500	
Land Acquisition								
Permits								
Construction			197,500	250,000	250,000	250,000	250,000	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 210,000	\$ 262,500	\$ 262,500	\$ 262,500	\$ 262,500	\$ 1,260,000

Project Description:

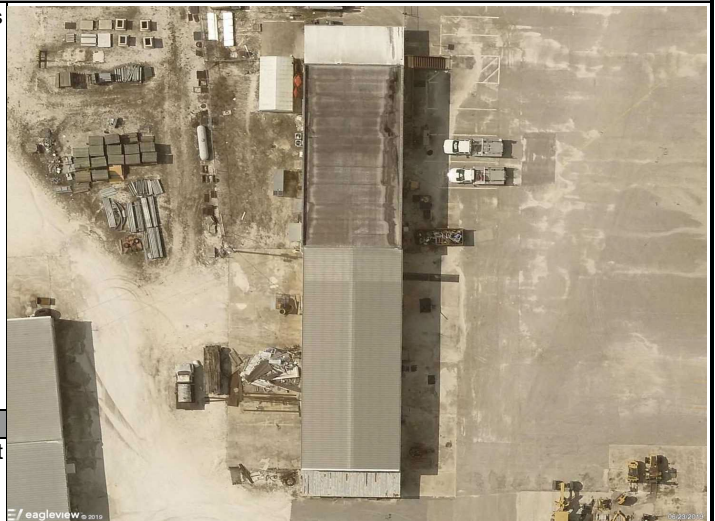
1. DESCRIPTION: Repair and Replacement of roofs are needed at various County facilities.

Project Need / Justification / Benefits:

2. IMPACT: Repair and Replacement of roofs on building assets throughout the County.

3. PERFORMANCE MEASURE(S): Currently roofs are beyond their useful life. Roofs at various County locations are in disrepair and cost to fix short term are escalating. Providing an adequate budget for annual repair and replacement will provide for better safety, quality, and prevent further degradation of County assets.

4. SPECIFICATION(S)/DETAIL(S): Roofs will be able to be repaired or replaced after assessments are performed by previously established Board approved agreements allowing for warranty and continued use of the asset.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			210,000	262,500	262,500	262,500	262,500	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	210,000	262,500	262,500	262,500	262,500	\$ 1,260,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	210,000	262,500	262,500	262,500	262,500	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 210,000	\$ 262,500	\$ 262,500	\$ 262,500	\$ 262,500	\$ 1,260,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	HVAC Replacements	Category Criteria	Cost Benefit/Savings
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Brandon Gunn	Project Location:	Various Buildings
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ (X) On-going ☐ () 1-Year ☐ () Multi-Yr ☐ () New ☐ () Revised ☐ () Existing	Project Priority:	
		Projected Date of Completion:	FY29/30

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment	50,000	50,000	40,000	50,000	50,000	50,000	50,000	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 50,000	\$ 50,000	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 340,000

Project Description:

1. DESCRIPTION: Replacement of HVAC Units are needed at various County facilities.

Project Need / Justification / Benefits:

2. IMPACT: Replacement of 5-ton units.
 3. PERFORMANCE MEASURE(S): Currently units are beyond their useful life. Units are at the point of costing more in replacement parts and service calls to keep them in service.
 4. SPECIFICATION(S)/DETAIL(S): All new units are commercial grade and have a full year parts and labor warranty with a 5-year compressor warranty.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax	50,000	50,000	40,000	50,000	50,000	50,000	50,000	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	50,000	50,000	40,000	50,000	50,000	50,000	50,000	\$ 340,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	50,000	50,000	40,000	50,000	50,000	50,000	50,000	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 50,000	\$ 50,000	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 340,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Multi-Use Telehandler			Category Criteria	Cost Benefit/Savings
Responsible Department:	PARKS & FACILITIES			Project Category:	General Government
Project Manager:	Robert Williams			Project Location:	636 S. Fernleaf Ave
CFS Identification Number:				Programmed:	Yes
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	
	(x) New	() Revised	() Existing	Projected Date of Completion:	FY24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			105,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 105,000

Project Description:

1. DESCRIPTION: CFS allocation of Telehandler for Facilities Maintenance Equipment to save time and increase capabilities and mitigate yearly equipment rental expenditures.

Project Need / Justification / Benefits:

2. IMPACT: To purchase equipment that delivers the digging capabilities of a wheel loader, the attachment versatility of a skid steer and the performance of a leading telehandler that will be utilized by cost centers 2672 (Facilities), 6102 (Parks & Rec), and 6105 (Sports Complex).

3. PERFORMANCE MEASURE(S): Continue to provide a consistent level of service and maintenance with improved capabilities. As well as providing the prerequisite equipment to properly utilize the existing vertical storage space in the Facilities and Parks and Rec shops.

4. SPECIFICATION(S)/DETAIL(S): The FY24/25 Facilities Management Equipment Allocation is \$105,000.00 from the Infrastructure Surtax.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

Multi-use Telehandler			

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund			105,000					
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	105,000	-	-	-	-	\$ 105,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	105,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 105,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:		Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)	-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Technology Infrastructure	Category Criteria	Improvements
Responsible Department:	CONSTITUTIONALS	Project Category:	General Government
Project Manager:	Theodore Whatts	Project Location:	Various Locations
CFS Identification Number:	21047	Programmed:	
Project Type:	☒ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction			150,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		613,220		1,250,000	1,375,000	1,512,500	1,663,750	11,173,096
Contingency / Miscellaneous		100,780	-	125,000	137,500	151,250	166,375	1,117,310
Other / Indirect			432,624					
Total Expenditures	\$ -	\$ 714,000	\$ 582,624	\$ 1,375,000	\$ 1,512,500	\$ 1,663,750	\$ 1,830,125	\$ 19,968,405

Project Description: The proposed technology & infrastructure improvement projects will provide necessary equipment to protect against data loss, ensure compliance with Florida Administrative Code Chapter 1B-26, remediate acute security risks, improve physical facilities and their utility efficiency, reduce annual expenditures to local telco, and replace obsolete network equipment currently limiting our ability to manage internal and external network vulnerabilities. All the above listed equipment, based on the currently proposed configuration, will more than satisfy the five-year usefulness condition for use of Infrastructure Surtax funds. The proposed project listed under the "other/Indirect" category represents the estimated costs of Central Square Finance Enterprise subscription and implementation. Project Need / Justification / Benefits: Network Connectivity – This project increases site-to-site fiber optic network resilience and reduces dependency on third-party providers. Network Security - This will replace obsolete security hardware for security information event management and hardware to mitigate vulnerabilities to internal data from public networks using next generation techniques. Compute/Storage/Data Center Resiliency Improvements - Replace outdated/obsolete environmental systems for data center. These enhancements will prepare our facilities to host the next generation of technology hardware. Construction/Remodeling: The requested funds will be used to remodel specific areas of the IT Division to improve space utilization.	INSERT PHOTO/MAP HERE
--	------------------------------

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:			
Network Connectivity	\$ 450,000.00		
Network Security	\$ 150,000.00		
Compute/Storage/Data Center-A portion of these funds represent reserves for equipment replacement in FY 27	\$ 800,000.00		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		714,000	582,624	\$ 1,375,000	\$ 1,512,500	\$ 1,663,750	\$ 1,830,125	12,290,406
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	714,000	582,624	1,375,000	1,512,500	1,663,750	1,830,125	\$ 19,968,405

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	714,000	582,624	1,375,000	1,512,500	1,663,750	1,830,125	12,290,406
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ 714,000	\$ 582,624	\$ 1,375,000	\$ 1,512,500	\$ 1,663,750	\$ 1,830,125	\$ 19,968,405

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-		\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Clerk's Office Courthouse Remodel	Category Criteria	Improvements
Responsible Department:	CONSTITUTIONALS	Project Category:	General Government
Project Manager:	Jerome Kaszubowski	Project Location:	
CFS Identification Number:	21049	Programmed:	
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction	102,063	100,000	450,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment	25,000		25,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 127,063	\$ 100,000	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ 702,063

Project Description:

The proposed improvement projects will improve physical facilities and their utility efficiency. Based on the proposed configuration, this investment will more than satisfy the five-year usefulness condition for use of Infrastructure Surtax funds.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

Clerk Office Courthouse Remodel Project: This project will improve security, workflow, and provide for much needed office space in the Courthouse.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Clerk's Office Courthouse Remodel	50,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund	25,000		25,000					
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax	102,063	100,000	450,000					
Fire Assessment								
Solid Waste								
Other								
Total Funding:	127,063	100,000	475,000	-	-	-	-	\$ 702,063

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	127,063	100,000	475,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 127,063	\$ 100,000	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ 702,063

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact	
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)		-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Sebring Fuel Station	Category Criteria	Improvements
Responsible Department:	ADMINISTRATION	Project Category:	Public Works
Project Manager:	Tiffany Gunn	Project Location:	6445 W. George Blvd.
CFS Identification Number:	21112	Programmed:	No
Project Type:	☐ On-going	☐ 1-Year	☒ Multi-Yr
	☐ New	☐ Revised	☒ Existing
		Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		1,157,000	1,000,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 1,157,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,157,000

Project Description:	
1. DESCRIPTION: New fuel station to replace outdated tanks and decommission of the current fuel site. This project came to be as a result of the County insurance company requirements.	INSERT PHOTO/MAP HERE
Project Need / Justification / Benefits:	
2. IMPACT: To upgrade aging equipment to avoid expensive emergency repairs and potential loss of use. 3. PERFORMANCE MEASURE(S): Replacement of the fuel station will allow us to serve customers more efficiently. 4. SPECIFICATION(S)/DETAIL(S): To replace the aging fuel station and to make improvements to accommodate the County's growing needs.	

