

Highlands County Board of County Commissioners
Tuesday, June 2, 2026
9:00 AM
600 S. Commerce Ave. Sebring, FL 33870

- 1. Meeting Called to Order: Invitation to fill out "Comments by the Public" forms**
Please silence all cell phones and devices.

- 2. Invocation**

- 3. Pledge of Allegiance**

- 4. Announcements**

The Construction Licensing, Enforcement and Appeals Board will meet at 7:00 p.m., on Tuesday, June 2, 2026, in the Boardroom, 600 S. Commerce Ave., Sebring, FL

A Hearing of Code Enforcement Special Magistrate will be held at 1:30 p.m., on Wednesday, June 3, 2026, in the Boardroom, 600 S. Commerce Ave., Sebring, FL

The Zoning Board of Adjustment (BOA) will meet at 3:00 p.m., followed at 3:15 p.m., by the Planning and Zoning Commission/Local Planning Agency (P&Z) on Tuesday, June 9, 2026, in the Boardroom, 600 S. Commerce Ave., Sebring, FL

- 5. Constitutional Officers - Announcements**

- 6. Recognitions, Presentations and Proclamations**

- A. Request approval of Proclamation recognizing June 8th - June 12th 2026, as "Code Enforcement Officer's Appreciation Week" in Highlands County.

Beverly Singley, Code Enforcement Supervisor

There is no fiscal impact.

- B. Audit presentation for fiscal year ending September 30, 2025, by Clifton Larson Allen LLP (\$0)

Julie Fowler

None

- 7. Public Comment**

- 8. Consent Agenda**

- A. Request approval of the agreement between Avon Park Aeromodelers, Inc. and Highlands County

Mark Lawrence, Solid Waste Director

No fiscal impact.

- B. FDOT State Highway Lighting, Maintenance, and Compensation "Exhibit A"

renewal for FY 26-27.

Laura Borgesi, County Engineer, PE, PSM, MPA

Upon approval of the agreement, the County will receive \$270,539.15 in Fund 110 (Transportation Trust) as compensation for maintaining streetlights for the State Highways for the FDOT Fiscal Year 26/27 which will be budgeted in the FY 26/27 budget.

C. Request to waive Landfill Tipping Fees for the Annual Caladium Festival

Mark Lawrence, Solid Waste Director

Landfill staff estimates that The Greater Lake Placid Chamber of Commerce's Annual Caladium Festival will haul an estimated four (4) tons of Class 1 waste at a cost of \$55.00 per ton for a total of \$220.00 to be waived. The figures are based upon The Greater Lake Placid Chamber of Commerce's estimate of two (2) roll-off bins for this event.

D. Request approval of Budget Amendment #25-26-084 to realign funding in project 22032 for upcoming education and training (\$10,000).

Laurie Hurner, County Administrator

None

E. Request authority to remit payment to Dr. Cary Pigman in the amount of \$23,500.00 for services rendered.

James Duppenhaler, Fire Chief

\$23,500.00 from Cost Center 5105 (Ambulance Service 005) in Account 53100 Professional Services which is included in the FY25-26 Adopted Budget.

F. Request the signatures of the Board Chairperson and the Clerk of Courts for the Webster Bank ACH Auto Debit Enrollment Form

Tanya Cannady, Business Services Director

None

G. Request the approval of the Children's Advocacy Center's Interagency Agreement with the Multidisciplinary Team (MDT). (\$0)

Gail Werley, CAC Manager

There is no fiscal impact.

H. Request approval of Letter of Intent from Highlands County to Major League Fishing. (\$0)

Casey Hartt, Lead Marketing Consultant

The fiscal impact is \$0 at this time. There is a potential expense of \$60,000 to Fund 152 (Tourist Development Trust) to occur in FY27, pending future approvals by the TDC and the Highlands County Board of County Commissioners.

I. Request adoption of Resolution 25-26-126 for Budget Amendment 25-26-087 for the Sebring Fuel Station Project (\$298,000.00)

Tiffany Gunn, Capital Projects Manager

Fiscal impact is an increase to Fund 350 (HCISSR LTD Capital) of \$298,000.00 in project # 21112 (New Sebring Fuel Station), cost center 2680G (HCISSR LTD Capital 2025).

