

Highlands County Board of County Commissioners
Tuesday, October 7, 2025
9:00 AM
600 S. Commerce Ave. Sebring, FL 33870

1. Meeting Called to Order: Invitation to fill out "Comments by the Public" forms

Please silence all cell phones and devices.

2. Invocation

3. Pledge of Allegiance

4. Announcements

The Highlands County Health Facilities Authority will hold a meeting at 12:00 p.m., on Monday, October 13, 2025, in the City of Sebring Council Chambers, 368 S. Commerce Ave., Sebring, FL

The Planning & Zoning Commission/Local Planning Agency and the Board of Adjustment will hold a meeting at 3:00 p.m., on October 14, 2025, in the Board room, 600 S. Commerce Ave., Sebring , FL

The Historic Preservation Commission will hold a meeting at 2:30 p.m., on Thursday, October 16, 2025, in the Board room, 600 S. Commerce Ave., Sebring, FL

The Florida Department of Transportation (FDOT) is hosting a public meeting for the State Road 25/US 27 at Sebring Parkway Project in Highlands County. The public meeting will be held on October 28, 2025, at the Jack Stroup Sebring Civic Center, 355 W. Center Ave., Sebring, FL, 33870. The in-person meeting will be an open house format from 4:30 pm to 6:30 pm.

In addition, a virtual/online meeting will be held on Thursday October 30, 2025, with a presentation from 5:00 p.m. to 5:15 p.m. and a question/answer period from 5:15 pm to 6:00 pm. Please register in advance for the virtual/online meeting at <https://attendee.gotowebinar.com/register/184609552090767197>. Project exhibits will be available at the public meetings. If you cannot attend the meetings, you can review the same exhibits on the project website and provide your comments to the FDOT ProjectManager.

5. Constitutional Officers - Announcements

6. Recognitions, Presentations and Proclamations

- A. Request approval of a Proclamation recognizing "4-H Week in Highlands County".
- B. Request approval of a Proclamation recognizing "Safe Sleep Awareness Month" in Highlands County.
- C. Proclamation recognizing October 2025 as "Community Planning Month" in

Highlands County.

7. Public comment on Consent Agenda items

8. Consent Agenda

- A. Request approval of the minutes from the August 19, 2025, Regular Meeting of the Board and the August 19, 2025, Workshop.
- B. Request approval of the September 4, 2025, minutes from the Regular Meeting, Budget Public Hearing, and Special Meeting of the Board.
- C. Request approval of Amendment 1 to the Tourism Digital Marketing and Content Storytelling Master Services Agreement extending the contract for three (3) years.
- D. Highlands County Ag-Venture Inc Waive Tipping Fees
- E. Request adoption of Resolution 25-26-001 approving the Highlands County Library System Code of Conduct.
- F. Request approval of the State Aid to Libraries Grant Agreement between the State of Florida, Department of State and the Highlands County Board of County Commissioners for and on behalf of the Highlands County Library System FY25-26.
- G. Request approval to apply for the "Celebrate America" Grant provided by the National Endowment for the Humanities to acquire funding with the purpose of celebrating the 250th anniversary of American Independence.
- H. Request approval of Resolution 25-26-002 designating an authorized representative for the purpose of executing the Florida Department of Environmental Protection (FDEP) Consolidated Small County Solid Waste Management Grant CW015 and to sign and administer said grant as well as the reimbursement requests and progress report forms
- I. Request adoption of Resolution 25-26-003 for Budget Amendment 25-26-001 to realign General Fund revenues.
- J. Request adoption of Resolution 25-26-006 for Budget Amendment 25-26-005 setting up the 25-26 Duke Energy Project to assist in the renovation of the Economic Development Website.
- K. Request approval of a license agreement between IBT Group USA and Highlands County.
- L. Request approval of continuing service agreement with Kimley Horn to provide Master Plan for the Sun 'n Lake Preserve Improvement Project #23016.
- M. Request approval of Amendment I with Southwest Florida Water Management District (SWFWMD) to extend the deadline to the Lake June-in-Winter Cafish Creek Best Management Practice, project #21062.
- N. Request Adoption of Resolution No. 24-25-134 to establish a Public Hearing

date of November 18, 2025, to discuss and consider closing certain portions of county roadways named Cambria Road and Prillwitz Road.