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:			

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		1,157,000	1,000,000					
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	1,157,000	1,000,000	-	-	-	-	\$ 2,157,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	1,157,000	1,000,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 1,157,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,157,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Elevator Modernization	Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES	Project Category:	General Government
Project Manager:	Brandon Gunn	Project Location:	Varies
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☒ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	FY27/28

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering		17,000	17,000	17,000	17,000			
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		235,000	370,000	384,800	400,192			
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 252,000	\$ 387,000	\$ 401,800	\$ 417,192	\$ -	\$ -	\$ 1,457,992

Project Description:

1. DESCRIPTION: In 2020 a regulator requirement was passed requiring that all elevators be equipped with a Door Lock Monitoring System by December 31, 2023. The county currently has (3) elevators that do not comply with this requirement and will need to be upgraded prior to the end of the year. The life expectancy of an elevator is approximately 20-25 years before needing modernization. Our elevator consultant assisted in assessing our current equipment and recommended the priority of modernization based on elevator condition. It was there recommendation that the Annex building elevator be modernized as soon as possible due to its age, condition and being the single elevator servicing the second floor of the Annex Building. The consultant as recommended that we account for an 4% increase in cost each consecutive year.

**Project Need / Justification / Benefits:**

2. IMPACT: Elevator equipment needs to be upgraded to meet safety and regulator requirements.
 3. PERFORMANCE MEASURE(S): An Elevator has a life expectancy of 20-25 years before needing modernization. The County has (6) Hydraulic Elevators and (1) Traction Elevator. Pre-liminary estimates are \$185,000 per elevator.
 4. SPECIFICATIONS(S)/DETAILS: Facilities Management is working with an elevator consultant and the manufacture to developing a replacement plan for all (7) County Elevator systems.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		252,000	387,000	401,800	417,192			
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	252,000	387,000	401,800	417,192	-	-	\$ 1,457,992

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	252,000	387,000	401,800	417,192	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 252,000	\$ 387,000	\$ 401,800	\$ 417,192	\$ -	\$ -	\$ 1,457,992

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Healthy Families Vehicle	Category Criteria	Cost Benefit/Savings
Responsible Department:	COMMUNITY PROGRAMS	Project Category:	Community Services
Project Manager:	Cynthia Acevedo	Project Location:	
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☒ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			45,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

Project Description:

DESCRIPTION: A new 2024 Ford Explorer XLT SUV with options is requested for Healthy Families, a division of Community Programs located at 7205 S George Blvd. in Sebring.

**Project Need / Justification / Benefits:**

The Healthy Families division's access to a county vehicle would serve as a long-term cost savings, and overall benefit to the staff. This vehicle would be shared amongst a staff of 7 for meetings, vendor fairs, trainings, delivery of safety items and home visits as deemed appropriate.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

SUV with options		45,000.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund			45,000					
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	45,000	-	-	-	-	\$ 45,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	45,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	SOE Kenilworth Additional Bay Build Out			Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS			Project Category:	General Government
Project Manager:	Lisa C. Branca			Project Location:	4502 Kenilworth Blvd
CFS Identification Number:				Programmed:	Yes
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	1
	() New	(X) Revised	() Existing	Projected Date of Completion:	FY24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		80,000	120,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project Description:

1. DESCRIPTION: CFS Allocation for Supervisor of Elections to construct usable work space, offices, and storage in the remaining 1,000+ sq. ft. at 4502 Kenilworth Boulevard. This is an addition to the existing project 22084 that was requested during FY 2023/2024 for the Vote-by-Mail processing room of almost 1,000 sq. ft. The entire bay is 2,000 sq. ft. Renovation funds are needed to make this a multi-functional space for the processes that are conducted in the Elections office.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: Our Vote-by-Mail room at 580 South Commerce Avenue during an election has overflow of materials outside of the secure room because of the current space constraints. Staff and election functions have outgrown space.

3. PERFORMANCE MEASURE(S): Additional usable space will allow our office to abide by F.S. 101.572 as well as continue to provide a high level of service for the constituents of Highlands County with fair, honest, accurate, and secure elections.

4. SPECIFICATION(S)/DETAIL(S): The FY 2024/2025 Supervisor of Elections construction is estimated to be \$120,000 for this phase of the renovation.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund		80,000	120,000					
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	80,000	120,000	-	-	-	-	\$ 200,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	80,000	120,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Annual Fleet Replacement Ambulance	Category Criteria	Improvements
Responsible Department:	EMERGENCY MEDICAL SERVICES	Project Category:	Public Safety
Project Manager:	K Duppenthaler	Project Location:	EMS 5105
CFS Identification Number:		Programmed:	
Project Type:	☒ On-going ☐ 1-Year ☒ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			428,582	471,440	518,584	570,443	627,487	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 428,582	\$ 471,440	\$ 518,584	\$ 570,443	\$ 627,487	\$ 2,616,536

Project Description:

This is a request to provide one (1) new Type I (truck chassis) ambulance to meet the demand of fleet replacement. Meeting the demand for service and providing optimal EMS response are the fundamental responsibilities of Highlands County Fire Rescue. Providing a replacement EMS unit would supplement the demand for an aging fleet service, as well as, significantly reducing the maintenance and repair cost of existing EMS units. EMS units responded to 22,342 calls encompassed within 11,000 square mile geographical area of Highlands County.



Project Need / Justification / Benefits:

Purchasing a truck chassis type 1 ambulance is a matter of increased safety and crash worthiness for our EMS employees. This type ambulance is the minimum type needed for 911 response, care and transportation that Highlands County EMS provides. This type also permits better equipment accessibility, ease of maintenance, longer useful life, and increased durability. The need is to provide a vehicle for emergency responses that has a strong structurally extruded body and has been tested for crash worthiness through destructive crash testing to assure patient and rescuer safety. Injuries and fatalities from the patient compartment occur due to unrestrained rescuers in the back being thrown about. A patient compartment air bag system to protect the rescuer riding in the patient care compartment will be required.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			428,582	471,440	518,584	570,443	627,487	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	428,582	471,440	518,584	570,443	627,487	\$ 2,616,536

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	428,582	471,440	518,584	570,443	627,487	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 428,582	\$ 471,440	\$ 518,584	\$ 570,443	\$ 627,487	\$ 2,616,536

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Purchase New Ambulance - 10th Crew			Category Criteria	Improvements
Responsible Department:	EMERGENCY MEDICAL SERVICES			Project Category:	Public Safety
Project Manager:	K Duppenthaler			Project Location:	EMS 5105
CFS Identification Number:				Programmed:	
Project Type:	() On-going	(X) 1-Year	() Multi-Yr	Project Priority:	
	(X) New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			519,419					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 519,419	\$ -	\$ -	\$ -	\$ -	\$ 519,419

Project Description:

This is a request to provide one (1) new Type I (truck chassis) ambulance to meet the demand for an increase in service. Meeting the demand for service and providing optimal EMS response are the fundamental responsibilities of Highlands County Fire Rescue. The addition of an EMS unit would supplement the demand for service, as well as, maintaining a reasonable availability to cover the 11,000 square mile geographical area of Highlands County.