- J. Request approval of Amendment #3 with Jack's Lawn Service (\$95,000.00)

Jonathan Harrison, Road & Bridge Director

Fiscal Impact is approximately \$95,000.00. The budget is provided for mowing maintenance in Fund (110), Cost Center 4110 (Sebring Parkway Maintenance) for 2025/2026 with a 50% reimbursement from the City of Sebring.

- K. Request adoption of resolution 25-26-088R for budget amendment 25-26-088. (\$55,840.00)

Leah Sauls, Development Services Director

The fiscal impact will be an increase to Fund 180, Cost Center 3440A, Project 21054 in the amount of \$55,840.00.

- L. Request consideration for fee waiver or discount for Girl Scouts of Gulfcoast Florida.

Brandon Gunn, Parks & Facilities Director

The fiscal impact would be a loss in revenues to Fund 005 (General), account 3475300 (Agri-Civic Center) of \$250.00.

- M. Adoption of the Impact Fee Infrastructure Projects List. (\$0)

Leah Sauls, Development Services Director

No fiscal impact at this time.

- N. Request adoption of Resolution 25-26-129 for Budget Amendment 25-26-091 to rollover current project balances from FY 24/25 into the current FY 25/26 to properly budget the available funds in the projects in FY 25/26. (\$34,848.50)

Valerie Fleeger, Senior Budget Analyst

The fiscal impact for FY 25/26 are increases to Fund 151 Infrastructure Surtax \$249,741.02, Fund 166 State Housing Initiatives Program \$29,302.80, and Fund 401 Solid Waste \$1,640.18; and decreases to Fund 110 Transportation Trust (\$216,352.30) and Fund 420 Energy Recovery (\$180.40) for a total net increase overall of \$34,848.50.

- O. Request approval of the minutes from the April 21, 2026, Regular Meeting of the Board.

Pamela Gamez, Official Records Manager

No fiscal impact.

9. Public Hearing

- A. Public Hearing to consider approval of Med-Trans Corporation DBA Airstar 1 application for a Class 4 Certificate of Public Convenience and Necessity

(COPCN).

James Duppenthaler, Fire Chief

There is no fiscal impact.

- B. Public Hearing to consider proposed amendments to the Land Development Regulations pertaining to certified recovery residences

Cynthia Carman Kramer, Planning & Zoning Manager

No fiscal impact.

10. Action Agenda

- A. Update on Ridge to River Conservation Program polling results and direction on referendum approval.

Dawn Ritter, Natural Resources Manager, Samuel Eriksen, Natural Resources Specialist I

No Fiscal Impact

- B. Continued Discussion on the Impact Fee Study and Alternative Revenue Report. (\$0)

Leah Sauls, Development Services Director

No Fiscal Impact.

11. County Attorney and County Administrator

- A. County Attorney Status Report

- B. County Administrator Status Report

Laurie Hurner, County Administrator

None

12. Commissioners

13. Informational

- A. Correction to Agreement between Highlands County and Dr. Cary Pigman, dated April 21, 2026

James Duppenthaler, Fire Chief

The Fiscal Impact is amended to add \$5,082.00 for reimbursement of General and Professional Liability Insurance Coverage premiums.

- B. Board payables from June 2, 2026, through June 15, 2026

14. Adjourn

Any person who decides to appeal any decision made by this Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. "Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26 Florida Statutes should contact Human Resources, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov." Requests for CART or interpreter services should be made as soon as possible but no less than 48 hours in advance to permit coordination of the service.

Any invocation that may be offered before the official start of the Commission meeting is a voluntary offering by a private citizen. The views or beliefs expressed by the invocation speaker have not been reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

A person desiring to provide public comment related to an item on the Consent Agenda of this meeting, must fill out a Speaker Card and submit the same to the County Administrator or Chairperson by 8:50 a.m. All Speaker Cards received after 8:50am, will be called during the regular Public Comment.