

Highlands County Board of County Commissioners
Tuesday, May 19, 2026
9:00 AM
600 S. Commerce Ave. Sebring, FL 33870

- 1. Meeting Called to Order: Invitation to fill out "Comments by the Public" forms**
Please silence all cell phones and devices.

- 2. Invocation**

- 3. Pledge of Allegiance**

- 4. Announcements**

The Highlands Soil & Water Conservation District will hold a Regular Board Meeting, on Tuesday, May 19, 2026, at 3:00 p.m., in the HSWCD Conference Room, in the Bert J. Harris, Jr. Agricultural Center, 4505 George Blvd., Sebring

The Heartland Library Cooperative Governing Board will hold a Regular Meeting on Wednesday, May 20, 2026, at 10:30 a.m., in the Meeting Room, Lake Placid Memorial Library, 205 W. Interlake Blvd., Lake Placid

The Affordable Housing Advisory Committee will hold a Regular Meeting on Wednesday, May 20, 2026, at 3:30 p.m., in the Engineering Conference Room, 505 S. Commerce Ave., Sebring

County offices will be closed Monday, May 25, 2026, in observance of the Memorial Day holiday

The Natural Resources Advisory Commission will hold a Regular Meeting on Wednesday, May 27, 2026, at 4:00 p.m., in the Road & Bridge Conference Room 1, 4344 George Blvd. Sebring

The Highlands County Hospital District will hold a Regular Meeting on Thursday, May 28, 2026, at 1:30 p.m., in the Board Room, 600 S. Commerce Ave., Sebring

- 5. Constitutional Officers - Announcements**

- 6. Recognitions, Presentations and Proclamations**

- A. Request approval of Proclamation recognizing May 19-25, 2026, as "Water Reuse Week" in Highlands County, Florida

Laurie Hurner, County Administrator

No fiscal impact.

- B. Update from the Tourist Development Office

Casey Hartt, Lead Marketing Consultant

No fiscal impact

7. Public Comment

8. Consent Agenda

- A. Request approval of Amendment # 1 with SEMCO (\$222,440.40)

Tiffany Gunn, Capital Projects Manager

The fiscal impact of this change order is an increase of \$222,440.40.

- B. Amendment 1 for Sun 'n Lake of Sebring Improvement District Recreational Interlocal Agreement for fiscal year 25/26 (\$0)

Tanya Cannady, Business Services Director

No fiscal impact.

- C. Request approval to award ITB 26-012 Herbicides and Fertilizers (\$169,347).

Stacy Prevatte, Procurement Manager

The fiscal impact is approximately \$169,347.00 to Fund 005 (General). These funds are budgeted in the following cost centers: Parks 6102-55203 (\$4,000.00), Sports Complex 6105/55203 (\$20,000.00), Coop Aquatic Plant Prog. 6304/55203 (\$45,000.00) and 6304/55203Z (\$100,347.00).

- D. Request approval to change the position of Part-Time Public Works Specialist to a Full-Time Public Works Specialist position.

Mark Lawrence, Solid Waste Director

The annual fiscal year impact for salary and benefits would be an estimated annual increase of \$29,614.00.

- E. Request Approval of Department of Financial Services Agreement for Fire Rescue Station #23 (\$3,000,000.00)

Tiffany Gunn, Capital Projects Manager

The fiscal impact of \$3,000,000.00 is currently budgeted in 181 3217 56200Z 21104.

- F. Request to approve eliminating two part-time CAC positions and creating one full-time Therapist position (\$2,836.00).

Gail Werley, CAC Manager

The fiscal impact would be an increase of approximately \$2,836.00.

- G. Memorandum of Understanding between CareerSource Heartland and Highlands County.

Sarah Murphy, Economic Development Executive Manager

There is no fiscal impact.

- H. Request to accept into the record the Court-Related and Other Miscellaneous Funds Revenue and Expenditures Summary, for the Quarter Ended September 30, 2025.

Jackie Hill, CGFM, Senior Accountant, Highlands County Clerk of Courts

No fiscal impact

- I. Request approval to accept into the record the Court-Related and Other Miscellaneous Funds Revenue and Expenditures Summary for the Quarter Ended December 31, 2025.

Sally Hood, CPA, CGFM, Accounting and Finance Director, Highlands County Clerk of Courts

No Fiscal impact

- J. Request approval to accept into the record the Court-Related and Other Miscellaneous Funds Revenue and Expenditures, for the Quarter Ended March 31, 2025.

Sally Hood, CPA, CGFM, Accounting and Finances Director, Highlands County Clerk of Courts

No Fiscal impact.

- K. Request approval of a letter of support for Florida Non-Profit Housing, Inc.'s (FNPH) application for funding under the USDA Rural Development Section 523 Mutual Self-Help Technical Assistance Grant Program.

Kent Latham, Self-Help Program Manager, Florida Non-Profit Housing, Inc.

No fiscal impact

- L. Request to approve the minutes from the April 7, 2026, Regular Meeting of the Board.

Pamela Gamez, Official Records Manager

No fiscal impact.

9. Public Hearing

- A. Public Hearing to consider approval of Medfleet, LLC dba ATI Ambulance application for a Class 2 and 3 Certificate of Public Convenience and Necessity (COPCN).

Dustin Fitch, Deputy Chief

There is no fiscal impact.

- B. Public Hearing to consider proposed amendments to the Highlands County Code of Ordinances, Chapter 12, Land Development Regulations, Article 4, Plats, Site Plans and Improvement Plans and Division 1, Development Orders, Section 12.04.112, Final Plat.

Laura Borges, County Engineer, PE, PSM, MPA

There is no fiscal impact.

10. Action Agenda

- A. Request approval to waive the road closure permit fee for the Highlands County Citizens with Voices Juneteenth event scheduled for Saturday, June

13, 2026

Laurie Hurner, County Administrator

The fiscal impact is \$200.00 in uncollected fees.

- B. Request authorization to begin Phase 1 of Agreement with Synergy Sports Charlotte, LLC for Sports Complex Expansion Project (\$37,500)

Leah Sauls, Development Services Director, Casey Hartt, Lead Marketing Consultant

The fiscal impact would be an expense of \$37,500.00 funded through Fund 152 (Tourist Development Trust), as included in agreement in previously approved by Board of County Commissioners.

- C. Request authorization to begin Phase 1 of Agreement with Synergy Sports Charlotte, LLC for Indoor Multipurpose Sports Facility Project (\$37,500)

Leah Sauls, Development Services Director, Casey Hartt, Lead Marketing Consultant

The fiscal impact would be an expense of \$37,500.00 funded through Fund 152 (Tourist Development Trust), as included in agreement in previously approved by Board of County Commissioners.

11. County Attorney and County Administrator

- A. County Attorney Status Report

- B. County Administrator Status Report

12. Commissioners

13. Informational

- A. Update on TDC guidance for capital project funding requests
Reagan Fultz, Tourism Project & Marketing Mgr.

No fiscal impact

- B. Board payables from May 19, 2026, through June 1, 2026

14. Adjourn

Any person who decides to appeal any decision made by this Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. "Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26 Florida Statutes should contact Human Resources, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov." Requests for CART or interpreter services should be made as soon as possible but no less than 48 hours in advance to permit coordination of the service.

Any invocation that may be offered before the official start of the Commission meeting is a voluntary offering by a private citizen. The views or beliefs expressed by the invocation speaker have not been reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

A person desiring to provide public comment related to an item on the Consent Agenda of this meeting, must fill out a Speaker Card and submit the same to the County Administrator or Chairperson by 8:50 a.m. All Speaker Cards received after 8:50am, will be called during the regular Public Comment.