**Project Need / Justification / Benefits:**

Purchasing a truck chassis type 1 ambulance is a matter of increased safety and crash worthiness for our EMS employees. This type ambulance is the minimum type needed for 911 response, care and transportation that Highlands County EMS provides. This type also permits better equipment accessibility, ease of maintenance, longer useful life, and increased durability. The need is to provide a vehicle for emergency responses that has a strong structurally extruded body and has been tested for crash worthiness through destructive crash testing to assure patient and rescuer safety. Injuries and fatalities from the patient compartment occur due to unrestrained rescuers in the back being thrown about. A patient compartment air bag system to protect the rescuer riding in the patient care compartment will be required.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Type 1 Ambulance per EMS Specifications	\$428,582.00	Lucas	\$24,200.00
Toughbook	\$2,310.00	Cardiac Monitor	\$38,500.00
Mobile Radio	\$6,500.00	Scoop Stretcher	\$1,760.00
Craddlepoint	\$2,550.00	Laptop Computer	\$2,310.00
Portable Suction Unit	\$1,087.00	Self-Contained Breathing Apparatus	\$11,620.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			519,419					
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	519,419	-	-	-	-	\$ 519,419

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	519,419	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 519,419	\$ -	\$ -	\$ -	\$ -	\$ 519,419

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	3 LifePak 15 Monitor/Defib		Category Criteria
Responsible Department:	EMERGENCY MEDICAL SERVICES		Project Category: Public Safety
Project Manager:	J Kelly Duppenthaler		Project Location: EMS 5105
CFS Identification Number:			Programmed: Yes
Project Type:	☐ On-going	☐ 1-Year	☒ Multi-Yr
	☐ New	☐ Revised	☐ Existing
			Project Priority:
			Projected Date of Completion:

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		105,000	105,000	151,200	181,440	217,728		
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 105,000	\$ 105,000	\$ 151,200	\$ 181,440	\$ 217,728	\$ -	\$ 760,368

Project Description:	
DESCRIPTION: Fire Rescue is requesting the purchase of 3 LifePak 15 Monitor/Defib to be placed in an for ALS	INSERT PHOTO/MAP HERE
Project Need / Justification / Benefits:	
2. IMPACT: The Purchase of 3 LifePak Monitor/Defib in FY24/25 to be able to save the lives of sudden cardiac arrest patients and avoid neurological damage. Our current inventory is quickly aging, and this will enable the department to maintain inventory. 3. PERFORMANCE MEASURE(S): The Highlands County Fire Rescue currently utilizes the LifePak Devices on all its ambulances. The device allows for conversion of abnormal ventricular rhythms resulting in life saving events. 4. SPECIFICATION(S)/DETAIL(S): The total cost of equipment will be funded from the General Fund in the amount of \$126,000.00 in FY 24/25. Trade in allowance will also be consider at time of purchase which will reduce some cost to the overall purchase.	

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:			
3 LifePak Monitor/Defib			

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund		105,000	105,000	151,200	181,440	217,728		
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	105,000	105,000	151,200	181,440	217,728	-	\$ 760,368

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	105,000	105,000	151,200	181,440	217,728	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 105,000	\$ 105,000	\$ 151,200	\$ 181,440	\$ 217,728	\$ -	\$ 760,368

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)				
Project Title:	10 Portable Ventilator/CPAP		Category Criteria	Quality of Life
Responsible Department:	EMERGENCY MEDICAL SERVICES		Project Category:	Public Safety
Project Manager:	J Kelly Duppenthaler		Project Location:	EMS 5105
CFS Identification Number:			Programmed:	
Project Type:	() On-going	(X) 1-Year	() Multi-Yr	Project Priority:
	() New	() Revised	() Existing	Projected Date of Completion:

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		120,000	120,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 240,000

Project Description:	
the purchase of 10 Portable Ventilators/CPAP to be placed in all Rescue vehicles	INSERT PHOTO/MAP HERE
Project Need / Justification / Benefits: 2. IMPACT: Purchasing 10 ventilators/CPAPs for the replacement of current Autovents that is no longer being manufactured and obsolete. The current autovents cannot be repaired. 3. PERFORMANCE MEASURE(S): The Highlands County Fire Rescue currently utilizes the devices on all its ambulances. The device is needed for severe respiratory distress and respiratory arrest patients in a lifesaving event. 4. SPECIFICATION(S)/DETAIL(S): The total cost of equipment will be funded from the General Fund in the amount of \$120,000.00	

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:			
10 Portable Ventilator/CPAP			

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund		120,000	120,000					
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	120,000	120,000	-	-	-	-	\$ 240,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	120,000	120,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 240,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:		Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)	-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	3 - EMS Lucas CPR Devices		Category Criteria
Responsible Department:	EMERGENCY MEDICAL SERVICES		Cost Benefit/Savings
Project Manager:	J Kelly Duppenthaler		Project Category:
CFS Identification Number:			Project Location:
Project Type:	☐ On-going ☐ New	☒ 1-Year ☐ Revised	☐ Multi-Yr ☐ Existing
			Programmed:
			Project Priority:
			Projected Date of Completion:

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		66,000	66,000	95,040	114,048	136,857		
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 66,000	\$ 66,000	\$ 95,040	\$ 114,048	\$ 136,857	\$ -	\$ 477,945

Project Description:

DESCRIPTION: Purchasing of 3 Lucas Cardio-Pulmonary Resuscitation devices to equip and maintain the current version available.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2.IMPACT: The Purchase of three (3) Lucas devices in FY24/25 to be able to save the lives of sudden cardiac arrest patients and avoid neurological damage, a steady supply of oxygen to the heart and brain is necessitated. Life-sustaining circulation can be created through effective and uninterrupted chest compressions. Performing manual chest compressions of high quality is both difficult and tiring, and impossible in certain situations. The quality varies depending on who provides CPR and deteriorates quickly after only one to two minutes. The trade in of older existing devices will assist in lowering overall costs.

3.PERFORMANCE MEASURE(S): The Highlands County Fire Rescue currently utilizes the Lucas CPR Devices on all its ambulances. The Lucas device allows HCFR to operate a Cardiac Arrest with one provider and not requiring us to place one or two ambulances out of service to assist with the Cardiac Arrest.

4.SPECIFICATION(S)/DETAIL(S): The total cost of equipment will be funded from the General Fund 005 in the amount of \$79,200.00. Trade in Allowance will also be considered at time of purchase which will reduce some cost to the overall purchase

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund		66,000	66,000	95,040	114,048	136,857		
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	66,000	66,000	95,040	114,048	136,857	-	\$ 477,945

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	66,000	66,000	95,040	114,048	136,857	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 66,000	\$ 66,000	\$ 95,040	\$ 114,048	\$ 136,857	\$ -	\$ 477,945

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Command Vehicle	Category Criteria	Quality of Life
Responsible Department:	FIRE SERVICES	Project Category:	Public Safety
Project Manager:	Kelley Duppenhaler	Project Location:	HCFR
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ (X) On-going ☐ () 1-Year ☐ () Multi-Yr ☐ () New ☐ () Revised ☐ () Existing	Project Priority:	1
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			110,000	144,000				
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 110,000	\$ 144,000	\$ -	\$ -	\$ -	\$ 254,000

Project Description:

Highlands County Fire Rescue has 6 command vehicles used in response to and management of emergency scenes around the county. Highlands County Fire Rescue Responds to over 23k calls for service each year. The command vehicles respond to high acuity calls as well as provide care when primary units respond. We are requesting to replace a first out EMS 2015 with 168k miles on it allow for the surplus 2007 F150 VFD 565 with over 200k miles on it, this will be a possible trade in for a new vehicle.



Project Need / Justification / Benefits:

Highlands County Fire Rescue is working on a standardize approach to Incident Command Vehicles where HCFR, the current fleet is aged and a mix of vehicle bought from three separate departments prior to the consolidation. The ageing fleet continues to drive maintained and down time up. The frontline truck this is replacing just required a rebuild of the transmission.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment			110,000	144,000				
Solid Waste								
Other								
Total Funding:	-	-	110,000	144,000	-	-	-	\$ 254,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	110,000	144,000	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 110,000	\$ 144,000	\$ -	\$ -	\$ -	\$ 254,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Animal Services Vehicle	Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS	Project Category:	Public Safety
Project Manager:	Operations Captain	Project Location:	Sheriff Office Animal Service
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment		73,927	77,623	81,505	85,580	89,859	94,352	547,420
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 73,927	\$ 77,623	\$ 81,505	\$ 85,580	\$ 89,859	\$ 94,352	\$ 1,050,265

Project Description:

Fleet replacement schedule for Animal Services Vehicle.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

To provide continued service to the community utilizing a reliable and efficient work vehicle. It is necessary to help ensure reliable service. (Actual costs have increased significantly.)