- O. Request adoption of Resolution 25-26-005 for Budget Amendment 24-25-123 for SHIP Projects 21366, 22366, and 23366.
- P. Request approval of the Highlands County Health Department (CHD) Core Contract for fiscal year (FY) 2025/2026 between Highlands County and the State of Florida.
- Q. Request approval of a contract extension for one (1) additional year with Euna Solution, Inc., f/k/a Questica, Inc., the software provider of the county's current budget software platform.
- R. Request acceptance of DMS-P2-25-07-16 Agreement and signature of Chair along with adoption of the corresponding Resolution 25-26-008 for Budget Amendment 25-26-003 to set up Project 25014 E911 Maintenance/Cyber Security Services.
- S. Request approval to authorize the Property Appraiser to extend the 2025 ad valorem property tax roll prior to completion of the Valuation Adjustment Board hearings.
- T. Request approval of Amendment 4 to the Agreement between Highlands County and Clean Harbors Environmental Services, Inc. for Household Hazardous Waste Collection Services
- U. Amendment 2 to the Marmer Contract for Project # 22030
- V. Request approval of Budget Amendment 25-26-004 to adjust the Property Appraiser budgeted funding for FY 25/26.

9. Public Comment

10. Committee Assignments

11. Public Hearing

- A. Public Hearing to consider approval of Florida Health Sciences Center, Inc. d/b/a/ Aeromed application for a renewal COPCN to be granted for Class 4 Air Ambulance Service in Highlands County.
- B. Public Hearing to consider approval of Ordinance No. 25-26-01 amending Chapter 8.5, Solid Waste, Article II, Collection and Disposal, Section 8.5-24, Standards of collections, of the Highlands County Code of Ordinances.

12. Action Agenda

- A. Request adoption of Resolution 25-26-004 for Budget Amendment 25-26-002 to appropriate Sheriff budgeted funds within the General Fund and Adjust the Crime Prevention Fund.
Paul Blackman, Sheriff
- B. Consider Statement of Legislative Intent for an amendment to the Special

Event Permit Ordinance for subsequent clarification.

- C. Request adoption of Resolution 25-26-007 for Budget Amendment 24-25-124 providing budget for additional revenue and for payments to the State of Florida, Agency for Health Care Administration related to the Public Emergency Medical Transportation (PEMT) Program.
- D. Request approval of TOA Marmer 1-1 for Project 22053 Judicial Courthouse Remodel
- E. Request approval of the Highlands County self-insured medical and dental plans as presented in the Employee Benefits Executive Summary for Plan year beginning January 1, 2026.

13. County Administrator and Legal

- A. County Attorney Status Report
- B. Commissioner's Priorities and the Project Status Report.

14. Commissioners

15. Informational

- A. Board payables from October 7, 2025, to October 20, 2025

16. Adjourn

Any person who decides to appeal any decision made by this Board of County Commissioners of Highlands County, Florida, in public hearing or meeting is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record will include the testimony and evidence upon which such appeal is to be based.

The Board of County Commissioners of Highlands County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. "Anyone requiring reasonable accommodation as provided for in the Americans With Disabilities Act or Section 286.26 Florida Statutes should contact Human Resources, ADA Coordinator at: 863-402-6509 (voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov." Requests for CART or interpreter services should be made as soon as possible but no less than 48 hours in advance to permit coordination of the service.

Any invocation that may be offered before the official start of the Commission meeting is a voluntary offering by a private citizen. The views or beliefs expressed by the invocation speaker have not been reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

A person desiring to provide public comment related to an item on the Consent Agenda of this meeting, must fill out a Speaker Card and submit the same to the County Administrator or Chairperson by 8:50 a.m. All Speaker Cards received after 8:50am, will be called during the regular Public Comment.