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax		73,927	77,623	81,505	85,580	89,859	94,352	547,420
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	73,927	77,623	81,505	85,580	89,859	94,352	\$ 1,050,265

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	73,927	77,623	81,505	85,580	89,859	94,352	547,420
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ 73,927	\$ 77,623	\$ 81,505	\$ 85,580	\$ 89,859	\$ 94,352	\$ 1,050,265

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Inmate Transport Vehicle (Replacement)	Category Criteria	Critical Repairs
Responsible Department:	CONSTITUTIONALS	Project Category:	Public Safety
Project Manager:	DET Operations Captain	Project Location:	County Jail-Detention
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment	35,849		39,434		43,377		47,715	110,222
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 35,849	\$ -	\$ 39,434	\$ -	\$ 43,377	\$ -	\$ 47,715	\$ 276,597

Project Description:

Replacement of Inmate Transport Vehicle.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

The replacement will be used for inmate transports, fulfilling the statutory obligation of the Sheriff to execute the orders of the court regarding inmate transports. It will be utilized to deliver inmates to the Department of Corrections (DOC), assume custody of inmates from DOC, assume custody of inmates from other sheriff's offices, and for transporting inmates to psychological evaluations, all of which are conducted by the direction and order of the court.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax	35,849	-	39,434	-	43,377	-	47,715	110,222
Gas Tax								
Communications Tax								
Other								
Total Funding:	35,849	-	39,434	-	43,377	-	47,715	\$ 276,597

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	35,849	-	39,434	-	43,377	-	47,715	110,222
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ 35,849	\$ -	\$ 39,434	\$ -	\$ 43,377	\$ -	\$ 47,715	\$ 276,597

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Law Enforcement Vehicles		Category Criteria
Responsible Department:	CONSTITUTIONALS		Critical Repairs
Project Manager:	Spc Svcs Division Captain		Project Category:
CFS Identification Number:			Project Location:
Project Type:	(X) On-going	() 1-Year	Programmed:
	() New	() Revised	Project Priority:
	() Multi-Yr	() Existing	Projected Date of Completion:
			Yes
			1

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment	494,800	505,000	515,100	525,402	535,910	546,628	557,561	3,739,462
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 494,800	\$ 505,000	\$ 515,100	\$ 525,402	\$ 535,910	\$ 546,628	\$ 557,561	\$ 7,419,863

Project Description:

The HCSO vehicle management system tracks the repair, maintenance and operating costs of all vehicles. Our vehicles are evaluated continuously and vehicles that are experiencing excessive repair, maintenance, mileage, or operating costs are targeted for replacement. Our fleet, with special emphasis on Road Patrol, requires vehicles to be in optimal operating condition in order to minimize public liability and maximize our ability to respond to incidents. Our replacement budget provides the County with a predictable level of annual funding requirements based upon the historical expected useful lives and safety of the existing fleet.

Project Need / Justification / Benefits:

We estimate our annual needs differently for Road Patrol vehicles compared to the remaining fleet. We have 65 Road Patrol vehicles which have an average useful life of 6 years. Currently, these vehicles cost \$30,000 each - excluding the cost of radios, laptops and certain other law enforcement required modifications. The annual cost to replace these vehicles is \$325,000 (65 / 6 x \$30,000 = \$325,000). In addition, we have 112 other vehicles in the law enforcement fleet. These vehicles are assigned to our various criminal investigators, command staff, civil deputies and animal services personnel. The expected life, on average, for these vehicles is 10 years with an average replacement cost per vehicle of \$25,000 (excluding the cost of laptops, radios and other specialty gear) resulting in an annual replacement budget of \$280,000 (112 / 10 x \$25,000). Given these assumptions, our annual law enforcement budget request for sworn force vehicles is \$605,000.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax	494,800	505,000	515,100	525,402	535,910	546,628	557,561	3,739,462
Gas Tax								
Communications Tax								
Other								
Total Funding:	494,800	505,000	515,100	525,402	535,910	546,628	557,561	\$ 7,419,863

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	494,800	505,000	515,100	525,402	535,910	546,628	557,561	3,739,462
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ 494,800	\$ 505,000	\$ 515,100	\$ 525,402	\$ 535,910	\$ 546,628	\$ 557,561	\$ 7,419,863

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Law Enforcement Drones	Category Criteria	Mandatory/Regulation
Responsible Department:	CONSTITUTIONALS	Project Category:	Public Safety
Project Manager:	Captain Barcinas	Project Location:	
CFS Identification Number:		Programmed:	No
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			40,892.80					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 40,892.80	\$ -	\$ -	\$ -	\$ -	\$ 40,892.80

Project Description:

To purchase two (2) Skydio X-10 Drones in order to trade out current HCSO issued DGI Drones that are no longer approved under the "Comprehensive Plan to Discontinue Use of Unapproved Drones" and per FL Statute 934.50.

Project Need / Justification / Benefits:

This is a requirement to be in compliance with the "Comprehensive Plan to Discontinue Use of Unapproved Drones" and FL Statute 934.50. These are better Drones; with better FLIR capabilities; and will further enhance our recovery abilities of lost children and missing adults.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

Two (2) SKYDIO Drone w/accessories	20,446.40	Licenses - Year 3:	5,801.47
Capital Asset Total:	40,892.80	Licenses - Year 4:	6,033.53
Warranties	10,498.00	Licenses - Year 5:	6,274.87
Licenses - Year 1:	5,363.79	Non-Cap Costs to be paid out of Sheriff's Budget:	39,550.00
Licenses - Year 2:	5,578.34	GRAND TOTAL:	80,442.80

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Impact Fees								
1/2 Cent Sales Tax								
Infrastructure Surtax			\$ 40,892.80	-	-	-	-	-
Gas Tax								
Communications Tax								
Other								
Total Funding:	-	-	\$ 40,892.80	-	-	-	-	\$ 40,892.80

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	\$ 40,892.80	\$ -	\$ -	\$ -	\$ -	-
Grant Funding	-	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-	-
Total Revenue Funding:	\$ -	\$ -	\$ 40,892.80	\$ -	\$ -	\$ -	\$ -	\$ 40,892.80

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)				
Project Title:	Purchase One (1) 6" Water Pumps		Category Criteria	Critical Repairs
Responsible Department:	SOLID WASTE (LANDFILL)		Project Category:	Solid Waste
Project Manager:	Robert Diefendorf		Project Location:	Landfill
CFS Identification Number:			Programmed:	Yes
Project Type:	☐ On-going	☐ 1-Year	☐ Multi-Yr	Project Priority:
	☒ New	☐ Revised	☐ Existing	
				Projected Date of Completion:
FY 24/25				

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			66,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 66,000	\$ -	\$ -	\$ -	\$ -	\$ 66,000

Project Description:

1. **Description:** Purchase one (1) new 6" centrifugal trailer mounted water pumps for new borrow pit dewatering operations.



Project Need / Justification / Benefits:

2. **Impact:** The landfill currently has two 6" water pumps. One pump is used to pump water from Borrow Pit No. 1 to fill water trucks used for dust control and fire control or fire trucks in case of emergencies at the landfill. The second pump is primarily used for dewatering operations in Borrow Pit No. 2. The county will commence mining operations in the new borrow pit in FY 23/24. In accordance with Florida Department of Environmental Protection (FDEP) and South Florida Water Management District (SFWMD) permit requirements two (2) pumps with suction line appurtenances will be required for dewatering operations in the new borrow pit.

3. **Performance measures:** Purchase one (1) trailer mounted 6" Pioneer type centrifugal water pumps to meet FDEP and SFWMD construction and operation permit requirements for dewatering of the new borrow pit.

4. **Specifications/Details:** Total cost for a pump and appurtenance is \$66,000.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

One (1) 6" Water Pump	\$ 66,000.00		
			\$ 66,000.00

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste		-	66,000	-	-	-	-	
Other								
Total Funding:	-	-	66,000	-	-	-	-	\$ 66,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 22/23 Budgeted	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Beyond 5th
County Funding	-	-	66,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 66,000	\$ -	\$ -	\$ -	\$ -	\$ 66,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:		Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)	-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Road Resurfacing - 151 4102A 55303			Category Criteria	Improvements
Responsible Department:	ROAD & BRIDGE			Project Category:	Transportation
Project Manager:	Jonathan Harrison			Project Location:	
CFS Identification Number:				Programmed:	Yes
Project Type:	(X) On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		900,000	640,000	742,846	757,703	772,857	788,314	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 900,000	\$ 640,000	\$ 742,846	\$ 757,703	\$ 772,857	\$ 788,314	\$ 4,601,720

Project Description:

1. **DESCRIPTION:** CFS Road Resurface Allocation. Resurfacing roads classified as County paved roads, with an overall poor condition rating.



Project Need / Justification / Benefits:

2. **IMPACT:** The roads will continue to be a safety issue and become more costly to maintain. Road resurfacing projects improve County paved roads that are in below standard condition.

3. **PERFORMANCE MEASURE(S):** Increased safe travel for the traveling public at a lower maintenance cost. Resurfacing will extend the life of the road, sometimes, by as much as fifteen (15) years.

4. **SPECIFICATION(S)/DETAIL(S):** The CFS Road Resurfacing Allocation is \$800,000 from the Infrastructure Surtax.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		900,000	640,000	742,846	757,703	772,857	788,314	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	900,000	640,000	742,846	757,703	772,857	788,314	\$ 4,601,720

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	900,000	640,000	742,846	757,703	772,857	788,314	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 900,000	\$ 640,000	\$ 742,846	\$ 757,703	\$ 772,857	\$ 788,314	\$ 4,601,720

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	ROAD & BRIDGE RECONSTRUCT/DIRT ROAD PAVING			Category Criteria	Improvements
Responsible Department:	ROAD & BRIDGE			Project Category:	Transportation
Project Manager:	Jonathan Harrison			Project Location:	
CFS Identification Number:				Programmed:	Yes
Project Type:	(X) On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		2,568,000	2,189,888	2,865,262	2,922,567	2,981,019	3,040,639	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 2,568,000	\$ 2,189,888	\$ 2,865,262	\$ 2,922,567	\$ 2,981,019	\$ 3,040,639	\$ 16,567,375

Project Description:

1. DESCRIPTION: CFS Road Reconstruction Allocation.

Project Need / Justification / Benefits:

2. IMPACT: The roads will continue to be a safety issue and become more costly to maintain. Road reconstruction projects improve County paved roads that are in below standard condition.

3. PERFORMANCE MEASURE(S): Increased safe travel for the traveling public at a lower maintenance cost. Reconstruction will return the roadway to a good condition rating and substantially lengthen the life cycle of the road.

4. SPECIFICATION(S)/DETAIL(S): The CFS Road Reconstruction Allocation is \$5,542,360.00 from the Infrastructure Surtax.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		2,568,000	2,189,888	2,233,686	2,278,359	2,323,927	2,370,405	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	2,568,000	2,189,888	2,233,686	2,278,359	2,323,927	2,370,405	\$ 13,964,265

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	2,568,000	2,189,888	2,233,686	2,278,359	2,323,927	2,370,405	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 2,568,000	\$ 2,189,888	\$ 2,233,686	\$ 2,278,359	\$ 2,323,927	\$ 2,370,405	\$ 13,964,265

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	ADA Transition Plan (Interior)	Category Criteria	Improvements
Responsible Department:	PARKS & FACILITIES	Project Category:	Public Safety
Project Manager:		Project Location:	Various Buildings
CFS Identification Number:		Programmed:	Yes
Project Type:	☒ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY29/30

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment	34,500	35,190	28,716	36,612	37,344	38,091	38,853	
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 34,500	\$ 35,190	\$ 28,716	\$ 36,612	\$ 37,344	\$ 38,091	\$ 38,853	\$ 249,306

Project Description:

1. DESCRIPTION: The purpose of this capital item is to dedicate funding annually to address specific improvements to facilities in order to meet the accessibility requirements of the Americans with Disabilities Act. These facilities have been identified in the County's ADA Transition Plan. Each year, the County will identify which facilities will be modified.

INSERT PHOTO/MAP HERE

Project Need / Justification / Benefits:

2. IMPACT: The Americans with Disabilities Act contains three major subsections with which Highlands County must be concerned. Title II applies specifically to State and local governmental agencies. It covers a broad range of access issues related to individuals with disabilities, including public meetings, emergency services, programs, and buildings.

3. PERFORMANCE MEASURE(S): The County must provide appropriate access to all of its public facilities, meetings, and programs, not just in terms of mobility impairment, but also for those with disabilities related to hearing, sight, and other physical challenges. Included in Title II are administrative requirements such as development of a transition plan.

4. SPECIFICATION(S)/DETAIL(S): The estimated cost of the project is

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax	34,500	35,190	28,716	36,612	37,344	38,091	38,853	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	34,500	35,190	28,716	36,612	37,344	38,091	38,853	\$ 249,306

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	34,500	35,190	28,716	36,612	37,344	38,091	38,853	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 34,500	\$ 35,190	\$ 28,716	\$ 36,612	\$ 37,344	\$ 38,091	\$ 38,853	\$ 249,306

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	24002 ADA Transition Plan (Exterior) FY 24/25	Category Criteria	Improvements
Responsible Department:	ENGINEERING	Project Category:	Public Works
Project Manager:	JD Langford, P.E.	Project Location:	
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		35,190	28,716	36,612	37,345	38,092	38,854	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 35,190	\$ 28,716	\$ 36,612	\$ 37,345	\$ 38,092	\$ 38,854	\$ 214,809

Project Description:

1. DESCRIPTION: The purpose of this capital item is to dedicate funding annually to address specific improvements to facilities in order to meet the accessibility requirements of the Americans with Disabilities Act. These facilities have been identified in the County's ADA Transition Plan. Each year, the County will identify which facilities will be modified. (50% of this funding is to be dedicated to the Exterior of the Buildings and 50% is to be dedicated to the Interior of the buildings.)

Project Need / Justification / Benefits:

2. IMPACT: The Americans with Disabilities Act contains three major subsections with which Highlands County must be concerned. Title II applies specifically to State and local governmental agencies. It covers a broad range of access issues related to individuals with disabilities, including public meetings, emergency services, programs, and buildings.

3. PERFORMANCE MEASURE(S): The County must provide appropriate access to all of its public facilities, meetings, and programs, not just in terms of mobility impairment, but also for those with disabilities related to hearing, sight, and other physical challenges. Included in Title II are administrative requirements such as development of a transition plan.

4. SPECIFICATION(S)/DETAIL(S): The estimated cost of the project is \$71,788.00 from the Infrastructure Surtax Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		35,190	28,716	36,612	37,345	38,092	38,854	
Fire Assessment								
Solid Waste	-							
Other								
Total Funding:	-	35,190	28,716	36,612	37,345	38,092	38,854	\$ 214,809

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	35,190	28,716	36,612	37,345	38,092	38,854	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 35,190	\$ 28,716	\$ 36,612	\$ 37,345	\$ 38,092	\$ 38,854	\$ 214,809

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



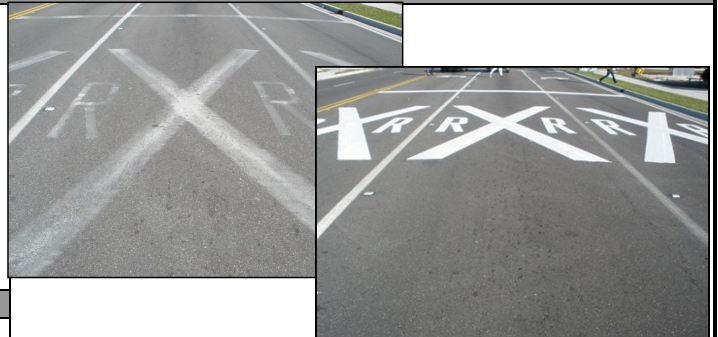
(Page 1 of 2)

Project Title:	24003 TOSIP FY 24/25 -UNALLOCATED	Category Criteria	Improvements
Responsible Department:	ENGINEERING	Project Category:	Public Works
Project Manager:	JD Langford, P.E.	Project Location:	
CFS Identification Number:		Programmed:	Yes
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		86,190	70,332	89,672	91,466	93,295	95,161	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 86,190	\$ 70,332	\$ 89,672	\$ 91,466	\$ 93,295	\$ 95,161	\$ 526,116

Project Description:

1. DESCRIPTION: This is a recurring allotment that is funded every year to facilitate safety improvements to roads, intersections, crosswalks etc. through out the County.

**Project Need / Justification / Benefits:**

2. IMPACT: This project is funded by the Infrastructure Surtax Fund.

3. PERFORMANCE MEASURE(S): The Transportation Operational & Safety Improvements Program (TOSIP) was established by the Board of County Commissioners in 2001. The Program was adopted to address Operational and Safety Improvements to the existing transportation network, (not capacity improvements). Each individual project phase (e.g. PD&E, Design, ROW acquisition, and Construction) is not to exceed \$100,000.00 without Board approval. Only minimal Right-of-Way is to be acquired, and projects shall be identified and approved two (2) fiscal years in advance.

4. SPECIFICATION(S)/DETAIL(S): Provide for the safety needs of the public.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		86,190	70,332	89,672	91,466	93,295	95,161	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	86,190	70,332	89,672	91,466	93,295	95,161	\$ 526,116

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	86,190	70,332	89,672	91,466	93,295	95,161	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 86,190	\$ 70,332	\$ 89,672	\$ 91,466	\$ 93,295	\$ 95,161	\$ 526,116

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:			Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	21044 Sebring Phase IV ROW Land Acquisition			Category Criteria	Improvements
Responsible Department:	ENGINEERING			Project Category:	Public Works
Project Manager:	JD Langford, P.E.			Project Location:	
CFS Identification Number:				Programmed:	
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY 24/25

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition	245,674	300,000	320,000					
Permits								
Construction	1,100,000							
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 1,345,674	\$ 300,000	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ 1,965,674

Project Description:

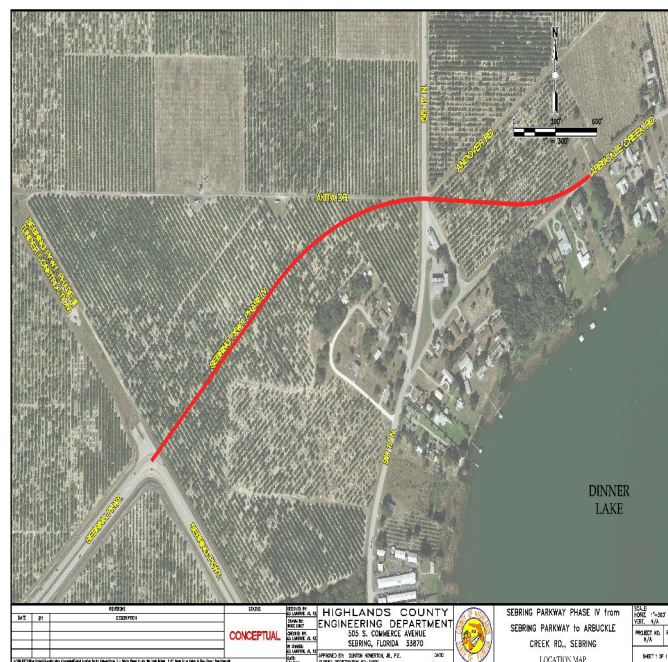
1. DESCRIPTION: This is for additional right-of-way from Sebring Parkway to SR 17/Arbuckle Creek Rd necessary for the construction of the Sebring Parkway Phase IV, Project No. 21044, beginning at the Sebring Parkway Phase I Roundabout and continuing east and ending on Arbuckle Creek Road, for a total distance of 0.8 + miles.

Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund.

3. PERFORMANCE MEASURE(S): Sebring Parkway Phase IV is a \$4,250,037 FDOT CIGP grant project scheduled to begin construction in fiscal year 2025/2026; however, ROW acquisition costs are not covered under this grant. An additional \$1,100,000 Federal Grant was awarded to help with design and construction costs in fiscal year 23-24. The project will continue the Sebring Parkway projects by connecting Sebring Parkway and Panther Parkway to SR-17 and Arbuckle Creek Road. This will streamline traffic in the area and create a more efficient and safe route for motorists. This project will address safety concerns with several existing intersections in the area.

4. SPECIFICATION(S)/DETAIL(S): The CFS Right-of-Way land acquisition allocation request is for \$320,000 for FY 24-25 and can be funded from the Infrastructure Surtax Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State. And Local)	1,100,000							
Impact Fees								
Infrastructure Surtax	245,674	300,000	320,000					
Fire Assessment				-	-	-	-	
Solid Waste								
Other								
Total Funding:	1,345,674	300,000	320,000	-	-	-	-	\$ 1,965,674

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants	1,100,000							
State Grants								
Other Grants								
Total Grant Funding:	1,100,000	-	-	-	-	-	-	\$ 1,100,000

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding				-	-	-	-	
Grant Funding	1,100,000	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

**Capital Financial Strategy (CFS)
Project Request Form**
(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)			
Project Title:	Retrofit of County Multi-Use Paths		Category Criteria
Responsible Department:	ENGINEERING		Improvements
Project Manager:	JD Langford, P.E.		Project Category:
CFS Identification Number:			Project Location:
Project Type:	() On-going	() 1-Year	() Multi-Yr
	() New	() Revised	() Existing
			Programmed:
			Project Priority:
			Projected Date of Completion:
			FY 24/25

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction		203,250	103,658	211,462	215,693	220,007	224,407	
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ 203,250	\$ 103,658	\$ 211,462	\$ 215,693	\$ 220,007	\$ 224,407	\$ 1,178,477

Project Description:

1. DESCRIPTION: An annual Multi-Use Repair & Maintenance program is needed for all of the existing Multi-Use Paths County wide. The Multi-Use paths have been constructed with Florida Department of Transportation (FDOT) funding and no funding has been set aside for maintenance.

Project Need / Justification / Benefits:

2. IMPACT: The repair and maintenance of the Multi-Use Paths County wide is necessary to ensure that there are no cracks, washouts or missing and/or worn materials on the multi-use paths that could lead to injuries to the public that use this particular path. Failure to make repairs could lead to injuries, deaths and possibly lawsuits.

3. PERFORMANCE MEASURE(S): Tear up the broken concrete or cracked asphalt, regrade and lay down new concrete and/or asphalt as needed to maintain public safety.

4. SPECIFICATION(S)/DETAIL(S): The total cost for this request is \$203,250 with an annual 2% increase to be funded 50/50 by the General Fund and the Infrastructure Surtax Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund		101,625	51,829	105,731	107,846	110,004	112,203	
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax		101,625	51,829	105,731	107,847	110,003	112,204	
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	203,250	103,658	211,462	215,693	220,007	224,407	\$ 1,178,477

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	203,250	103,658	211,462	215,693	220,007	224,407	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ 203,250	\$ 103,658	\$ 211,462	\$ 215,693	\$ 220,007	\$ 224,407	\$ 1,178,477

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:				Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-	
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-	
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-	
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-	
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)			-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

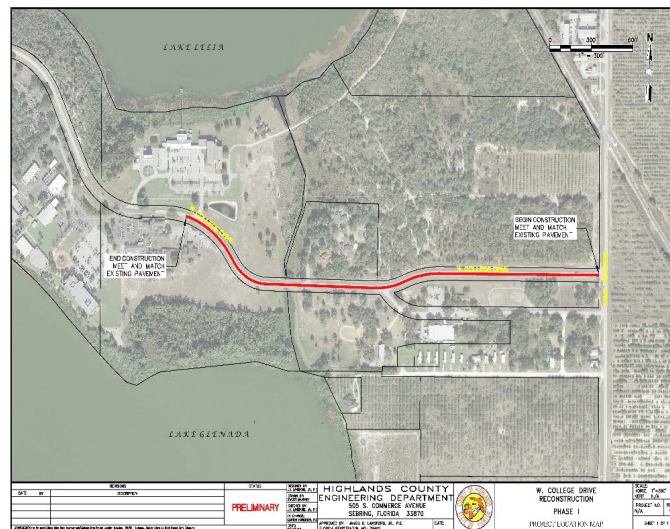
Project Title:	W College Dr Reconstruction - Phase I			Category Criteria	Improvements
Responsible Department:	ENGINEERING			Project Category:	Public Works
Project Manager:	JD Langford, P.E.			Project Location:	
CFS Identification Number:				Programmed:	
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY 28/29

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction			250,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Project Description:

1. DESCRIPTION: This is for an upcoming FDOT grant project, Phase I, to reconstruct W College Dr, beginning at Memorial Dr (now the Panther Parkway Roundabout) and continuing west to the midway of SFSC Entrance No's 7 & 8, for a total distance of 0.65 miles.



Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund and partially refunded from FDOT.

3. PERFORMANCE MEASURE(S): W College Dr Phase I is a \$3,654,770 FDOT CIGP grant project scheduled to begin in fiscal year 2024/2025. This project has a 50% local match. The project will continue the Panther Parkway project by connecting the Panther Parkway to US 27. This will streamline traffic in the area and create a more efficient and safer route for motorists. This project will address safety concerns with several existing entrances in the area.

4. SPECIFICATION(S)/DETAIL(S): The CFS allocation request is for \$3,654,770 for FY 24-25 and can be funded from the Infrastructure Surtax Fund. 50% of these funds will be reimbursed by FDOT.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			250,000					
Fire Assessment								
Solid Waste	-	-		-	-	-	-	
Other								
Total Funding:	-	-	250,000	-	-	-	-	\$ 250,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants			125,000					
Other Grants								
Total Grant Funding:	-	-	125,000	-	-	-	-	\$ 125,000

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	125,000	-	-	-	-	
Grant Funding	-	-	125,000	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

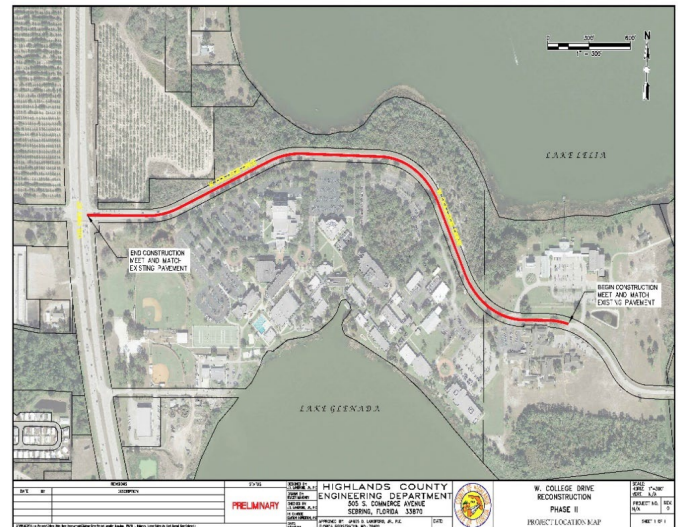
Project Title:	W College Dr Reconstruction Phase II	Category Criteria	Improvements
Responsible Department:	ENGINEERING	Project Category:	Public Works
Project Manager:	JD Langford, P.E.	Project Location:	
CFS Identification Number:		Programmed:	
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
Projected Date of Completion:			FY 28/29

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing			250,000					
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Project Description:

1. DESCRIPTION: This is for an upcoming FDOT grant project, Phase II, to reconstruct W College Dr, beginning at the midway of SFSC Entrance No's 7 & 8 and continuing west to US 27, for a total distance of 0.77 miles.



Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund and partially refunded from FDOT.

3. PERFORMANCE MEASURE(S): W College Dr Phase II is a \$4,196,334 FDOT CIGP grant project scheduled to begin in fiscal year 2024/2025. This project has a 50% local match. The project will continue the Panther Parkway project by connecting the Panther Parkway to US 27. This will streamline traffic in the area and create a more efficient and safer route for motorists. This project will address safety concerns with several existing entrances in the area.

4. SPECIFICATION(S)/DETAIL(S): The CFS allocation request is for \$4,196,334 for FY 24-25 and can be funded from the Infrastructure Surtax Fund. 50% of these funds will be reimbursed by FDOT.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			125,000					
Fire Assessment								
Solid Waste	-	-		-	-	-	-	
Other								
Total Funding:	-	-	125,000	-	-	-	-	\$ 125,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants			-					
State Grants			125,000					
Other Grants								
Total Grant Funding:	-	-	125,000	-	-	-	-	\$ 125,000

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	125,000	-	-	-	-	
Grant Funding	-	-	125,000	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Mechanic Shop Equipment	Category Criteria	Improvements
Responsible Department:	ROAD & BRIDGE	Project Category:	Transportation
Project Manager:	Jonathan Harrison	Project Location:	
CFS Identification Number:		Programmed:	
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			68,000					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 68,000	\$ -	\$ -	\$ -	\$ -	\$ 68,000

Project Description:

1. DESCRIPTION: CFS Allocation to attain new replacement equipment for the continual, efficient operation of the Mechanic Shop. Increased age, maintenance requirements, & equipment hours justify needed improvements.



Project Need / Justification / Benefits:

2. IMPACT: Replace Mechanic Shop equipment that has expended its life expectancy. All equipment is experiencing issues and showing signs for imminent malfunction.

3. PERFORMANCE MEASURE(S): Continual a level of optimal Mechanic Shop operation with less breakdowns and maintenance on shop equipment.

4. SPECIFICATION(S)/DETAIL(S): The FY 24/25 CFS Allocation is \$85,000.00 from the Infrastructure Surtax Fund.



List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

Forklift	65,000		
A/C Recovery Machine	20,000		

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			68,000					
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	68,000	-	-	-	-	\$ 68,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	68,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 68,000	\$ -	\$ -	\$ -	\$ -	\$ 68,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	Multi-Use Path Maintenance Equipment	Category Criteria	Improvements
Responsible Department:	ROAD & BRIDGE	Project Category:	Transportation
Project Manager:	Jontahan Harrison	Project Location:	
CFS Identification Number:		Programmed:	
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☒ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment			24,800					
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 24,800	\$ -	\$ -	\$ -	\$ -	\$ 24,800

Project Description:

1. DESCRIPTION: CFS Allocation to attain new and replacement equipment for the continual, efficient operation of sidewalk/multi-use path maintenance with the Bridge & Concrete division. Increased age, breakdowns, and maintenance requirements justify needed improvements.

**Project Need / Justification / Benefits:**

2. IMPACT: Replace a mower that is beyond its optimal life expectancy. Implement a dump trailer to be utilized on R/W maintenance sites for the removal of debris, concrete, material, asphalt, etc.

3. PERFORMANCE MEASURE(S): Implement a quality replacement for an aged mower to maintain consistent mowing activities. Acquire equipment to improve our level of maintenance and decrease labor hours/activity.

4. SPECIFICATION(S)/DETAIL(S): The FY 24/25 CFS Allocation is \$31,000 from the Infrastructure Surtax Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

ZTR Mower	\$17,000.00	
Dump Trailer	\$14,000.00	

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax			\$24,800					
Fire Assessment								
Solid Waste								
Other								
Total Funding:	-	-	24,800	-	-	-	-	\$ 24,800

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	24,800	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 24,800	\$ -	\$ -	\$ -	\$ -	\$ 24,800

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	21045 Land Purchase ROW Sebring Basin	Category Criteria	Improvements
Responsible Department:	ENGINEERING	Project Category:	Public Works
Project Manager:	JD Langford, P.E.	Project Location:	See Map Below
CFS Identification Number:		Programmed:	
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	1
		Projected Date of Completion:	FY26/27

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering								
Land Acquisition								
Permits								
Construction	70,000	-	304,000					
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ 70,000	\$ -	\$ 304,000	\$ -	\$ -	\$ -	\$ -	\$ 374,000

Project Description:

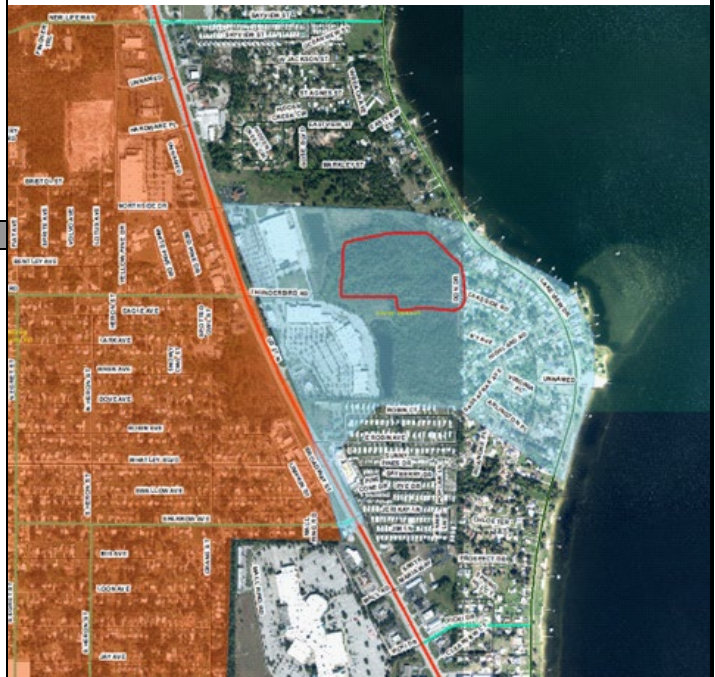
1. DESCRIPTION: To provide funds to purchase and/or exchange property to be used for water quality and quantity treatment area within the Sebring drainage basin. Amount of property acquired would depend on availability and suitability of property in the targeted area. The intent is to use the funds to purchase property behind Lowes or Shops at Shelby Crossing for creation of water quality treatment and water quantity attenuation ponds.

Project Need / Justification / Benefits:

2. IMPACT: Approximately 1400 acres including a portion of Sebring Hills and Sebring Country Estates drain toward and eventually discharge into Lake Jackson in Sebring. Much of the contributing basin area was developed prior to requirements for water quality and water quantity treatment measures. During seasons with normal to heavy rainfall, stormwater runoff overwhelms the current conveyance system and risks flooding out many residential properties located along and west of Lakeview Drive in the area of Don Drive in Sebring. Creation of stormwater treatment areas will provide both water quality improvements and water quantity storage to help alleviate many issues for these properties and improve water quality for stormwater entering Lake Jackson.

3. PERFORMANCE MEASURE(S): Provide for the safety needs of the public.

4. SPECIFICATION(S)/DETAIL(S): Total funding is available in the Infrastructure Surtax Fund.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax	70,000	-	304,000	-	-			
Fire Assessment								
Solid Waste								
Other								
Total Funding:	70,000	-	304,000	-	-	-	-	\$ 374,000

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants								
Other Grants								
Total Grant Funding:	-	-	-	-	-	-	-	\$ -

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	70,000	-	304,000	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ 70,000	\$ -	\$ 304,000	\$ -	\$ -	\$ -	\$ -	\$ 374,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

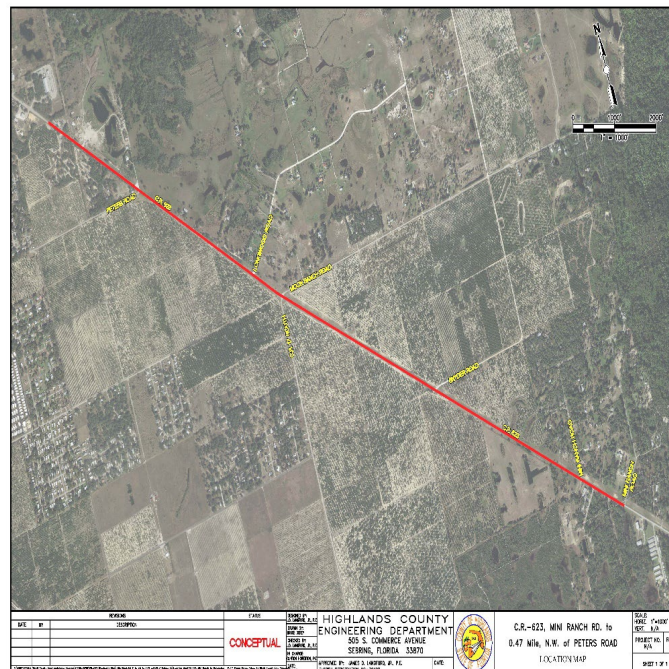
Project Title:	CR 623 from Mini Ranch Rd to Peters Rd	Category Criteria	Improvements
Responsible Department:	ENGINEERING	Project Category:	Public Works
Project Manager:	JD Langford, P.E.	Project Location:	
CFS Identification Number:		Programmed:	
Project Type:	☐ On-going ☐ 1-Year ☐ Multi-Yr ☐ New ☐ Revised ☐ Existing	Project Priority:	
		Projected Date of Completion:	FY 28/29

BUDGETED EXPENDITURE SCHEDULE

Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering			3,925,127					
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 3,925,127	\$ -	\$ -	\$ -	\$ -	\$ 3,925,127

Project Description:

1. DESCRIPTION: This is for an upcoming Florida Department of Transportation (FDOT) grant project to mill, widen, and resurface the existing roadway; add paved shoulders, and add/upgrade pavement markings, signage, & existing cross slope of the roadway from Mini Ranch Rd to Peters Rd, for a total distance of 2.85 miles.



Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund and reimbursed from FDOT.

3. PERFORMANCE MEASURE(S): CR 623 from Mini Ranch Rd to Peters Rd is a combined \$2,226,357 SCOP and \$1,698,770 SCRAP FDOT grant project scheduled to begin construction in fiscal year 2024/2025. The project will extend the CR 623 (Kenilworth Blvd) resurfacing project from Haywood Taylor Blvd to Peters Rd.

4. SPECIFICATION(S)/DETAIL(S): The CFS allocation request is for \$3,925,127 for FY 24-25 and can be funded from the Infrastructure Surtax Fund. These funds will be reimbursed by FDOT.

List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste	-	-	-	-	-	-	-	
Other								
Total Funding:	-	-	-	-	-	-	-	\$ -

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants			3,925,127					
Other Grants								
Total Grant Funding:	-	-	3,925,127	-	-	-	-	\$ 3,925,127

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-	-	-	-	-	-	
Grant Funding	-	-	3,925,127	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 3,925,127	\$ -	\$ -	\$ -	\$ -	\$ 3,925,127

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -

Capital Financial Strategy (CFS) Project Request Form

(For Projects / Items Costing Over \$25,000)



(Page 1 of 2)

Project Title:	E O Douglas Multi-Use Path			Category Criteria	Improvements
Responsible Department:	ENGINEERING			Project Category:	Public Works
Project Manager:	JD Langford, P.E.			Project Location:	
CFS Identification Number:				Programmed:	
Project Type:	() On-going	() 1-Year	() Multi-Yr	Project Priority:	
	() New	() Revised	() Existing	Projected Date of Completion:	FY 28/29

BUDGETED EXPENDITURE SCHEDULE								
Project Elements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Pre-Construction (i.e. Survey)								
Design / Plans / Engineering			45,000					
Land Acquisition								
Permits								
Construction								
Inspection / Testing								
Project Management								
Furniture / Fixtures / Equipment								
Contingency / Miscellaneous								
Other / Indirect								
Total Expenditures	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

Project Description:

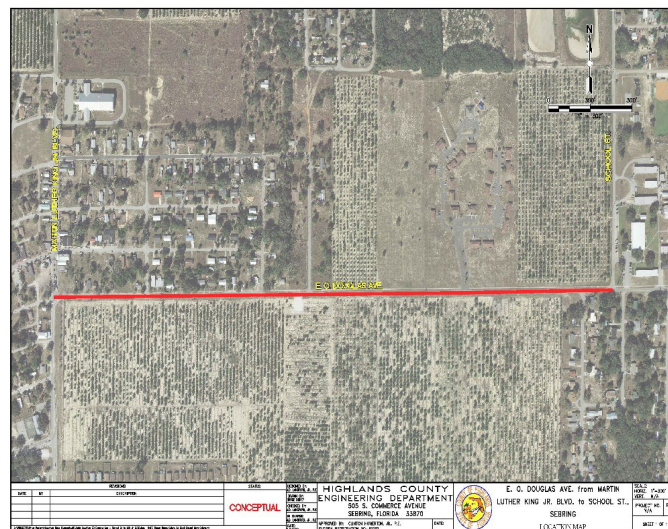
1. DESCRIPTION: This is for an upcoming FDOT grant for the design phase of a multi-use path (MUP) along E O Douglas Ave beginning at Martin Luther King Jr Blvd and continuing east to School St, for a total distance of 0.73 miles.

Project Need / Justification / Benefits:

2. IMPACT: This project is funded by the Infrastructure Surtax Fund and reimbursed by FDOT.

3. PERFORMANCE MEASURE(S): E O Douglas Ave MUP is a \$537,876 FDOT LAP grant project scheduled to begin design in fiscal year 2024/2025; however only the \$45,000 awarded for Design is currently programmed. The construction portion of the project will be programmed later. This will streamline pedestrian traffic in the area and create a more efficient and safer route for the walking & bicycling public. This project will address safety concerns with several existing roadways in the area.

4. SPECIFICATION(S)/DETAIL(S): The CFS FDOT Grant MUP allocation request is for \$45,000 for FY 24-25 and can be funded from the Infrastructure Surtax Fund and will be reimbursed by FDOT.

**List of Equipment (to be Purchased) from Furniture / Fixtures / Equipment Above:**

REVENUE / FUNDING SCHEDULE

#1) County Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
General Fund								
Tourism Tax								
Grants (Federal, State, And Local)								
Infrastructure Surtax								
Fire Assessment								
Solid Waste	-	-	-	-	-	-	-	
Other								
Total Funding:	-	-	-	-	-	-	-	\$ -

#2) Grant Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Federal Grants								
State Grants			45,000					
Other Grants								
Total Grant Funding:	-	-	45,000	-	-	-	-	\$ 45,000

#3) Other Outside Funding:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Bank Loan / Debt								
Bond Proceeds								
Internal Financing								
Total Other Outside Funding:	-	-	-	-	-	-	-	\$ -

#4) Revenue Enhancements:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
Total Revenue Enhancements:	-	-	-	-	-	-	-	\$ -

Revenue Funding Summary:	PYs as of 9/30/2023	FY 23/24 Budgeted	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Beyond 5th
County Funding	-	-		-	-	-	-	
Grant Funding	-	-	45,000	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	-	
Total Revenue Funding:	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

This section must be completed for all projects.

Please list future revenues and expenses of each project per year once fully operational.

Net Operational Impact:

A. Revenues Generated:		B. Expenses Incurred:					Net Impact
A.1- Revenue #1	-	B.1- Personnel:	-	B.5- Utilities:	-		
A.2- Revenue #2	-	B.2- Debt Service Costs:	-	B.6- Materials/Supplies:	-		
A.3- Revenue #3	-	B.3- Contract Services:	-	B.7- Equipment:	-		
A.4- Revenue #4	-	B.4- Fixed Costs:	-	B.8- Miscellaneous:	-		
Revenue Totals (A.1 -to- A.4)	-	Expense Totals (B.1 -to- B.8)				-	\$ -